RG104 Entry 235

Volume 488

July 14, 1933 – July 19, 1934 Letters

Sent to Philadelphia Mint

Press copies of letters and telegrams sent from U.S. Mint headquarters to various official and individual recipients.

Text quality ranges from good to extremely faint. Tight binding also limits visability of the left side of some documents. Pages were scanned using a white back-up sheet to improve legibility.

RG104 E-235 Vol 488

RG 104 RECORDS OF THE BUREAU OF THE MINT

Records of the Bureau of the Mint
Correspondence

LETTERS SENT, 1873-1917

Vol. 487 of 600

NC-152, Entry 235

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LPHIA,

PA.

RG104 E-235 Vol 488

July 14, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Styer:

I am forwarding a bar of silver received from Hon. Sol Bloom, who requests that this particular silver be used in the manufacture of as many silver Washington Bi-Centennial medals as the metal will produce.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 488

July 15, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please forward, as soon as practicable, the report on form 474-A, of coin melted during the period January-June, 1933.

Also please take steps to insure that these reports are forwarded as soon as possible after the close of each six months' period. The data are needed for use as soon as they can be made available.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S

RG104 E-235 Vol 488

July 15, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Styer:

I am inclosing photostat copies of correspondence received from the State Department, relative to coinage for the Government of Colombia. This correspondence is self-explanatory.

This letter will be authority for you to proceed with the preparation of this coinage at the earliest practicable date.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

July 15, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Returned herewith please find the Money Orders which accompanied your letter of July 14, 1933; attention is invited to the printed instructions on reverse thereof. When the proceeds of these money orders are on hand, they should be deposited in the Treasury, using C/D form No. 1, to the credit of "Trust Fund - Unclaimed Moneys - Symbol 8881", giving name, address, and amount of each item. The transactions should be carried on the regular account current and should be supported by schedule somewhat similar to your letter of July 14th, but with additional details as to purpose for which the money was received, and reasons for failure of accomplishment of that purpose. (Four money orders).

Yours truly,

W. M. O'Reilly

Actg Director of the Mint.

✓ S
Encls.

RG104 E-235 Vol 488

July 18, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Styer:

I am inclosing a photostat copy of a letter received by the Consul General of Colombia at New York from the Scovill Manufacturing Company, which was left at the Bureau by a representative of the State Department. Please regard this letter as strictly confidential.

You will notice that the Scovill Manufacturing Company has quoted on the manufacture of disks and has also quoted in addition on the cost of coinage.

Please advise the Bureau of the cost of the nickel and copper required for this coinage, to be determined by the current market price of the metals.

In addition, will you please advise of the cost to the Mint of striking the coins including the cost of the metals, and the cost of striking the coins from disks to be supplied.

It is important that the inclosed copy of the Scovill letter be returned to this Bureau immediately.

Please call me on the telephone tomorrow morning as soon as you have made this calculation. In the meantime do nothing more with this coinage until some decision has been reached.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

OR

RG104 E-235 Vol 488

July 20, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is forwarded you to-day, by insured parcel post, 12 ounces of gold cornets.

In exchange please supply this office with the equivalent in proof gold.

Respectfully,

Nellie Taylor Ross

Director of the Mint.

Q.

RG104 E-235 Vol 488

July 21, 1933.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
Acting Assayer in Charge, U. S. Mint, New Orleans, La.

Gentlemen:

The Secretary of the Treasury has called for the certification required by the laws of the United States, as to any moneys received by any officer of the United States, in his capacity as such, prior to July 1, 1933, arising from any source, that have not yet been covered into the Treasury. Will you please forward such certification by return mail.

In connection with the above, attention has heretofore been invited to the fact that the accounting regulations require that all moneys received by officers of the United States, or those representing them, shall be promptly taken into their accounts and be deposited in the Treasury without delay. Notwithstanding these requirements and the making, annually, of the certifications of no such funds on hand, several instances have recently come to the attention of the Mint Bureau where funds, in the form of cash, stamps, money orders, or otherwise, have been held by Mint Service officers for years. These have been small amounts, usually inadequate for the services to be performed, and in all cases conditions made it impractical to carry out the purpose of the one from whom the moneys were received, as well as impractical to return the amounts to the senders.

Please take steps to insure that in future all moneys received by the officer in charge of any Mint Service institution, or any one representing him, in his capacity as a representative of the United States, be taken into the monthly account current, either in the month current at the date of receipt or, if conditions necessitate delay, in the month following, unless active correspondence indicates that such funds can be properly disposed of at an early subsequent date. Such funds can be taken into the regular account current under the heading "Special Deposits" and be later disposed of, by Payment-Adjustment from the Special Deposit account and Receipt-Adjustment in the correct account, or by refund to the depositor from the Special Deposit account if such action is found to be warranted, without any accounting difficulties.

Yours truly,

Allen Taylor Rao

Director of the Mint.

✓
R-S

RG104 E-235 Vol 488

July 24, 1933.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
Acting Assayer in Charge, U. S. Mint, New Orleans, La.

Gentlemen:

The Department has called for information concerning expenditures for procurement, warehousing, and distribution of stores, supplies, etc., for use in connection with setting up the Procurement Division of the Treasury Department, which, under the President's Order, is to have control of all activities of such nature for the entire Government service.

Herewith please find three sets of questions pertaining to such activities; one for a rough working copy, one for transmitting your answers to the Bureau, and a third for a carbon copy for your files. A few clarifying pencil notations have been made on the rough working copy.

Your answer to the question on sheet three should be separately stated on two premises - on the possibility of the procurement division operating entirely in Washington, and on the possible location of a branch procurement agency in your city, to serve local Government activities.

Questions are also submitted for answers concerning disbursements, for use in connection with setting up the Disbursing Division of the Treasury Department to have control of all Government disbursements.

Please give this your immediate attention and forward your reply as soon as possible.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

R-S
Encls.

RG104 E-235 Vol 488

July 25, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to your letter of July 24, 1933, listing small amounts of money on hand for several years, with total value of $14.91, please be advised that the entire amount should be taken into your accounts as "Miscellaneous receipts - Unexplained balances in cash accounts - Symbol 3990", and be so deposited in the Treasury on C/D form 1.

Please let your records show the details, but these need not be shown on the C/D, although memorandum of the details should accompany the account current.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S

RG104 E-235 Vol 488

August 5, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Styer:

I have your letter of August 2nd, advising that the Franklin Medal is ready to be placed on sale.

I approve your suggestion that the Franklin Medals be sold at the price of $1.50 each.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 488

August 7, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Styer:

This letter will be authority for you to proceed with the execution of coinage for the Government of Colombia.

The charges for this coinage are to be in accordance with the rates indicated in your letter of June 1, 1933.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

August 8, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Returned herewith please find voucher in excess water consumption during the fiscal year 1933, received with your letter of August 7th.

If this voucher were submitted to the General Accounting Office for presendit that office would doubtless require you to supply a statement from the Philadelphia Water Bureau in support of the basis used for estimating consumption during the period the meter did not register, as well as a statement from the Superintendent of the Mint as to whether the used basis is equitable and the fairest available. It is therefore suggested that if you consider the basis used - proration for period while the meter did not register, as per the average while the meter was registering - as being equitable, and the best available method, you attach a statement to the voucher to that effect and pay the voucher.

If you are of the opinion that there is a more equitable basis for estimating consumption during the period the meter did not register, it is suggested that you get in touch with the Water Bureau and endeavor to get into agreement with them, and that a new voucher be prepared on the basis of any such agreement. If you are unable to agree on method for estimating consumption while the meter did not register, it is suggested that in resubmitting the enclosed voucher it be accompanied by a statement of what you consider to be a more equitable basis, with reasons therefor, also by a statement of the Water Bureau, giving their reasons in support of the method they have used. The matter will then be in condition for submission by the Bureau to the General Accounting Office for deciding the case on its merits.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 488

August 9, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Styer:

It is with much regret that I learn of the unpleasant relations between Mrs. Margaret Williams and her associates.

I have given careful attention to the letters you have sent me bearing on the subject.

For your information, I inclose a letter which I have today written Mrs. Williams. When I next come to Philadelphia I will go farther into the subject with you. In the meantime if there are any new developments concerning her conduct, please inform me.

Yours truly,

Director of the Mint.

RG104 E-235 Vol 488

August 9, 1933.

Mrs. Margaret Williams,
United States Mint,
Philadelphia, Pa.

My dear Mrs. Williams:

So many complaints of your disagreeable conduct have come to me from your associates that they cannot be disregarded.

It is my hope that in the future you can so conduct yourself as to remove all basis for complaint and thereby enable you to retain your position. I advise you from now on to give no attention to those about you but to apply yourself strictly to the performance of your duties.

You will understand that if the complaints continue, it will be necessary to displace you from your position because the continuance of a disturbing element in the institution can not be permitted.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 488

August 14, 1933.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
Acting Assayer in Charge, U. S. Mint, New Orleans, La.

Gentlemen:

An amended Table of Charges has been issued effective September 1, 1933. The Bureau of Supply is forwarding you a stock of the new issue. Herewith please find a copy with check marks opposite the points at which changes have been made, as compared with the table of charges which is being superseded.

Yours truly,

M. M. O'Reilly

Director of the Mint.

T-S
Encl.

RG104 E-235 Vol 488

August 14, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The following pertains to your accounts for the month of June.

On the bullion account current, left side of the cash account, the two amounts of cash received in reimbursement of minor metal wastage have been transposed by this office as to the explanations thereof, to correctly state the facts.

Voucher No. 693, John R. Sinnock, was accompanied by three duplicates of transportation requests used by Mr. Sinnock. These duplicates should be promptly returned by travelers to the Bureau for setting up encumbrances against appropriations - not retained until vouchers are forwarded.

Sweeps sale contract No. T2m-223 accompanied your June accounts; regular procedure calls for forwarding contracts at the time the agreements are made.

Dealer's bill pertaining to voucher No. 698, American Mills Paper Co., is herewith returned for certification in the name of the company.

In connection with the annual settlement, reference is made to M. & R. Department report on form No. 900, whereon the apparent wastage of gold in the assay department is stated as 50.571 fine ounces, an unusually large quantity as evidenced by comparison with prior results at all our institutions.

Yours truly,

M M O'Reilly

Director of the Mint.

P-T-S
Encls.

RG104 E-235 Vol 488

August 15, 1933.

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Please forward to the Bureau copy of report of "Non-reimbursable services for others" for the month of July 1932.

Yours truly,

~~Acting~~ Director of the Mint.

P F

RG104 E-235 Vol 488

August 15, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Styer:

The inclosed silver kings were left at this office by the Hon. Sol Bloom, Director of the United States Commission for the Celebration of the Two Hundredth Anniversary of the Birth of George Washington.

Mr. Bloom desires that this silver be used for the manufacture of a George Washington Bi-centennial silver medal or medals. It has been suggested that it be added to the silver you now have on hand remaining from the medals recently made by you.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 488

August 18, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

This Bureau is forwarding by registered mail pyx coins which were sent to the Bureau through a misunderstanding on the part of the Denver Mint due to the fact that we had mislead them by a telegram.

The envelopes are being forwarded to you unopened and will be treated the same as any other pyx coins sent from Denver.

Yours truly,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

August 18, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to your letter of August 14th, transmitting Application for Annuity executed by Mr. James V. Russell, Foreman of the Melting Room at your institution.

Will you please furnish this Bureau with an executed copy of Form 3R-39.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

August 21, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Styer:

This letter will confirm telephone communication authorizing you to operate on overtime for the purpose of increasing the output of the Cuban coinage from 400,000 pieces to 600,000 pieces per week.

It is understood from your telephone message that this can be accomplished by running overtime for two and a half hours in melting, two hours in rolling, and four hours in weighing.

As I have before stated, it is the policy of the Bureau of the Mint to conform to the general policy of the Administration to bring in new employees where additional work is to be done rather than to authorize overtime employment. In view however of the highly technical nature of the work at hand and the delay in finishing the Cuban order from teaching untrained workers, operating on overtime basis is approved.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 488

August 25, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please forward to the Bureau as soon as practicable data prepared on the same basis as a year ago, covering expenditures for the fiscal year 1933, anticipated expenditures for the fiscal year 1934, and your estimated needs for the fiscal year 1935. This should have immediate attention as the time limit fixed for its submission to the Budget Bureau is short.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

T-S

RG104 E-235 Vol 488

August 26, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear sir:

I am in receipt of your letter of August 23rd, stating that the American Smelting and Refining Company desires to obtain one half ounce of certified proof gold.

It will be necessary to refer the American Smelting and Refining Company to the Federal Reserve Bank at Philadelphia, to which institution you will of course deliver this one half ounce of gold.

It is appreciated that this is a cumbersome procedure for so small a quantity of gold but there is no way we can waive the regulations and this transaction should be handled the same as any other purchase of gold for the arts.

The American Smelting and Refining Company will no doubt appreciate the position of the Department in respect to this transaction.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 488

August 29, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear sir:

I have your letter of August 28th, with regard to the small merchant gold bars held in your institution.

You are authorized to dispose of these small bars you have on hand amounting to 8815 ounces by selling them to the Federal Reserve Bank as required.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 488

August 29, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear sir:

I have your letter of August 28th, advising that the 9-3/4 ounces of silver send by Honorable Sol Bloom to be used in the manufacture of a Washington Bicentennial medal is such a small quantity that it cannot be passed through the rolls.

Will you please use the balance of the silver you have on hand to make another Bicentennial medal by mixing enough silver with the 9-3/4 ounces to make a bar which can be handled.

When the medal is finished the difference between its weight and 9-3/4 ounces of silver should be sent in the form of scrap with the medal to Mr. Bloom.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 488

August 30, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Receipt is acknowledged of your letter of August 29th.

Authority is hereby granted you to accept the bid of the Fairmount Supply & Equipment Company, covering approximately 2,000 pounds of domestic rags, near white, at the rate of 7 cents per pound, it being understood that this bid was the lowest of five bids received of seven requested.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

August 30, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Receipt is acknowledged of your letter of August 29th.

In response to your request, authority is hereby granted you to accept the bid of the Vesuvius Crucible Company., covering 250 graphite covers for No. 70 crucibles, at the rate of $1.75 each, less 1% ten days.

It is understood that three firms were requested to bid and that the three quotations submitted were the same, but that Vesuvius covers are preferred as they give better service.

Yours truly,

M M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

August 30, 1933.

James Good, Inc.
2111 Susquehanna Ave.
Philadelphia, Pa.

Sirs:

We are ready to return to you three cases and thirty acid bottles received on our orders of May 8th., (ten bottles) and June 20th., (20 bottles).

Please have your truck collect them for credit to this office. The return of these containers completes all bottles and cases due you on our account to date.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Q.

RG104 E-235 Vol 488

September 6, 1933.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $35,000.00

Yours truly,

Director of the Mint.

P F

RG104 E-235 Vol 488

September 8, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to your estimates for the fiscal year 1935, will you please advise the Bureau concerning the 1933 expenditures - the amount of salaries and wages expended during the fiscal year 1933 for repairs and for equipment, separately.

Yours truly,

Director of the Mint.

F-S

RG104 E-235 Vol 488

September 15, 1933

Cont.Exp.Office Director of the Mint-1934

Government facilities

Mint, Philadelphia,
Mint, Denver,
Mint, San Francisco,
U. S. Assay Office, New York,
U. S. Assay Office, Seattle, Washington.

Upon receipt of new form T. G. L. Four please destroy your present stock of license forms of that number. STOP Revised form being sent you today. STOP Continue to use present stock T. G. L. Four until receipt of the revised form.

NELLIE TAYLOR ROSS
Director

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RG104 E-235 Vol 488

VIA GOVERNMENT FACILITIES

TREASURY DEPARTMENT TELEGRAM

WHERE WRITTEN:

Washington,

September 14, 1933.

Superintendent:
U. S. Mint, Philadelphia, Pa.
U. S. Mint, San Francisco, Calif.
U. S. Mint, Denver, Colo.
U. S. Assay Office, New York, N. Y.
Assayer in Charge:
U. S. Assay Office, Seattle, Wash.

Section 4(c) of the Executive Order of August 28, 1933 and Article 14 of the Regulations authorize you to issue licenses for the acquisition of gold bullion "for legitimate and customary use in industry, profession, or art by an applicant regularly engaged in such industry, profession, or art, or in the business of furnishing gold therefor" Stop Until further order no license should be granted to a person "in the business of furnishing gold therefor" unless the business of such person is to furnish gold directly to persons engaged in an industry, profession, or art actually using such gold therein and not to mints or dealers in gold stop Refer all doubtful cases to this Bureau for instructions prior to issuing license

Nellie Taylor Ross
Director Mint

OFFICIAL BUSINESS,
GOVERNMENT RATES,
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR .....
The appropriation from which payable must be stated on above line, DEPARTMENTAL STOCK FORM 2133 A.
8-4205

RG104 E-235 Vol 488

Via Government Facilities

TREASURY DEPARTMENT TELEGRAM

WHERE WRITTEN:

Washington,

September 14, 1933.

Superintendent:
U. S. Mint, Philadelphia, Pa.
U. S. Mint, Denver, Colo.
U. S. Mint, San Francisco, Calif.
U. S. Assay Office, New York, N. Y.
Assayer in Charge:
U. S. Assay Office, Seattle, Washington.

Your attention is called particularly to the provision of Article 29 of the Regulations of September 12 providing that you shall not receive gold on consignment which "was held prior to August 28, 1933, in noncompliance with the terms of the Executive Order of April 5, 1933, and/or the Regulations issued thereunder, or was held after August 28, 1933, in non-compliance with the Executive Order of August 28, 1933, and/or the Regulations issued thereunder" and the further provision that you shall not receive "gold which was at any time prior to August 28, 1933, in the possession of or owned in whole or in part by a bank (except gold in its natural state purchased by a bank directly from miners and which gold has not been held by such bank in noncompliance with the Executive Orders of April 5 and August 28, 1933)" Stop You should satisfy yourself with respect to every lot of gold offered for sale on consignment that it can be accepted without violating the foregoing provisions and in case of any question you should refuse to accept the gold on consignment until you have obtained a ruling from the Director of the Mint with respect thereto

Nellie Taylor Ross
Director Mint.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR .....
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 3128 A.
GOVERNMENT PRINTING OFFICE 2—4326

RG104 E-235 Vol 488

September 14, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Copy of receipt issued "The Government of Cuba" for charges collected August 2, $1,706.25, received with your July accounts, is herewith returned for your files, as there is a copy thereof with your August accounts.

July voucher No. 34, M. Segal & Sons, gloves, is returned for the usual certification as to being retained for recovery of precious metals adhering.

Vouchers No. 29, 42 and 51, for graphite goods, are returned for certification as to the Government's necessity for buying other than wholly domestically produced goods - see correspondence of some weeks ago. The dealer's statement that it is necessary for them to use foreign material does not cover the situation.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 488

VIA GOVERNMENT FACILITIES

TREASURY DEPARTMENT TELEGRAM

WHERE WRITTEN:

Washington,

September 16, 1933

To Superintendents, United States Mints:

Philadelphia, Pennsylvania,
San Francisco, California,
Denver, Colorado.

Superintendent, United States Assay Office,

New York, New York.

Assayer in Charge,

Seattle, Washington.

Please transmit as soon as possible copy of every license granted to date on TGL-4 with duplicate copy of application upon which license granted STOP Hereafter transmit as licenses on TGL-4 are granted copies of such licenses and duplicates of applications upon which granted

NELLIE TAYLOE ROSS
DIRECTOR OF MINT

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
FEDERAL RESERVE SYSTEM
DEPARTMENTAL STOCK FORM 2125 A.

RG104-E-235 Vol 488

September 18, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear sir:

This Bureau is in receipt of correspondence referred by you relative to the deposit made by Mr. J. Fine, which you are holding.

I would suggest that you close this case as the release inclosed with the correspondence indicates that the matter has been disposed of by the Court.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 488

September 18, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

This letter will confirm telephone request of today asking you to prepare half dollar dies to be shipped to the San Francisco Mint at your earliest convenience. A sufficient number of working dies to coin 400,000 half dollars should be sent.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

OR

RG104 E-235 Vol 488

September 18, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear sir:

This letter will confirm telephone communication of today relative to accounting practice to be followed in handling the consignments of gold:

"After certifying to local Federal Reserve Bank fine ounces of gold in consignments hold such gold on memorandum. If you deliver refined bars against local industrial sales by bank, debit gold coinage bullion account and credit fine bar account for quantities sold computed at $20.67 plus. When unsold portion is certified back to you by Reserve Bank wire such fine ounces to New York Assay Office and debit same in your gold coinage bullion account computed at $20.67 plus, also credit same value in your bullion fund account and credit it in the Treasurers account as a transfer of funds from the New York Assay Office. * * * "

Yours truly,

Ellen Taylor Pino

Director of the Mint.

(OA

RG104 E-235 Vol 488

TREASURY DEPARTMENT TELEGRAM

Washington,

September 20, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of September 14th, relative to requests of depositors that their deposits be returned.

As long as the deposit desired to be returned has not been opened by the Mint this Bureau can see no objection to making such return to the depositor.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

TREASURY DEPARTMENT TELEGRAM

WHERE WRITTEN:

VIA GOVERNMENT FACILITIES Washington,

Superintendent: September 22, 1933.
U. S. Mint, Philadelphia, Pa.
U. S. Mint, Denver, Colo.
U. S. Mint, San Francisco, Calif.
U. S. Assay Office, New York, N.Y.
Assayer in Charge:
U. S. Assay Office, Seattle, Wash.
U. S. Mint, New Orleans, La.

Reference is made to the telegram dated September 14, 1933 reading as follows quote

"Section 4(c) of the Executive Order of August 28, 1933 and Article 14 of the regulations authorize you to issue licenses for the acquisition of gold bullion "for legitimate and customary use in industry, profession, or art by an applicant regularly engaged in such industry, profession, or art, or in the business of furnishing gold therefor" Stop Until further order no license should be granted to a person "in the business of furnishing gold therefor" unless the business of such person is to furnish gold directly to persons engaged in an industry, profession, or art actually using such gold therein and not to mints or dealers in gold stop Refer all doubtful cases to this Bureau for instructions prior to issuing license "

Under separate cover I am sending you copies of license form TGL-4A. This form is for licenses to persons whose business is to acquire scrap gold for use in industry, profession, or art or for resale for such use. You will note that persons to whom you have been instructed in above telegram not to issue licenses on Form TGL-4 may now be entitled to licenses on new form TGL-4A.

Form TG-4 Application to Acquire Gold for use in Industry, Profession, or Art will be used for applications for licenses on Form TGL-4A as well as licenses on Forms TGL-4. Whenever the application discloses that the applicant's business is such that it is not his practice to acquire gold other than scrap gold, License TGL-4 should not be granted but instead a license on Form TGL-4A should be issued. If the applicant has been in the habit of melting down scrap gold, care should be taken to explain that license on Form TGL-4A does not authorize the licensee to sell melted scrap.

Applicants should not be given licenses on Form TGL-4 to enable them to continue melting down scrap gold unless the applicant is otherwise eligible for a license on TGL-4 in accordance with the telegram of September 14, 1933.

If you have issued any licenses on Form TGL-4 in cases which fall within the category of those in which Form TGL-4A should now be issued you should request the licensee to exchange the license for a license on Form TGL-4A.

O'Reilly Acting Director

OFFICIAL BUSINESS.
GOVERNMENT RATES.
Treasury Department, Appropriation for .....
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2158 A.

RG104 E-235 Vol 488

September 23, 1933.

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the sum of $11.80, Salaries and Expenses, Mints and Assay Offices, 1933, as per your request of September 22d.

Yours truly,

M M O'Reilly

Acting Director of the Mint.

P E

RG104 E-235 Vol 488

September 23, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will confirm verbal authority for you to make shipment to Cuba of 250,000 pesos consigned to the Chase National Bank at their request.

Yours truly,

M. H. McRoberts

Acting Director of the Mint.

RG104 E-235 Vol 488

TREASURY DEPARTMENT TELEGRAM

WHERE WRITTEN:

Washington,

VIA GOVERNMENT FACILITIES

September 27, 1933.

Superintendent:
U. S. Mint, Philadelphia, Pa.
U. S. Mint, Denver, Colorado.
U. S. Mint, San Francisco, Calif.
U. S. Assay Office, New York, N.Y.
Assayer in Charge:
U. S. Mint, New Orleans, La.
U. S. Assay Office, Seattle, Wash.

Your attention is called to paragraph eleven of page four of Table of Charges effective September first bearing the caption quote assaying and stamping charges end quote Inasmuch as the Mints and Assay Offices are not permitted under regulations issued in connection with Executive Orders to receive gold deposits and give in exchange therefor gold coin or gold bars the Acting Secretary of the Treasury has approved the elimination of the above cited paragraph insofar as it applies to gold

O'REILLY ACTING DIRECTOR

OFFICIAL BUSINESS,
GOVERNMENT RATES,
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 8159 A.
GOVERNMENT PRINTING OFFICE
5—1933

RG104 E-235 Vol 488

September 27, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of September 15th, inclosing application made by the Indiana Gold Refining Company of Indianapolis, Ind., for a license.

As you are aware, under recent date authority was granted for the issuing of a license to persons engaged in the business of buying and selling old gold. Will you therefore supply the above named concern with a license on TGL-4A, provided you feel the application legitimate.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

September 27, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This Department is in receipt of a cable request from the Central Mint at Shanghai, that certain master dies now in your custody be changed to the "twenty-third year".

The request was forwarded to the State Department and the Treasury is now in receipt of a letter from the Secretary of State inclosing a letter received from the Chinese Legation in Washington, to which is attached the drawing indicating the change to be made in the dies.

Will you please have this work expedited in order that the dies may reach China as soon as possible.

For your information I am inclosing a copy of letter received from the Minister together with a copy of the cablegram received by this Bureau.

Yours truly,

Acting Director of the Mint.

RG104 E-235 Vol 488

September 27, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will confirm telephone communication authorizing you to resume the manufacture of Cuban coinage.

The Chase National Bank has expressed a desire to have a delivery made to them and the Assistant Secretary of the Treasury has approved their request.

Yours truly,

N. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

September 28, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of September 25th.

In reply to the question made in paragraph four it is suggested that when deposits are received having more than 80% base metal, an order be obtained from the depositor to turn his bar over to a licensed refiner.

The question set forth in paragraph five was covered by Bureau telegram of the 26th advising that the Acting Secretary of the Treasury had approved the elimination of paragraph eleven, page four, of the table of charges effective September 1, 1933, insofar as it applied to gold.

Yours truly,

N. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

Via Government Facilities

Superintendent:
U. S. Mint, Philadelphia, Pa.
U. S. Mint, Denver, Colo.
U. S. Mint, San Francisco, Calif.
U. S. Assay Office, New York, N.Y.
Assayer in Charge:
U. S. Mint, New Orleans, La.

September 28, 1933.

Wire Bureau as to your estimated requirement for gold forms during month of October

O'REILLY ACTING DIRECTOR

OTR

RG104 E-235 Vol 488

September 30, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of September 27th, transmitting application for license executed by the First National Bank of Appleton, Wisconsin, and advising that you are of the opinion that you have no authority to grant this license.

After careful consideration of this case this Bureau is of the opinion that the footnote referred to in your letter, namely, footnote number 1, Article 11, page four, has no reference to applications to acquire gold for use in Industry, Profession, or Art but applies to the hoarding of gold coin, gold bullion and gold certificates.

Article 14, (1) Applications (Section 4(c), of the Gold Regulations states "* * * any dealer customarily supplying gold * * * may file with a Mint an application for a license under Section 4 (c) * * * ". Inasmuch as the above quoted section does not qualify the term "dealer" this Bureau can see no objection to your issuing a license to the First National Bank of Appleton, as that bank when furnishing gold for use in the dental industry acts as a "dealer".

Yours truly,

M. M. O'Reilly,

Acting Director of the Mint.

RG104 E-235 Vol 488

RG104 E-235 Vol 488

October 4, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of October 2nd, transmitting a letter received from Vernon-Benshoff Company, in which they request one-half ounce of proof gold.

In reply to your inquiry, you are advised that the same procedure must be followed by persons desiring proof gold as is followed by those desiring fine gold, that is, application must be made of a Federal Reserve Bank. When the Federal Reserve Bank has received and authorized the request you may furnish the Bank with the required amount of proof gold.

Yours truly,

D. M. Roth

Acting Director of the Mint.

October 4, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you of the following amount to meet the expenses of your institution during the fiscal year 1934:

Salaries and Expenses, Mints and Assay Offices - $35,000.

Yours truly,

J. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 488

October 4, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of October 2nd.

Section 3, Article (b) of the Executive Order of August 28, 1933, provides that no returns are required to be filed. Mr. Fisher does not, therefore, have need of a license.

The above paragraph applies in part to the application and Mr. Sim Aberson. With regard to the other inquiry your attention is called to the fact that gold which has been fabricated to a point where the value depends on the form is also exempted from the effect of the Executive Order.

The preceding paragraph also applies to the application submitted by Mr. Harry A. Tulloch.

Yours truly,

W. H. Wolcott

Acting Director of the Mint.

RG104 E-235 Vol 488

October 6, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of October 3rd.

Authority is granted you to accept the bid of the Riverside Metal Company to furnish your institution with 3,000 pounds of bronze strips, at the rate of $0.1775 per pound, less 1% ten days, this being the lowest of three bids received.

It is understood that these strips are to be used in the manufacture of the Good Conduct Medals for the Navy Department.

Yours truly,

W. M. Gilbert

Acting Director of the Mint.

RG104 E-235 Vol 488

RG104 E-235 Vol 488

October 11 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of October 5th.

In reply I have to advise that you would not be permitted to issue a license on form TGL-4 prior to the Gold Redeeming Corporation's entrance into the business of refining.

It is suggested that this firm be advised that upon receipt of information from them of the opening of their refinery there would appear to be no objection to issuing a license on TGL-4.

The letter of the Gold Redeeming Corporation is being returned.

Yours truly,

Acting Director of the Mint.

RG104 E-235 Vol 488

October 10, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of September 30th.

The procedure set forth in paragraph one of your letter is acceptable.

In reply to paragraph two you are advised that until notification to the contrary is received, none of the prescribed regulations may be waived.

Regarding paragraph three you are advised that foreign gold coin is considered gold bullion.

In answer to paragraph four the Secretary's office has advised that all persons buying or selling gold scrap must have a license on TGL-4A, regardless of the amount held on hand, whether it be more than $100 worth or less.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

October 10, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of October 5th, transmitting a letter received by you from Julius C. Walk & Son.

As the regulations prohibit the melting of old gold scrap under licenses granted on TGL-4A, there is no way we can be of assistance. The letter of Julius C. Walk & Son is being returned.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

October 10, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In reply to the letter of Mr. J. E. Graf, Associate Director of the National Museum, referred to this Bureau by you under date of October 7th, this Bureau can see no objection to yourfurnishing the National Museum with two bronze copies of the Lindbergh medal and charging the same to your appropriation for the numismatic collection.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

October 10, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of October 4th, transmitting applications received by you from Kay Jewelry Company stores.

This Bureau agrees that it would appear that the amounts of gold stated in the applications are excessive and probably include fabricated gold. In this connection it is suggested that each applicant be advised that gold which has been fabricated to a point where the value depends on the form should not be taken into consideration when estimating the amount of gold to be carried in stock, at any one time.

Secondly, they should be advised that if they buy and sell only gold scrap a license on TGL-4A is required.

Further, evidence should be given of the separate legal entity of each of the Kay Jewelry Company stores if each one wishes to make an application for although these stores may be run as separate and distinct corporations, nevertheless, unless they are actually and legally separate companies they will not be granted separate licenses.

We are of the opinion that these stores should be requested to reconsider the amount of gold stated and specify only gold scrap or bullion acquired and actually required in their business.

The applications are being returned with this letter, and it is requested that a copy of your letter addressed to the applicants be forwarded to this office for our information.

Yours truly,

M. W. Bell

Acting Director of the Mint.

TREASURY DEPARTMENT TELEGRAM

WHERE WRITTEN:

VIA GOVERNMENT FACILITIES

Washington,

October 12, 1933.

Superintendent:
U. S. Mint, Philadelphia, Pa.
U. S. Mint, Denver, Colo.
U. S. Mint, San Francisco, Calif.
U. S. Assay Office, New York, N.Y.
Assayer in Charge:
U. S. Mint, New Orleans, La.
U. S. Assay Office, Seattle, Wash.

It is suggested that you send two copies of form TGR-4 to each person to whom you have issued a license on either form TGL-4 or form TGL-4a. It would be advisable for you to send with the forms a mimeographed letter substantially as follows

Quote Dear Sir: There are enclosed herewith two copies of form TGR-4. This is the form prescribed by the Secretary of the Treasury for making of reports by holders of licenses on form TG L-4 and form TGL-4A with respect to gold acquired, held, or disposed of by the licensee.

Article 14(4) of the Regulations prescribed under the Executive Order of August 28, 1933, provides as follows:

Single quote A report shall be made by every person holding a license issued pursuant to sections 4(c) or 5(b) for each month in which such person acquires, holds, or disposes of fine gold, gold contained in alloyed golds in any form for further manufacture, and gold derived from (i) unrefined bars, ingots, plates, and the like, (ii) refinings, and (iii) dental scrap, broken-up jewelry, watch cases, optical frames, and the like, which have not been melted. Such report shall be made on form TGR-4, shall be executed under oath before an officer authorized to administer oaths, and shall be filed with the Secretary of the Treasury on or before the 15th day of each month. Such report shall cover the period of the calendar month preceding the month in which the report is filed end single quote Very truly yours end quote.

Considerable confusion appears to exist with respect to whether or not persons holding licenses on forms TGL-4 and TGL-4A are permitted under their licenses to acquire, hold, or dispose of domestic or foreign gold coin. In order to remove this confusion it is suggested that you avail yourself of the opportunity afforded by the mimeographed letter to the licensees to add a paragraph to such letter substantially as follows:

Quote The mints and assay offices have received a number of inquiries as to whether persons holding licenses on forms TGL-4 or TGL-4A are entitled to acquire or hold domestic or foreign gold coin. You are advised that the authority contained in the licenses issued on forms TGL-4 and TGL-4A to acquire and hold gold does not include authority to acquire or hold domestic or foreign gold coin end quote

O'REILLY ACTING DIRECTOR MINT

OFFICIAL BUSINESS.
GOVERNMENT RATES.
GEORGE TREASURY DEPARTMENTS. APPROPRIATION FOR .....
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 9188 A.

RG104 E-235 Vol 488

October 12, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to the attached letter which was referred by you under date of October 6th.

In reply you are advised that Form TGL-4A does not authorize the disposal of any scrap or other gold which has been melted together. You could not, therefore, receive melted gold scrap under licenses granted on TGL-4A.

Yours truly,

Acting Director of the Mint.

RG104 E-235 Vol 488

October 12, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of October 11th, with regard to the request of the American Surety Company of New York that they be furnished with the date of termination of their liability on the bond of Thomas P. Halpin.

In replying to this inquiry it is suggested you advise that due to an injury suffered by Mr. Halpin he has not been engaged in the performance of his duties since February 21, 1931.

As you are aware, bonds executed in favor of the United States are never terminated, and for this reason no mention should be made in the letter to the American Surety Company as to the termination of its liability.

Yours truly,

[illegible]

Acting Director of the Mint.

RG104 E-235 Vol 488

October 13, 1933.

Mr. Henry Fernberger 2nd,
Philadelphia Stock Exchange,
Philadelphia, Penna.

Sir:

I have your letter of October 11th, requesting permission to visit the Philadelphia Mint on Wednesday, October 18th.

In response to your request the Superintendent of the Philadelphia Mint has been asked to extend every courtesy to your party.

Yours truly,

[illegible]

Acting Director of the Mint.

RG104 E-235 Vol 488

October 18, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to the attached letter which was referred by you under date of October 6th.

In reply you are advised that Form TGL-4A does not authorize the disposal of any scrap or other gold which has been melted together, except to the United States Mint at the standard rate of $20.67 per fine ounce.

Yours truly;

M. M. O'Connell

Acting Director of the Mint.

RG104 E-235 Vol 488

October 20, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Upon the completion of the Colombia and Cuban coinage will you please arrange to have your force employed on the coinage of one cent pieces. The Treasurer's Office has notified the Bureau today that they do not desire to have coinage executed after the close of the calendar year 1933 until specific instructions have been given.

Yours truly,

W. McKenzie

Acting Director of the Mint.

RG104 E-235 Vol 488

October 25, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This Bureau is in receipt of a request from the Division of Appointments for the service record of Mr. George F. McHugh, formerly employed in your institution as a Pressman. Mr. McHugh resigned from your institution October 13, 1921.

There is inclosed form 2806 entitled "Retirement Record Card" and it is requested that you return this card with the information desired thereon. For your information there is a photostat copy of a similar card inclosed which will indicate the manner in which these cards should be executed.

On the side of the blank card where provision is made for the statement of retirement deductions, under the "remarks" column should be shown the date the deductions began.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

October 23, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will confirm our telephonic communication of the 21st, requesting that you furnish immediately ten obverse and five reverse half dollar dies to the United States Mint at San Francisco.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

October 25, 1933.

Superintendent, United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to have necessary repairs made on your Ensign calculating machine. It is understood that proposals were asked from three repair firms, and the only response to your request for bids was that received from the Ensign Company, in the amount of $27.50.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O:W

RG104 E-235 Vol 488

October 26, 1933.

Office Director of the Mint Cont.-1934

Government Facilities
United States Mint, San Francisco, California.
United States Mint, Denver, Colorado.
United States Mint, Philadelphia, Pennsylvania.
United States Mint, New Orleans, Louisiana.
United States Assay Office, New York, N. Y.
United States Assay Office, Seattle, Washington.

Parts two and three of the Regulations of September 12 as amended by Regulations issued by the Secretary of the Treasury October 25 are as follows:

(Telegrapher please here take in attached copy.)

You are authorized to mimeograph these Regulations for distribution until printed copies are furnished you by the Treasury.

WOODIN

RG104 E-235 Vol 488

October 26, 1933.

Office Director of the Mint Cont.-1934

Government Facilities
United States Mint, San Francisco, California.
United States Mint, Denver, Colorado.
United States Mint, Philadelphia, Pennsylvania.
United States Mint, New Orleans, Louisiana.
United States Assay Office, New York, N. Y.
United States Assay Office, Seattle, Washington.

Parts two and three of the Regulations of September 12 as amended by Regulations issued by the Secretary of the Treasury October 25 are as follows:

(Telegrapher please here take in attached copy.)

You are authorized to mimeograph these Regulations for distribution until printed copies are furnished you by the Treasury.

WOODIN

RG104 E-235 Vol 488

October 26, 1933

Office Director of the Mint Cont- 1934

Government Facilities

Superintendent, United States Mint, San Francisco, Cal.
Superintendent, United States Mint, Denver, Colo.
Assayer in Charge, United States Mint, New Orleans, La.
Assayer in Charge, United States Assay Office, Seattle, Wash.

You are hereby directed to receive on consignment under the Executive Order of October 25, 1933, and applicable Regulations, gold recovered from natural deposits in the United States or any place subject to the jurisdiction thereof. STOP. Telegraphing Executive Order and Regulations, also new forms TG-7A and TG-8A

O'REILLY
Acting Director

RG104 E-235 Vol 488

October 26, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The directions recently received for preparing budget appropriation estimates required that the personnel data pertaining to the field service be "shown for field positions by departmental salary grades and classes instead of by salary ranges and classes as heretofore." In harmony with such direction and for convenience in administration it is requested that in future, in all records and personnel communications to the Bureau, there be added to the present titles of pertinent positions the classes and grades corresponding to like departmental grades and classes; for example:

Superintendent M. & R. Dept. - - - - - - - - - P.5
Clerk - C.A.F.4
Superintendent of Building - - - - - - - - - - Cu.7

Note that these are amplifications of present titles, for convenience in administration, and are not titles established by law; use a dash between the present titles and the amplifications.

Since only part of the field positions can be related to the departmental classification -- those of similarity to the Professional and Scientific, Subprofessional, Clerical Administrative and Fiscal, and Custodial services - the remaining positions were necessarily reported under the caption Unclassified, as is done with unclassified positions in the departmental service.

For the purpose of systematizing personnel budget data so far as practicable, a simple mint-service interim classification, as below, has been arranged for the "unclassified" positions. This will provide a nomenclature that can be uniformly used, that will convey definite ideas of duties contemplated, and that will mean the same to each field institution, also to the Bureau. Many of the titles of positions, now in use, are meaningless for conveying information to the person not informed, in detail, as to the duties assigned to the position.

RG104 E-235 Vol 488

Schedule of "Unclassified" Mint Field Service Positions.

Position	Range	Applicable to.-
(1) Foreman	$6.50 to $9.00 per diem, and rates corresponding thereto on per annum basis	All foremen.
(2) Assistant Foreman	$5.50 to $8.00 - Do	All Asst. foremen.
(3) Mechanic	$5.50 to $9.00 - Do	All journeymen of recognized trades - Carpenter, Machinist, Toolmaker, Scale adjuster, Blacksmith, Electrician, Engineer, etc.
(4) Mechanic's Helper	$5.00 to $6.50 - Do	All assistants to mechanics.
(5) Refiner	$5.00 to $9.00 - Do	All refinery operators other than foremen, asst. foremen, technical men (P.& S.P.), and melters.
(6) Machine Operator	$4.50 to $8.00 - Do	Pressmen, rollers, melters, weighers (assay and others), annealers, counters, etc.
(7) Machine Attendant	$4.50 to $6.50 - Do	Assistants to machine operators, asst. to melters, selectors, sewing women, etc.
(8) Laborer	$3.50 to $5.00 - Do	Skilled - Sacked coin piler, storeroom helper, etc. Unsk'd - Boxing or unboxing coin or supplies, moving bars or hand trucks, etc.
(9) Skilled Workman	No range	Cases, temporary, that cannot be adjusted as to duty status and pay rate without injustice to individuals.

RG104 E-235 Vol 488

The titles now being used will not be changed, thus avoiding possible adjustments in some cases with the civil service commission, but will be amplified, when differing from the above schedule, by adding the general-position-title (in left hand column of schedule) to the title now used; for example;

Skilled Workman	- Refiner
Do	- Machine Operator
Helper	- Machine Attendant
Do	- Mechanic's Helper
Scale Adjuster	- Mechanic

These general titles are to be assigned as being in fact generally descriptive of the principal duties to be performed by the persons filling the several positions. When changes in duties of employees are to be made, other than temporary details, they are to be reported to the Bureau with recommended title changes, whether or not changes in pay rates are a factor; and the amplified titles are to be used in all records and personnel communications to the Bureau. Persons on detail from their regular positions during the continuance of the present period of retrenchment will be classed in their regular positions, not as though the detail were to become permanent, unless the latter is the fact. But regular factual duties are to govern the assignment of titles and changes thereof, in future. If this schedule does not now, or later, adequately cover all positions that do not relate to departmental classified positions, please advise the Bureau, with your suggestions as to amendments. The "Laborer" class may later be required, if not at present. Please forward at an early date a list of present employees with their amplified titles, to conform with the assignments resulting from the conference of field office representatives at the Bureau at the end of August, giving, if any changes therefrom are considered warranted, adequate reasons therefor.

The pay rate ranges in the attached schedule were arrived at by making them sufficiently broad to cover all positions of the several classes now existing, and with practically no consideration of other factors; they are, of course, tentative. The higher compensation rates in any class are not provided for general use, but for those cases where the incumbents are unusually highly skilled or expert, in qualification and efficiency, in their particular lines of duty. New appointments are to be made at the lowest rates in the ranges, except that when changes in positions would under this rule result in lower rates of pay, the reduction in pay may be waived if such action is recommended on the basis of good of the service.

Herewith is a sample of a personnel budget record card, form 1072, which will be supplied if you wish to use same. Its advantage lies in having available the amounts pertaining to each position, by fiscal years, for quick use in making any class combinations that may be called for. Note that this is a position record, not a person record; a position may

RG104 E-235 Vol 488

have one or, at different times, several incumbents during a year; and a person may be an incumbent of one or, at different times, several positions during a year. Use of these cards would be very helpful when budget figures are called for, whether they are required on the old basis of salary ranges or on the basis of some other classification, as was recently the case.

Relative to the question of whether certain positions should be related to the departmental classes, the matter of the Government's need for technically educated employees appears to be paramount with regard to the Professional and Sub-professional groups. For example, while an assayer's balance operator can be trained in a comparatively short time to do satisfactory work, as a machine operator, it may be advisable to have one or two technically educated employees, capable of being detailed or advancing in the technical work of the department, performing such duty. Thus the needed technically educated weigher would rate as subprofessional, while the other weighers would rate as machine operators. The Government's need would not seem to dictate that all balance operators should be technically educated.

Respectfully,

W. M. O'Keefe

Acting Director of the Mint.

F-S
Encls.

P.S. - Presumably the use of salary range cards, form 925, will no longer be advantageous.

RG104 E-235 Vol 488

October 26, 1933.

Superintendent, United States Mint,
Philadelphia, Penn.

Dear Sir:

You are hereby directed to receive on consignment under the Executive Order of October 25, 1933, and applicable Regulations, gold recovered from natural deposits in the United States or any place subject to the jurisdiction thereof.

I am enclosing Executive Order and Regulations, and am telegraphing Forms TG-7A and TG-8A.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O:W

RG104 E-235 Vol 488

October 28, 1933

Office Director of the Mint Cont. - 1934

Government Facilities

Superintendent, United States Mint, San Francisco, Cal.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, Philadelphia, Penn.
Superintendent, United States Assay Office, New York, N. Y.
Assayer in Charge, United States Assay Office, Seattle, Washington.

Secretary of Treasury has directed that you expedite the handling of gold consigned under the Executive Order of October 25th STOP It is most important that the report called for at the close of business each day be wired without delay.

O'REILLY
Acting Director

October 28, 1933.

Office Director of the Mint Cont. - 1934

Government Facilities

Superintendent, United States Mint, San Francisco, Cal.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, Philadelphia, Penn.
Superintendent, United States Assay Office, New York, N. Y.
Assayer in Charge, United States Assay Office, Seattle, Washington.

It is presumed that all gold accepted by you before midnight October 24th has been assayed and fine gold content finally determined STOP Important that I have accurate total number of ounces of gold delivered to and accepted by you on consignment for sale under August 29th Executive Order STOP Please wire total figures immediately STOP Most important that these figures indicate the points at which you cut off transactions under the Executive Order of August 29th and commenced transactions under Executive Order of October 25 STOP Please let nothing interfere with a prompt reply to this telegram this morning.

O'REILLY
Acting Director

RG104 E-235 Vol 488

October 30, 1933

Office Director of the Mint Cont - 1934

Government Facilities

Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Mint, Philadelphia, Penn.
Superintendent, United States Assay Office, New York, N. Y.
Assayer in Charge, United States Assay Office, Seattle, Washington.

Please use new series of deposit numbers for deposits under Executive Order of October 25th STOP Under Article 34 of Regulations as amended you should collect mint charges from depositor before certifying deposits to Federal Reserve Bank.

O'REILLY
Acting Director

RG104 E-235 Vol 488

October 30, 1935

Office Director of the Mint Cont.-1954

Government Facilities

Superintendent, United States Mint, San Francisco, Cal.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, Philadelphia, Penn.
Superintendent, United States Assay Office, New York, N. Y.
Assayer in Charge, United States Assay Office, Seattle, Wash.

What applications are now pending for licenses to export gold recovered from gold bearing materials imported under agreement to export gold STOP Also list licenses issued since August 28th and amounts for which issued.

O'REILLY
Acting Director

RG104 E-235 Vol 488

October 30, 1933.

Superintendent, United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am enclosing a letter addressed to Honorable William H. Woodin, Secretary of the Treasury, by H. B. Rumrill, Chairman of the Publication Committee of the Rittenhouse Bicentenary, in which he asks for permission to photograph a small balance made by Mr. Rittenhouse.

This bureau sees no objection to photographing this balance, and I would suggest that you communicate with Mr. Rumrill directly, and advise him that the Department has no objection to granting his request.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

O:W

RG104 E-235 Vol 488

Government Facilities

Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Assay Office, New York, New York.
Assayer in Charge, United States Assay Office, Seattle, Washington.
Assayer in Charge, United States Assay Office, New Orleans, La.

Secretary's office desires to obtain report covering daily receipts of consigned gold which reached your office from August twenty-ninth to close of business September 30th.

O'REILLY
Acting Director

Government Facilities

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Assay Office, New York, New York.
Assayer in Charge, United States Assay Office, Seattle, Washington.

Please wire immediately following information re each day's business since midnight October twenty-four colon number ounces gold delivered to you STOP Number ounces accepted STOP And number fine ounces certified under Executive Order October 25 FULL STOP Until further notice wire at close of business each day number of ounces so delivered comma accepted and certified each day.

O'REILLY
Acting Director

RG104 E-235 Vol 488

November 1, 1933.

Superintendent, United States Mint,

Philadelphia, Pennsylvania.

Sir:

The Bureau has been asked to state the number of Alabama centennial half-dollars minted in 1921 which were issued with the star and the number without the star. The records of the Bureau indicate that 70,000 pieces were minted. The Bureau also has inquiry in regard to the Missouri centennial coin issued in 1921 as to the number minted with the star and the number without the star. The Bureau records indicate that 50,000 of these pieces were minted.

Very truly yours,

Wm. O'Keefe

Acting Director of the Mint.

November 2, 1933

Dear Sir:

Reference is made to the application of the Bausch & Lomb Optical Company of Rochester, New York, for an increase in the amount of their license from 800 ounces to 30,000 ounces.

From the correspondence which you have sent us concerning this case, it appears that further investigation is necessary to a proper determination of whether so large an increase in the amount of gold to be acquired and held by the company is justified. We, accordingly, suggest that you request the company to furnish you with a report of their gold purchases, reduced to fine ounces, during the past year. Such report should be supplemented by a record of gold, reduced to fine ounces, actually used in manufacture by them during the same period. This information should enable you to form a definite opinion as to the merits of the question.

Meanwhile, pending your final determination, on the basis of the company's actual business needs, of the amount of

RG104 E-235 Vol 488

gold for which a permanent license should be issued, you should issue a temporary license to the company authorizing them to acquire and hold an amount of gold not exceeding at any one time 4,500 fine ounces.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Superintendent,
United States Mint,
Philadelphia, Pa.

RG104 E-235 Vol 488

November 2, 1933.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $55,000.00

Yours truly,

M. M. McReynolds

Acting Director of the Mint.

F F

RG104 E-235 Vol 488

November 2, 1933.

Superintendent, United States Mint,

Philadelphia, Pennsylvania.

Sir:

I am enclosing a copy of a letter addressed to the State Department by the Chinese Minister relative to additional coin dies desired.

This letter will be authority for you to proceed with the preparation of these dies as promptly as possible. If there is some cost connected with the change in the relief of the master dies, or there is any other cost instant to the preparation of these dies, will you please advise the Bureau in order that the Chinese Minister may be instructed through the State Department.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Enclosure.

RG104 E-235 Vol 488

Government Facilities

Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Assay Office, New York, New York.
Assayer in Charge, United States Assay Office, Seattle, Wash.

Re Mint charges on gold consigned under Executive Order of October 25

STOP With respect to gold already accepted you are hereby authorized to apply against such charges value of silver content of such gold STOP If such silver content inadequate, you should notify consignor that unless balance of such charges is received in cash within 5 days from date of notification you will deduct such balance from gold content on basis of $20.67 per fine ounce STOP In connection with all future consignments you should notify consignors immediately upon delivery of gold to you that charges will be assessed against the silver and then the gold at $20.67.

O'REILLY
Acting Director

November 4, 1933.

Superintendent, United States Mint,

Philadelphia, Pennsylvania.

Sir:

This letter will confirm telephone communication of to-day requesting you to forward twenty reverse and fifteen obverse half-dollar 1933 dies to the United States Mint, San Francisco, California.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

November 4, 1933.

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to your October Appropriation Transactions statement and to your October Schedule of Disbursements, Form 1024. The latter shows total disbursements, Salaries and Expenses, 1934, $34,089.89 whereas the former gives total disbursements under the same appropriation, $34,127.51; apparently there is a difference in the amounts shown for contingent expenses as shown on the two statements.

Yours truly,

Wm. H. Wolcott

Acting Director of the Mint.

F E

RG104 E-235 Vol 488

November 7, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The following pertains to your accounts for September.

One copy each of your regular and bullion accounts current are herewith returned for correction as per pencil notations thereon. The corrections on the regular account current are in accordance with your letter of October 24, 1933.

The changes on the bullion account current are for bringing the transactions in consigned gold bullion into conformity with those of the other institutions handling such transactions. Accounting instructions were not given the Philadelphia Mint for such transactions because it was understood that, since eligible receipts at Philadelphia would be so few and small, the simpler procedure of forwarding such items, without treatment, to the New York Assay Office for handling, would be followed. The items shown as "commercial bars manufactured", $435.35, in the two gold accounts on page 1, are left undisturbed on the understanding that the gold issued was fine bars being carried in the Gold Coinage Bullion account. Other changes on pages 3 and 1 will be clear to your bookkeeper. On page 2 the silver retained as charges, etc., has been properly designated, also note has been made of the quantity and value of silver received in the consigned gold.

Voucher No. 141, Philadelphia Gas Works Company, is herewith returned for inclusion thereon of certificate relative to domestic production, manufacture, etc.

Please forward proposal for litharge, voucher No. 135, Geo. G. Feidt & Co.; it is not attached to the voucher.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

P-1-9
Encls.

RG104 E-235 Vol 488

November 9, 1923.

Superintendent, United States Mint,

Philadelphia, Pennsylvania.

Sir:

I am enclosing the correspondence received to-day from the State Department relative to the coinage of 400,000 lempiras for the Government of Honduras.

Will you please return this correspondence to the Bureau as promptly as possible with a statement covering the cost of execution of the coinage and the time required to complete it.

Very truly yours,

M. M. O'Donoughey

Acting Director of the Mint.

Enclosure.

RG104 E-235 Vol 488

November 3, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Gold received on consignment under the Executive Order of October 25, 1933, and the regulations of same date based thereon, will be handled in the accounts somewhat differently from the gold received on consignment under the Executive Order of August 29, 1933. Under the order of October 25th the gold will not be taken into the Treasury accounts, nor be reported to the Treasurer of the United States, and instead of being credited to the "Bullion Fund" it will be credited to the Reconstruction Finance Corporation.

An account will be set up under the caption "Consigned Gold Bullion R.F.C." It will be charged with the gold consigned, in both ounces and value at $20.67+ per fine ounce, at the time the consignment's contents are determined and listed on the bullion abstract, and at the same time an account "Consignors of Gold Bullion R.F.C." will receive a corresponding credit. When such gold is certified by the mint or assay office to the Federal Reserve Bank the consignor's account will be debited and the account "Reconstruction Finance Corporation" credited correspondingly. This procedure is used on the understanding that the mint's certification to the Federal Reserve Bank, of consignments being available, is equivalent to acceptance of such gold by the Reconstruction Finance Corporation (Art. 34 of the regulations). When gold is issued as a result of instructions from the Reconstruction Finance Corporation or its agent, which issues will be made only on authenticated orders, the account "Reconstruction Finance Corporation" will be debited and the appropriate gold bullion account (usually gold certificate or commercial bars) will be credited, and at the same time the account "Gold Coinage Bullion" will be debited in like amount and the account "Consigned Gold Bullion R.F.C." credited.

From the above it will be observed that there will be no physical segregation of gold received on consignment, from that regularly purchased by the Mint Service, but that such gold belonging to the Reconstruction Finance Corporation instead of the Treasurer of the United States, will be determined exclusively from the accounts. Mint Service liability to the Reconstruction Finance Corporation will be in fine ounces of gold, value not a factor; the value assigned in the mint accounts being solely for mint service use and convenience. The price that consignors will receive for their gold will be a'

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the rate for such gold last announced by the Reconstruction Finance Corporation prior to the time certification by the mint or assay office is received by the proper Federal Reserve Bank, rather than that of the day the gold is received at the mint or assay office. If gold is required by the Reconstruction Finance Corporation for delivery in excess of the amount to its credit at delivery point, transfers of credit between points and between the Treasurer and the Reconstruction Finance Corporation can be made.

Consignments received under the Executive Order of October 25, 1933, will be recorded under a new series of numbers preceded by the letters C.R., for example C.R.1, C.R.2, etc.; and the regular vouchers will be executed the same as for consignments under Executive Order of August 29th.

A separate account current will be rendered to the Mint Bureau for the account pertaining to Reconstruction Finance Corporation consignments, on sheets of the same size and general arrangement as are provided for the present bullion account current; probably a single sheet will be sufficient for showing, in summary, the three new accounts mentioned in this communication. Account current item explanations similar to those used for consignments under order of August 29th, should be used. The accounts current should be supported by copies of the schedules of certified consignments. The charges collected will be taken into the regular account current now rendered, the figures separately shown from those of charges on regular deposits.

From the above it will be clear that the gold bullion carried in the mints and assay offices will consist in part of assets standing to the credit of the Treasurer of the United States (part of his cash account) and in part of gold standing to the credit of the Reconstruction Finance Corporation and subject to the latter's orders as to disposition.

The silver contained in the consignments under the Executive Order of October 25th will be handled in the accounts in the same manner as silver received in consignments under the Executive Order of August 29th, except that it may be applied for meeting the mint charges. Reduction of balance of charges in gold, per telegram of November 2nd, will call for certification to the Reconstruction Finance Corporation's agent of net remaining fine ounces of gold.

Shipments of bullion from one Mint Service institution to another, if consisting of bullion standing to the credit of the Reconstruction Finance Corporation, must be stated on documents and reports to be such by both the shipping and the receiving institutions, for correct stating of accounts. Such shipments must not be reported to the Treasurer of the United States as the Bullion Fund is not to be affected thereby.

Gold issued under orders of the Reconstruction Finance Corporation should be classified, for statistical purposes, the same as other gold issues (for industrial use, monetary use, etc.), and receipts should likewise be classified regularly.

Yours truly,

[illegible]

F-S

[illegible] Director of the Mint.

RG104 E-235 Vol 488

November 13, 1933.

Honorable Freas Styer,
Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

My dear Mr. Styer:

I am today mailing photographs of Secretary Woodin for Mr. Sinnock's use in making the medal of the Secretary of the Treasury.

Please instruct Mr. Sinnock to come to Washington on Wednesday, November 15th, for the discussion with Secretary Woodin of certain designs about which I spoke to Mr. Sinnock on my recent visit to Philadelphia.

I am enclosing herewith the necessary transportation request.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOR ROSS
Director of the Mint.

R:W

November 15, 1933.

Superintendent, United States Mint,

Philadelphia, Pennsylvania.

Dear Sir:

Your letter of November 8th, relative to newly mined gold consigned to you by Mrs. Blackburn was referred by this Bureau to the Secretary's office.

The Bureau is to-day in receipt of a suggestion from the Secretary's office that the affidavit enclosed with your letter appears to be proper and it is suggested that you accept the same.

The affidavit enclosed in your letter, together with the subscription to notes of the Reconstruction Finance Corporation, is returned.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Enclosures.

RG104 E-235 Vol 488

November 16, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Returned herewith please find the letter of The Philadelphia Gas Works Company, which accompanied your letter of November 15th concerning your September accounts, for amendment to include the feature of domesticity of the materials from which the gas is manufactured.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 488

November 23, 1888.

Superintendent, United States Mint,
Philadelphia, Pennsylvania.

Sir:

I am enclosing a check received to-day through the State Department from the Chinese Minister in the amount of three thousand five hundred dollars ($3,500.00) to be used as a fund from which payment for dies, transportation and other costs may be made by you.

Very truly yours,

W. M. O'Reilley

Acting Director of the Mint.

Enclosure.

RG104 E-235 Vol 488

November 23, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to your letter of November 22nd, with accompanying list of the employees of the mint with their amplified titles, for budget purposes.

It is suggested that in the case of the following positions only the old title be used in official communications, omitting the amplification: Vault and shipping clerk, store keeper, and telephone operator.

The other recommended changes will be satisfactory to the Bureau and may be put into effect, with the exception of those pertaining to weighers in the assay laboratory.

Relative to the requested S.P. classification for all assay laboratory weighers, whether or not educationally trained along scientific lines and regardless of the Government's needs, it is believed that the conference's conclusions should be adhered to, namely, that since experience has demonstrated that laboratory balance operators or weighers can be trained in a comparatively short time to satisfactorily perform the duties involved, there is no real need for such operators to have higher educational qualifications (many of the mint service weighers are in this category). These positions were therefore rated as machine operators. The S.P. rating was reserved for possibly one or two technically educated junior assayers to meet the Government's need for training technically qualified men for advancement in the technical work, a part of which training would probably include operating the laboratory balances for more or less lengthy intervals.

Yours truly,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 488

November 24, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to your suggestion in letter of November 23rd for adjusting the pay account of D. H. Zollers on account of a overpayment for May 18, 1933, it is requested that the adjustment be made by red ink entries in the account of Mr. Zollers on the current payroll, with supporting memorandum in the "Remarks" column. While the correction actually pertains to the appropriation for the fiscal year 1933 and will affect the figures of the appropriation for 1934, the question of adjustment between such appropriations may be left to the General Accounting Office since the amount involved is so small as to make no material difference.

Yours truly,

Director of the Mint.

E-S.

RG104 E-235 Vol 488

Government Facilities

Superintendent, U. S. Mint, Philadelphia, Pa.
" , U. S. Mint, Denver, Colo.
" , U. S. Mint, San Francisco, Calif.
" , U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Re consignments newly mined gold under Executive Order October 25 STOP Until Forms TGR-7A, TGR-8A, and TGR-8B are available, consignors should file reports on Forms TG-7 and TG-8 STOP For this purpose the following changes should be made in ink on such Forms TG-7 and TG-8 STOP

1. Delete from parenthesis at top of Form words QUOTE sale under the Executive Order of August 29, 1933 UNQUOTE and substitute therefor words QUOTE delivery to the Reconstruction Finance Corporation under the Executive Order of October 25, 1933 UNQUOTE
2. Delete from affidavit at foot of Form words QUOTE August 29 UNQUOTE and substitute therefor words QUOTE October 25 UNQUOTE

NELLIE TAYLOE ROSS N.T.R

RG104 E-235 Vol 488

Government Facilities. November 27, 1933.

Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Assay Office, New York, New York.
Assayer in Charge, United States Assay Office, Seattle, Washington.
Assayer in Charge, United States Assay Office, New Orleans, La.

Authorized to excuse all who can be spared without detriment to the interests of the Government at one o'clock on Wednesday November 29th.

NELLIE TAYLOE ROSS
Director

RG104 E-235 Vol 488

November 27, 1933.

Superintendent, United States Mint,

Philadelphia, Pennsylvania.

Dear Sir:

In response to your letter of November 25th, please be advised that there is no objection on the part of this Department to you giving information relative to coinage executed at your mint.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 488

November 28, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please forward at an early date the usual report on form 61-A of bullion receipts during the first eleven months of the calendar year 1933, plus estimates of expected receipts for the month of December, for use by the Bureau in making the usual preliminary estimate of gold and silver production of the United States during the year 1933. The estimates for December can be inserted above the figures for the eleven months, on the same sheet.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 488

November 29, 1933.

Superintendent, United States Mint,

Philadelphia, Pennsylvania.

Dear Sir:

I am forwarding to-day, under separate cover, an envelope containing bronze medals.

The Bureau has been requested to have these medals reconditioned. I would appreciate your courtesy in having this done and causing the medals to be returned to this Bureau for delivery to the owner.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 488

November 29, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please ship to the New York Assay Office approximately 200,000 ounces of fine silver to meet estimated needs of that institution for fine silver issue bars in exchange for silver deposits.

To meet the cost of such shipment there is being advanced to you $175.00 under the appropriation "Transportation of Bullion and Coin, Mints and Assay Offices, 1934."

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S

RG104 E-235 Vol 488

December 1, 1933.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses	$55,000.00
Transportation, etc	175.00

Yours truly,

Director of the Mint.

P F

RG104 E-235 Vol 488

December 6, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to your bullion abstract and vouchers for the month of November, which have just arrived, please be advised that in future the affidavits pertaining to consignment gold should be separately forwarded to the Director of the Mint instead of being included with the bullion abstract vouchers. The affidavits do not accompany the other papers to the General Accounting Office.

It is noted that in each instance the consigned bullion is assigned a receipt number in the regular series, which is then canceled and a consignment number assigned. This is not the practice of the other institutions, and it is preferred that the consignment number be assigned in the first instance. It is suggested that this change be inaugurated first of January.

Yours truly,

Nellie Taylor Ross

F-S

Director of the Mint.

RG104 E-235 Vol 488

December 8, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

I am today in receipt of the following letter from the State Department enclosing a note from the Legation of Honduras requesting that we proceed with the manufacture of coins for the Government of Honduras, in accordance with the terms expressed in your letter of November 10, 1933:

"The Honorable
The Acting Secretary of the Treasury.

Sir:"

"Your letter of November 13, 1933, in reply to this Department's communication of November 8, 1933, transmitting a translation of a note from the Legation of Honduras dated November 4, 1933, and its enclosures, embodying a request that the Philadelphia Mint be authorized to perform certain coinage for the account of the Government of Honduras, was transmitted to the Legation of Honduras which has now replied in a note dated December 4, 1933, a translation of which is enclosed, requesting that the Philadelphia Mint be authorized to perform the coinage requested under the conditions expressed by the Treasury Department in its letter of November 13, 1933, and in accordance with the instructions which the Mint may receive from the National City Bank of New York."

"Very truly yours,

For the Acting Secretary of State:

(Signed) R. Walton Moore,
Assistant Secretary."

I am also enclosing a copy of the note received by the State Department from the Charge d'Affaires ad interim.

This letter will be authority for you to proceed with the execution of this coinage as early as practicable.

Yours very truly,

Nellie Tayloe Ross

Encls.

Director of the Mint.

RG104 E-235 Vol 488

December 8, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Your October vouchers Nos. 196 and 198 are herewith returned for notation on dealers' bills of the certificate pertaining to domestic production, etc.

Please forward to support voucher No. 189, authorization to charge to the appropriation the cost of two medals of Col. Lindbergh, $2.00.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 488

December 12, 1923

Superintendent
United States Mint
Philadelphia, Pa.

Dear Sir:

Will you please forward to Mr. John J. Hopkins, 104 East 60th Street, New York City, the metals indicated on the enclosed card, together with your account for the same?

Mr. Hopkins was formerly an assistant to the Secretary of the Treasury and this Bureau will appreciate your serving him as much as possible.

Very truly yours,

M. W. Bell

Acting Director of the Mint

Enclosure

RG104 E-235 Vol 488

December 14, 1933.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Vouchers of Johnson and Higgins covering insurance charges on shipments of new minor coin made by your institution during the months of September and October 43/ each, are enclosed for payment from the profits on minor coinage.

Yours truly,

Director of the Mint.

P

RG104 E-235 Vol 488

December 18, 1933.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I take pleasure in inclosing a copy of a letter received by this Bureau from the Commissioner of "A Century of Progress" (The Chicago World's Fair Centennial Celebration). Please attach to the records of Mr. Gallagher and Mr. Zollers copies of this letter.

It gives me much satisfaction to place on the permanent record of these employees this very cordial commendation of their work at the Chicago Fair.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosure.

RG104 E-235 Vol 488

December 18, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith returned please find the purchase order (No. 232) which accompanied your letter of December 16th, addressed to the Division of Supply, covering drinking cups and toilet paper.

You refer in your letter to a letter of the Division of Supply, dated December 13th, but no copy of same was received in this office. It is noted that the supplies in question are indicated on the purchase order as being chargeable to the appropriation "Salaries and Expenses, Mints and Assay Offices, 1934." If such is the case, there appears to be no reason why the order should not be placed directly with the General Supply Contractor by you instead of being submitted to the Division of Supply.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

E-S
Encl.

RG104 E-235 Vol 488

December 18, 1933.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to accept the proposal of Miller, Bain, Beyer & Company to supply your Mint with approximately five thousand yards of cotton twill at the rate of $0.3954 per yard, this being the lowest of three bids received in accordance with your specifications.

It is further understood that clearance for the purchase of this material in the commercial market has been granted by the Department of Justice.

Very truly yours,

Director of the Mint.

by.

RG104 E-235 Vol 488

December 21, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Returned herewith please find the enclosures which accompanied your letter of December 19th concerning the procurement of drinking cups and toilet paper.

Since the General Supply Committee procures these articles only in definite quantities on definite orders and the General Schedule does not prescribe them as for procurement by the General Supply Committee for Treasury field services, and the General Supply Committee would have to follow the same procedure in purchasing as would you if you should make the purchases, it is suggested that you procure the articles in the open market in the usual manner.

The suggestion in their letter of December 13th that you submit requisition to them presumably was premised on the thought that all supplies, both for Washington and the field service, should be procured by the Procurement Division. However, the Mint Service is continuing its regular practice as regards procurements, etc.

Yours truly,

Director of the Mint.

D-S
Encls.

RG104 E-235 Vol 488

Government Facilities - December 22, 1933

Superintendent, United States Mint,
Philadelphia, Denver, San Francisco,
Superintendent, United States Assay Office, 32 Old Slip, New York, New York,
Assayer in Charge, United States Assay Office, Seattle, Washington,
Assayer in Charge, United States Mint, New Orleans, Louisiana.

The President has by Executive Order authorized us to close the Mints all day on Saturday, December twenty third.

NELLIE TAYLOE ROSS
Director.

RG104 E-235 Vol 488

Government Facilities, Dec. 26, 1933

Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Assay Office, New York
Assayer in Charge, United States Assay Office, Seattle, Wash.
Assayer in Charge, United States Mint, New Orleans.

Continue to pay market price for silver contained in domestic gold deposits which cannot be shown to have been mined subsequent to December 21.

Director H.T.R

RG104 E-235 Vol 488

December 26, 1933.

Acting Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to accept the proposal of M. Segal & Sons to supply your Mint with approximately 2,000 yards of khaki twill at the rate of $0.1625 per yard.

It is understood that this material has been cleared by the Department of Justice.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 488

Government Facilities, Dec. 28, 1933

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Assay Office, 32 Old Slip, New York City, N. Y.
Assayer in Charge, United States Assay Office, Seattle, Washington
Assayer in Charge, United States Mint, New Orleans, La.

In addition to Saturday, December 23 the President has by executive order authorized us to close the mints on Saturday December 30.

NELLIE TAYLOE ROSS N.T.R.

Director.

RG104 E-235 Vol 488

Government Facilities - Dec. 29, 1933.

Superintendent:
U. S. Mint, Philadelphia, Pa.
U. S. Mint, Denver, Colo.
U. S. Mint, San Francisco, Calif.
U. S. Assay Office, New York, N. Y.
Assayer in Charge:
U. S. Mint, New Orleans, La.
U. S. Assay Office, Seattle, Wash.

Re Treasury telegram 28th. STOP Words and figures QUOTE January 22, 1932 UNQUOTE in paragraph one Secretary's Order should be changed to read QUOTE December 23, 1913 UNQUOTE

NELLIE TAYLOE ROSS
Director of the Mint.

RG104 E-235 Vol 488

January 2, 1934.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.

Dear Sir:

On December 4th this Bureau requested that you file certain cards called for by the Veterans Administration covering the record of such employees in your service as would be included in the scope of inquiry indicated on the form supplied by the Veterans Administration, a copy of which was attached to our letter.

No reply appears to have been received from your office. Will you kindly cause these reports to be sent as soon as possible.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 488

January 31, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find copy of the report of the San Francisco Mint for the calendar year 1933, on life of coinage dies during that year, also list of dies condemned and defaced for 1933 and those reserved for use during the calendar year 1934.

Yours truly,

Nellie Tayloe Ross

F-S
Encl.

Director of the Mint.

RG104 E-235 Vol 488

Government Facilities, Jan. 5, 1934.

Superintendent United States Mint, Philadelphia, Pa.
Superintendent United States Mint, Denver, Colo.
Superintendent United States Mint, San Francisco, Calif.

Please report to Bureau each Friday by telegram each week's receipts of silver eligible under executive proclamation of December 21 stop Report determined total fine ounces in whole number omitting decimal as this is informative only and not for accounting purposes.

O Ransey
Acting Director.

RG104 E-235 Vol 488

January 5,1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $35,000.00

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

P F

RG104 E-235 Vol 488

January 6, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to your letter of December 12, relative to the extension of 60 days leave without pay for Mr. Halpin, beginning December 19. The Secretary's office has advised this Bureau that the approval of this office is sufficient for this extension, and it is hereby given.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

Government Facilities, Jan. 8, 1934.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, San Francisco, Calif.

PLEASE REFER TO YOUR TELEGRAM OF DECEMBER FOURTEENTH RELATIVE TO VERIFICATION OF GOLD COIN. NO REPORT HAS BEEN RECEIVED FROM YOU AND IT IS IMPERATIVE THAT THEY BE COMPLETED WITHOUT ANY FURTHER DELAY. PLEASE PUT ALL POSSIBLE HELP ON THIS WORK AND ADVISE BUREAU WHEN IT CAN BE COMPLETED.

O'REILLY
ACTING DIRECTOR OF THE MINT.

RG104 E-235 Vol 488

January 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find copy of report of the Denver Mint for the calendar year 1933, of unused reverse dies and dies received during the year; also copy of report of the number of pieces struck by dies during the year and dies condemned.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 488

January 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Bureau regrets that the copy of the approval of the acceptance of the resignation of Mr. John J. Carey, assistant bookkeeper at your Mint, was not sent to you. It is inclosed herewith.

We have today written the American Surety Company and we are inclosing a copy of the letter addressed to that firm.

Very truly yours,

M. M. O'Reilly,

Acting Director of the Mint.

Inclosure.

RG104 E-235 Vol 488

January 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please forward to the Bureau, for use by the Bureau of Mines, a schedule of your receipts of newly mined domestic gold and silver during the calendar year 1933 and your receipts during this month to the present time. The data should include date of receipt, name and address of the depositor, State in which mined, fine ounces and value, separately for both gold and silver.

Yours truly,

N. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 488

January 9, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter of January 6th, inclosing a letter received by you from Barnett Davis, requesting that a large increase in the amount of gold he is permitted to hold under license be granted him has been submitted to the Secretary's Office.

The Bureau has been instructed to advise you to say that we will rely upon your judgment in cases where increases are asked in the amount of gold held under existing licenses. As the Department has no way of determining the merits of such cases may I suggest that you investigate each case where you have reason to doubt the necessity for an increased amount of gold for business purposes. The fact that you are making it clear that you must be satisfied of a necessity of increasing gold holdings should indicate to the patrons of your Office the fact that the Government frowns upon unnecessarily large holdings.

Very truly yours,

D. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

January 10, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

In reply to your letter of January 8th concerning 2% discount in the amount of $1.20, on a purchase from the Denver Fire Clay Company, please be advised that the terms of the contract take precedence over the terms of the code of the industries, which it is stated does not permit the allowance of discounts. If the contractor is not satisfied with this, he should submit his claim to you for the amount in question as a separate proposition, and the claim should be forwarded to this office with your report thereon, for referring by this office to the General Accounting Office.

Yours truly,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 488

January 10, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

Reference is made to your letter of January 9, in regard to balance of silver you have on hand, remaining after the completion of the coinage for the Government of Honduras.

I would suggest that the equivalent of the silver in bars of fine silver be sent to the National City Bank and the usual bar charges imposed.

Yours very truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

Government Facilities

Superintendents:

U. S. Mint, Philadelphia, Pa.
U. S. Mint, Denver, Colo.
U. S. Mint, San Francisco, Calif.
U. S. Assay Office, New York, N.Y.

Assayer in Charge:

U. S. Mint, New Orleans, La.
U. S. Assay Office, Seattle, Wash.

The President has issued following Executive Order amending the Executive Order of August 28, 1935 QUOTE /insert/ UNQUOTE STOP Secretary of the Treasury has issued following Order amending his Order of December 28, 1935 QUOTE /insert/ UNQUOTE FULL STOP Federal Reserve Banks have today been requested to have copies of Secretary's Order printed and distributed STOP You are requested give amendment to Secretary's Order same publicity you gave his Order of December 28 STOP Mailing you copy of amendment to August 28 Order.

Nellie Taylor Ross

Director of the Mint

OK

RG104 E-235 Vol 488

January 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Only one copy of your Reconstruction Finance Corporation gold bullion account current for November was received; please forward another signed original typed copy of same, which should be briefed similarly to the regular bullion account current. Also forward copies of the nonmembers certifications to the Reconstruction Finance Corporation.

Vouchers Nos. 246, 253 and 257 are returned for notation on each of the certificate relative to domestic production. Vouchers Nos 224, 225, 255, 257 and 258 are also enclosed for indication on each as to N. R. A. compliance.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

R-2-S
Encls.

RG104 E-235 Vol 488

January 15, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " United States Mint, New Orleans, La.

Gentlemen:

In a recent settlement of the General Accounting Office, of a claim for amount due a deceased per annum employee, payment was allowed for the day of death although claim was not made for pay for that day since death occurred at 8.10 a. m. The above is cited for your future guidance in connection with submitting claims for amounts due deceased per annum employees.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

OR

RG104 E-235 Vol 488

Government Facilities, Jan. 17, 1934

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Superintendent, U. S. Assay Office, New York, N. Y.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

The phrase quote the consignment already received by you under October twenty-fifth Order unquote in Secretary's telegram January fifteenth referred to consignments so received but not certified to a Federal Reserve Bank prior to the receipt of such telegram stop in other words do not again certify gold that had been certified prior to receipt of January fifteenth telegram stop physical shipments of gold will be made only as and when instructed by Director of the Mint.

MORGENTHAU

RG104 E-235 Vol 488

January 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There is inclosed Veterans' Administration form requesting certain information regarding the service of Amelia Jackson, charwoman at the Philadelphia Mint, who is an applicant for retirement by reason of disability. It is requested that the information called for be furnished this office, with return of the inclosed form.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosure.

O'R:M

RG104 E-235 Vol 488

January 17, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, Philadelphia, Pa.

Refer to Secretarys telegram January fifteenth stop. Each individual gold consignment should be telegraphed via Government facilities to New York assay office giving name of consignor and address also fine ounces gold with mint charges collectable and separately comma estimated transportation charges on gold bars containing equivalent fine gold stop Estimate the transportation charges via express comma they include insurance stop Also give days consignment totals for checking purposes. Silver content of gold consignments should be paid for at market rate without deduction by bullion fund check unless affidavits are presented claiming benefits of executive proclamation December twenty one nineteen thirty three in which case no settlement for silver may be made prior to your receipt of instructions thereon from Bureau.

Nellie Tayloe Ross,
Director.

RG104 E-235 Vol 488

January 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The report of the annual assay coins reserved at the several mints during the calendar year 1933, submitted with your letter of January 17, 1934, accurately checks with the reports received from time to time by the Mint Bureau from said mints; namely:

Denominations	Philadelphia		San Francisco		Denver	
	Pieces	Value	Pieces	Value	Pieces	Value
Double eagles -	446	$ 8,920	- - - -	- - - - -	- - - -	- - -
Eagles - - - -	313	3,130	- - - -	- - - - -	- - - -	- - -
Half dollars -	- - - -	- - - - -	893	$446.50	- - - -	- - -
Oregon Trail half dollars -	- - - -	- - - - -	- - - -	- - - - -		
Totals - - -	759	12,050	893	446.50	4	$2.00
					4	2.00

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S

RG104 E-235 Vol 488

January 19, 1934

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Refer Bureau telegram seventeenth and in future advise New York Assay Office of details each gold consignment by daily air mail and send no advice by telegram stop. Advise Bureau close of business each Friday of the weeks receipts in fine ounces of gold received on consignment and of regular gold deposits also of the weeks receipts in fine ounces of silver under Executive Proclamation December twenty first.

O'Reilly,
Acting Director

RG104 E-235 Vol 488

January 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This Bureau is in receipt of your letter of January 17th, inclosing a letter from the Chinese Legation at Washington relative to the adjustment of their account.

Please reply direct to the Minister. The Secretary to the Legation communicated with the Bureau and requested permission to communicate directly with you and I would suggest that a reply from you direct would be appropriate.

I am returning the papers inclosed in your letter.

Very truly yours,

T. M. O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 488

January 20, 1934.

Superintendent, United States Mint, Philadelphia, Pa.,
Superintendent, United States Mint, Denver, Colo.,
Superintendent, United States Mint, San Francisco, Calif.

Sirs:

The silver that is received by the coinage mints under the Executive Proclamation of December 21, 1933, will be taken into an account under the caption "Silver Bullion -- Executive Proclamation of December 21, 1933".

This silver, if refined, will be recorded in a separate number-series from other metal, namely the E. P. series. If it consists of silver contained in gold received on consignment, the Reconstruction Finance Corporation number-series will of course apply, and if in regular deposits, the regular number-series will apply. The Bullion Abstract sheets and the recapitulation thereof should be so prepared that the exact quantities and amounts carried to the several appropriate locations on the accounts current will be shown, and so that the items making up such totals may be readily traced back to the several supporting vouchers. This may necessitate the placing, in some instances, of identifying marks in the silver ounces column of the Bullion Abstract.

No charges are to be imposed on this silver, whether received in the form of refined bullion or contained in gold deposits. However, the usual charges are to be imposed on gold bullion that contains silver which is accorded the benefits provided by the Executive Proclamation of December 21, 1933.

RG104 E-235 Vol 488

The half of the received silver that is to be returned to the owner thereof in the form of standard silver dollars will be taken into account at its coinage value, that is $1.29+ per fine ounce (which is also the Government's liability to the silver owner); while the half of the silver that is to be retained by the Government will be shown in a separate column of the account as seigniorage, in ounces but without value. When coinage of the owner's half is executed, the amount coined will be stated at its full coinage value, $1.29+ per fine ounce, disregarding the question of seigniorage which would normally be represented by the excess of the coin's face value over the cost of the silver content. The Government's half of the silver will remain in the account, without value (as a commodity), until such future time as it may be disposed of; if/the coined full face value of the resulting coin will be delivered as seigniorage. This seigniorage will be at the rate, if standard silver dollars are made, of $1.214 per fine ounce, and if subsidiary coins are made the rate will be $1.384 per fine ounce.

(ILLUSTRATIVE ACCOUNT)

"Silver Million - Executive Proclamation, December 21, 1935"

Items	As Seigniorage (Commodity)	As Cash		Items	As Seigniorage (Commodity)	As Cash	
	Ounces	Ounces	Value		Ounces	Ounces	Value
Bullion received	1,000	1,000	$1,292.92	Coinage executed		100	$129.29
				Balance	1,000	900	1,163.63
						1000	$1,292.92

RG104 E-235 Vol 488

As indicated in the Regulations, one half the silver received under this Proclamation is to be paid for in standard silver dollars, either with those newly coined from the received bullion or any other standard silver dollars which may be available for issue. No payments for such silver will be made by check, or otherwise than by issue of standard silver dollars, except for fractional values below one dollar, which will be paid for in any legal tender coin. The coin paid out will pertain to the Treasurer's Bullion Fund, and therefore, the silver received in lieu thereof (half of the total received) will constitute an asset in the Bullion Fund. In reporting assets to the Treasurer, such bullion should be stated as a separate item -- "Received under Executive Proclamation, December 21, 1933", and the dollar coins made -- "From bullion received under Executive Proclamation, December 21, 1933". Also note at foot of asset and liability statement -- "Total (to date) silver dollars coined under Executive Proclamation, December 21, 1933", and "Total Ex. Procl. silver dollars on hand that have not been delivered for silver bullion received".

In the accounts current rendered through this office to the General Accounting Office, this silver bullion will be stated as a separate account, in any available space on the printed account current forms or on a similar ruled and arranged sheet which may be added to the other account current sheets, using item explanations which conform with those pertaining to the present silver seinage bullion account, but separately stating the amounts received in E. F. C. gold bullion, in regular gold deposits, etc..

Affidavits prescribed by the Regulations must support each lot of received silver that is accorded the benefits of the Proclamation.

RG104 E-235 Vol 488

These affidavits must be filed with the accounts (instead of separately as is the case with gold consignments). Silver unsupported by prescribed silver affidavits may not be accorded the benefits of the Executive Proclamation. No minimum of silver which may receive such benefits is prescribed since provision is made for paying subsidiary or minor coin for fractional values, and where the silver content is small the possible benefit is so small as to not warrant the trouble of making affidavits. However, the regulation providing that all deposits must contain at least 200 parts of precious metals is effective for the silver received under this Proclamation. Where a deposit includes silver mined both before and subsequent to December 21, 1933, the miners affidavit should state the facts and be accepted as the basis of settlement at the differing applicable rates.

M. M. Offer

Director of the Mint.

RG104 E-235 Vol 488

January 22, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Your forms 61-A, 637 and 474-A, for the half year ended December 31, 1933, not having been received by this office, as yet, it is requested that you expedite the sending of same.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

A-S

RG104 E-235 Vol 488

RG104 E-235 Vol 488

January 24, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " San Francisco, Calif.
" " " Denver, Colo.
U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Gentlemen:

The Federal Reserve Bank of New York has been authorized, under the Reconstruction Order of January 15, 1934, to purchase newly mined domestic gold that has been received on consignment by the mints and assay offices. This gold will be handled very much like that previously received at the mints for consignment to the Reconstruction Finance Corporation. It will not be reported to the Treasurer of the United States but will be credited to the Federal Reserve Bank of New York, rather than to the Treasurer.

The accounting procedure will be substantially as follows:

An account will be set up under the caption "Consigned Gold Bullion, Federal Reserve Bank of New York." It will be charged with the gold consigned, in both ounces and value at $20.67+ per fine ounce, at the time the consignment's contents are determined and entered on the bullion ledger, and at the same time an account "Consignors of Gold Bullion, Federal Reserve Bank of New York" will receive a corresponding credit. When gold is transferred by the mint or assay office to the Federal Reserve Bank (via the New York Assay Office by other mints and assay offices) the consignor's account will be debited and the account "Federal Reserve Bank" will be credited correspondingly. Such certificates daily, as per instructions heretofore given by telegraph, will be held to the credit of the Federal Reserve Bank until you are further advised.

Liability to the Federal Reserve Bank will be in fine ounces, not a fiscal, the value assigned in the mint accounts being for convenience. The price that the Federal Reserve Bank will pay consignors for their gold will be the rate for gold by the Secretary of the Treasury for the day on which the mint or assay office is received by the Federal Reserve Bank, or the day the gold is received at the mint

Payment will be effected by the Federal Reserve Bank previously telegraphed advice.

RG104 E-235 Vol 488

Consignments received for credit to the Federal Reserve Bank under the Executive Order of January 15, 1934, will be recorded under a new series of numbers preceded by the letter F., for example F.1, F.2, etc.; and the regular vouchers will be executed the same as for consignments under Executive Order of August 29th.

This gold should be kept segregated from other metals, so far as practical, since the general instructions provide that it be tar-marked.

Separate accounts current will be rendered to the Mint Bureau for the accounts pertaining to these Federal Reserve Bank consignments, on sheets of the same size and general arrangement as are provided for the present bullion account current. Account current item explanations similar to those used for consignments under order of August 29th, should be used. The accounts current should be supported by copies of the schedules of certified consignments.

All the charges on gold received on consignment to the Federal Reserve Bank of New York will be paid by the Bank to the New York Assay Office and be taken into the accounts of that assay office, separately stated therein as to the received amounts that accrued at each mint or assay office, with deposit thereof in the Treasury in due course. The shipping charges will be stated in the accounts as "Shipping charges on bullion consignments - 6324."

The silver contained in the gold consignments to the Federal Reserve Bank of New York under regulations pursuant to the Executive Order of January 15, 1934, will be handled in the accounts in the same manner as silver received in consignments under the Executive Order of August 29th, but subject to such modifications as essential incident to observance of instructions in Bureau's letter of January 20, 1934, relative to silver entitled to the benefits of the executive proclamation of December 21, 1933.

These gold receipts should be classified regularly, as to source, etc.

Yours truly,

D. M. O'Reilly

Acting Director of the Mint.

J-8

RG104 E-235 Vol 488

January 25, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Dear Sir:

I am inclosing a letter received today from the Chief Clerk of the Treasury Department relative to our balance in the fund allotted to us for the Chicago Exposition.

Will you please advise the Bureau if, in your judgment, it will be safe to turn in the entire amount or are you aware of any unpaid accounts outstanding for which we should request authority to retain part of this fund?

Very truly yours,

William Tyler Page

Director of the Mint.

Inclosure.
O'H/eh

RG104 E-235 Vol 488

January 24, 1934.

To all Mints and Assay Offices:

This Bureau is today in receipt of the following letter from the Secretary of the Treasury. Please be governed according to this letter in regard to Russian gold.

"Director of the Mint,
Treasury Department,
Washington, D. C.

Madam:

The instructions contained in Treasury Department letters to you dated November 26 and December 23, 1920, are rescinded and you are requested to instruct the mints and assay offices accordingly. Gold known to be of Soviet origin may be received upon the same basis as gold received from other nations.

Respectfully,

(Signed) H. MORGENTHAU, JR.

Secretary of the Treasury."

Respectfully,

Nellie Tayloe Ross

Director of the Mint.

O'R/eh

January 26, 1934

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.

Delivery by the mint of coin for silver received under executive proclamation December twenty one nineteen thirty three means delivery over the counter stop When coin must be forwarded the charges therefor by most economical practical means may be deducted from proceeds of silver if deliverable amount does not exceed approximately one hundred dollars stop For larger amounts request forwarding instructions from silver owner stop Deliver circulated silver dollars on hand until further directed.

Nellie Taylor Ross,
Director

OK

RG104 E-235 Vol 488

January 30, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a British coin which was sent to the White House as a contribution to the fund for the Georgia Warm Springs Foundation. Will you kindly have this coin melted and have a check made payable to the Georgia Warm Springs Foundation Fund and forward the check to this Bureau for transmission to the Secretary's Office, where the case will be then handled. Please expedite this case.

It is understood that no mint charges will be enforced, as you are no doubt aware of the fineness of the gold contained in this coin. It therefore calls for no melting charge.

Very truly yours,

Director of the Mint.

Inclosure.

O'R:M

January 22, 1934.

Mr. John R. Sinnock,
Engraver, United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

You are hereby authorized and requested to proceed to Washington for a conference in regard to medal work.

While engaged in this service your actual and necessary traveling expenses and $5.00 per diem in lieu of actual cost of subsistence will be paid from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1934".

Very truly yours,

Director of the Mint.

Approved:

Assistant Secretary of the Treasury.

RG104 E-235 Vol 488

January 31, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I wish to request that in the preparation of monthly reports of time and leave by your institution the efficiency rating of each employee be entered in the remarks column opposite his name.

Very truly yours,

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

January 31, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Philadelphia, Pa.

Charge as of January thirty nineteen thirty four quote Gold Coinage Bullion quote as transfer of funds from New York Assay Office and credit the account quote Consigned Gold Bullion Federal Reserve Bank of New York quote with the weight and value at dollars twenty point sixty seven plus of your consigned gold receipts that have been certified by the New York Assay Office to the Federal Reserve Bank of New York under the executive order of January fifteen nineteen thirty four comma namely dollars two hundred fifty six point fifty eight stop Credit the same amount to the bullion fund in lieu of the bank and mail Treasurer United States at once supplemental January thirtieth reports stop Await further instructions concerning other transactions.

Nellie Taylor Ross,
Director Mint.

RG104 E-235 Vol 488

February 2, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Superintendent, U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Close out as of dates specified in pertinent telegrams all special accounts of gold so held by transferring the assets to the regular accounts and crediting same to the Treasurer in the bullion fund stop. Any gold held segregated under such accounts need no longer be so held.

Nellie Tayloe Ross,
Director Mint

RG104 E-235 Vol 488

February 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of January 30, regarding Mr. Robert Scanlin's wish to retire.

I regret very much to advise you that it would be impossible under the present conditions to separate Mr. Scanlin from the service involuntarily for purposes of retirement, as it would be necessary to fill the position after his retirement.

Should Mr. Scanlin be retired by reason of disability it appears that he would receive $1200 per annum retirement pay. It should be understood, however, that the Veterans' Administration is charged by law with determining the amount of annuity and the statement of this office has no legal value. Mr. Scanlin's retirement, of course, would be contingent upon an examination by a Government medical officer showing that he is totally disabled for useful and efficient service in his present capacity. Unless Mr. Scanlin's physical examination showed his disability to be of a permanent character, he would be required to present himself for physical examination annually from the date of the original examination until he reached the retirement age of 65 years. When, at any one of these examinations, he is found to have recovered and to be physically fit for useful and efficient service, he will be allowed a period of ninety days within which to secure employment, after which time his annuity will cease.

When Mr. Scanlin recovers to such an extent as to justify his return to duty he may be sure of reinstatement in the service of the Bureau when a vacancy for which he is qualified is available. After reinstatement, he would again become eligible for retirement upon reaching retirement age.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

February 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received by the Bureau describing a medal.

Will you please refer this letter to Mr. Sinnock. If he can identify the medal please make reply direct to the writer.

Very truly yours,

Director of the Mint.

Inclosure.

O'R:M

RG104 E-235 Vol 488

February 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

An order is being placed today for manufacturing for you one Register of Assays, Gold and Silver Deposits, Mint Service form No.123, for delivery at the earliest practicable date, per your letter of yesterday.

Our records do not show receipt from you of a request for this book either in your requisition of October, 1933, or at any proximate time thereto.

Yours truly,

Nellie Tayloe Ross

F-S

Director of the Mint.

RG104 E-235 Vol 488

RG104 E-235 Vol 488

February 5, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There is inclosed a request for record of the service of Mr. James Harrison in your institution in the year 1928. Will you please furnish the information desired, if available, with return of the inclosed form.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.

O'R:M

RG104 E-235 Vol 488

February 5, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing gold coins together with a slip from the Manchester National Bank, Manchester, New Hampshire.

Checks are asked in payment, indicating that the contents of each envelope shall be handled separately.

Very truly yours,

Director of the Mint.

Inclosure.
JP/ah

RG104 E-235 Vol 488

February 6, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to your letter of February 3rd concerning gold deposits received during the last days of January but not taken into the accounts until February, please be advised that any such material which would have been eligible for the $35.00 rate, if received in February, may be taken into the accounts and paid for at such rate. Such of the material as is purchasable by you under the regulations and rulings, but is not eligible for the $35.00 rate, should be paid for at $20.67+ per fine ounce and be revalued at $35.00 per fine ounce, the difference being covered into the Treasury in conformity with previously telegraphed instructions concerning revaluation.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

T-S

February 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of February 2nd, relative to bids recently received by you for die steel.

This letter will be authority for you to purchase 1,000 pounds of tool steel, selected, 1 7/8ths inches round, for use in making coinage dies, from the Carpenter Steel Company, at the rate of 17¢ per pound, less ½ of 1% ten days.

It is understood that three firms bid 17¢ and that tests revealed the Carpenter Steel Company's steel averaged the highest number of strikes, and upon this basis you recommend the acceptance of their bid.

Very truly yours,

M. M. O'Reilly

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

February 7, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Dear Sir:

I am inclosing a copy of the letter received from the Chinese Legation relative to the account held for the Minister in a special deposit account of the Central Mint of Shanghai, China.

The Minister requests that on completion of the present order you refund to him $249.34 which he had paid for the steel used in fulfilling a previous order and charge the amount to the special deposit account of the Central Mint at Shanghai, China.

Very truly yours,

M. M. O'Reilly

Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 488

Government Facilities

[illegible], Denver, Colorado
[illegible], Philadelphia, Pennsylvania
[illegible] San Francisco, California.
[illegible] Office, New York, New York.

[illegible] Office, Seattle, Washington.
[illegible], New Orleans, Louisiana.

[illegible] Messages TGL-4 and TGL-4A issued by you STOP Give

O. Rankin
Acting Director of the Mint

RG104 E-235 Vol 488

February 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There is being forwarded you today under separate cover by registered mail two silver bars resulting from the reduction of silver chloride, weighing 24.36 ounces and 37.53 ounces respectively, a total of 61.89 troy ounces. Please furnish this Bureau the equivalent in Departation silver, disc form.

Very truly yours,

Director of the Mint.

O/eh

RG104 E-235 Vol 488

February 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Referring to your memorandum of February 2, relative to cables received by you from persons in Cuba asking whether you can accept deposits of gold at the rate of $35.00 per fine ounce of gold content, please be advised that if the gold located abroad is imported it can be accepted at $35.00, except that gold .899 fine or higher is purchasable only by the Federal Reserve Bank at New York.

Will you please see Section 35 (d) and Section 40 of the Regulations and notice the inclosed copy of a telegram addressed by the Secretary to the Federal Reserve banks on January 31.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.

C'h:M

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

DAY LETTER

February 10, 1934.

Mr. A. Raymond Raff,
1635 Thompson Street,
Philadelphia, Pennsylvania.

Do not understand delay in return of your bond STOP You understand it must be returned to this Department and approved by the Secretary before you can take oath of office. Hope transfer to be consummated without delay. Will you please go to the Mint Monday morning to confer with Superintendent relative to transfer of values and other important matters. Please reply.

Nellie

NELLIE TAYLOE ROSS, N.T.R.
Director of the Mint.

RG104 E-235 Vol 488

Government Facilities, Feb. 12, 1934.

Superintendent,
United States Mint,
San Francisco, California.

DEPOSITS OF AMERICAN SMELTING AND REFINING COMPANY OF TWENTY-SIXTH TWENTY-SEVENTH AND TWENTY-NINTH THAT WERE RETURNED FROM NEW YORK ASSAY OFFICE PAY CHECK TO AMERICAN SMELTING AT THIRTY-FIVE DOLLARS PER OUNCE LESS USUAL CHARGES

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 488

February 12, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Your appropriation transactions statement for the month of January has been received. The total of the disbursements (contingent) shown thereon $4936.85 appears to be $299.21 less than shown on your schedule of disbursements Form 1024 accompanying your vouchers. The latter amount is the same as the amount of Vo. No. 343, Midvale Company. This amount does not seem to have been included in your contingent total.

Yours truly,

Miller Taylor Roe

Director of the Mint.

P F

RG104 E-235 Vol 488

BUREAU OF THE MINT

February 15, 1934.

RG104 E-235 Vol 488

February 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The annual interrogatory of the Royal British Mint contains the following question, to which it is requested you supply a reply:

Were any medals struck at the mint or mints during 1933? If so, give particulars as to numbers, metals, etc.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 488

February 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing samples of two coin bags brought to the Bureau by the Cashier of the Treasurer's Office. The one is a very firm set closely woven fabric which holds the coins without difficulty; the other, being sent merely for comparison, is so loose and soft that several of the bags have broken while being stacked. The Cashier requests that this light weight loosely woven fabric be not used for making bags for the Treasury.

Respectfully,

W. H. O'Reilly

Acting Director of the Mint.

Inclosures.

O'R:M

February 17, 1934

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, U. S. Assay Office, New York, N. Y.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, San Francisco, Calif.

Defer stamping values in dollars on refined gold bars until ruling by Department becomes available.

Nellie Tayloe Ross,
Director

RG104 E-235 Vol 488

February 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to purchase twenty dozen pairs of buckskin gloves from K. Segal & Sons, at the rate of $9.25 per dozen pairs, this being the lower of two bids received out of three asked.

It is understood that these gloves are to be used in the handling of precious metals and when worn out will be burned to recover such gold and silver as may be adhering to them.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

OR

O'R/es.

RG104 E-235 Vol 488

February 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

This Bureau is in receipt of the inclosed correspondence from the State Department which is self-explanatory.

Will you please advise us at your earliest convenience the cost of making this coinage and give us the necessary information to make a satisfactory reply to the State Department in regard to the cost of this coinage.

With your reply please return the inclosures.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosures.
OMH/eh

RG104 E-235 Vol 488

February 19, 1954.

The Pennsylvania Railroad Company,
Broad Street Station,
Philadelphia, Pa.

Gentlemen:

Returned herewith please find your bill No. 2.370.950 in the sum of $13.04, accompanied by two supporting transportation requests.

Will you please render bill to this office covering transportation request T-917,049 and render a separate bill to the National Emergency Council, 300 Commercial National Bank Building, Washington, D. C., for charges on transportation request T-926,193.

Yours respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-8
Encl.

RG104 E-235 Vol 488

February 19, 1934.

Hon. A. Raymond Raff,
c/o United States Mint,
Philadelphia, Pa.

Dear Mr. Raff:

The settlement which is to occur at the time you take the oath of office and assume the duties of Superintendent of the Philadelphia Mint will be under the general charge of a representative of the Mint Bureau in Washington. The incoming and the outgoing superintendents will each be entitled to a personally selected representative, with the Bureau's representative, in the work of the settlement. It is common practice for each officer to select as his representative one of the regular employees of the institution, but if you prefer your representative to be a person not now connected with the mint, this can be arranged in the following manner:

Upon your taking charge you will be entitled to a private secretary of your own choosing, who will not be subject to selection under the Civil Service laws. Your regular private secretary could represent you, or, if preferred, you could appoint in that position some other person to perform that duty, and upon completion of the settlement release him and appoint another to the position. All regular and temporary employees, except Presidential appointees and the private secretary to the superintendent, are subject to the Civil Service law and regulations as to selection from registers of eligibles, tenure of service, etc.

RG104 E-235 Vol 488

The position of private secretary at the Philadelphia Mint has a compensation range from $1800 to $2160, and a new appointee may receive no more than the lowest compensation in the grade; all pay rates are subject to the economy law deduction - at present 15%. The present condition of the work of the institution will permit the use of regular employees for settlement purposes, other than the duty of supervision by the committee above mentioned.

It is common practice for the incoming superintendents to accept without verification the contents of vault compartments that are under the joint seal of a representative of the Mint Bureau and of the local superintendent. There have been occasions, however, when the incoming superintendent has required a complete count or verification of the entire cash assets for which he assumes responsibility. The period required by the settlement will, of course, be governed by these considerations. It is regular practice for the incoming superintendent to give temporary receipt for values shown by the books to be on hand at the time he assumes charge, the receipt specifying that such values are subject to verification. After such verification, unconditional receipt for the values found by the settlement committee will be required.

It is suggested that you visit the mint and consult with those in charge, as well as inspect the vaults, etc., and that you advise this office at an early date concerning your wishes with regard to the settlement. Your representative may be designated to the Bureau at present, or later. March first would be a convenient date, as regards accounting, for the transfer between superintendents.

Yours respectfully,

Nellie Taylor Ross

Director of the Mint,

by M.M.O'R.

ks

RG104 E-235 Vol 488

February 23, 1934

Mr. Frees Styer, Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

After you receive notice from the Department that the bond of your successor, Mr. A. Raymond Raff, has been approved, you will deliver to him his commission, which will be forwarded to you, and he will relieve you by taking the oath of office, which oath must be taken before a Judge of a United States Court, or of a Court of Record.

Your accounts and those of your successor must be kept absolutely separate, the principal reason being that should there be any necessity for proceedings against bondsmen, there may be no question as to responsibility.

The incoming officer should receipt to you for all coin, bullion, sweeps, bullion in lieu of advances thereon, etc., turned over to him, also for the equipment and supplies on hand. Temporary receipt may be given, subject to verification, at the time of actual transfer. You should retain one copy of the receipt, forward two copies to the Bureau, and your successor should retain a copy.

In your bullion accounts take credit for the values pertaining thereto receipted for by your successor, as "Transfer of Funds" to him.

New bullion accounts will be opened in the name of the incoming officer, into which will be entered as "Transfer of Funds" from you all and only the values for which he receipts to you and for which he thereby agrees to assume responsibility. From this starting point his accounts will be carried in the usual way.

All surplus bullion and other gains, resulting from operations during your incumbency, including the proceeds thereof, charges on deposits, etc., should be taken into your accounts and be deposited in the Treasury by you.

The balances in your checking accounts, of appropriated moneys, in the minor coinage metal fund, and in the minor coin distribution account, should be transferred to your successor by drawing your checks in his favor, and these should be supported in the daily reports with transfer of funds documents. Mr. Raff's checking symbols, under which should be deposited with the Treasurer of the United States the checking balances transferred to him,

RG104 E-235 Vol 488

are - Regular and Special Deposit Account, 15134; Bullion Fund Account, 15135; Minor Coinage Metal Fund Account, 15136.

The usual accounts current with all necessary supporting vouchers, should be rendered by both officers (separately) for any interval during which both may stand charged with Government funds.

After verification is complete final receipt in quadruplicate (copies distributed as before mentioned) will be given and if there are any differences between the final and the temporary receipts they will be adjusted by debit and credit entries between the accounts of the two officers, making reference to the two receipts as basis.

Report to the Bureau, in duplicate, of the final results of the settlement will be made by the committee of representatives, using, for the values found, forms 1068, 1068-A and 1068-B.

Any surplus bullion recovered in settlement, if subsequent to actual transfer, will be taken into the accounts of the retiring officer, for which he will receive a bullion fund check, or money, from the incoming officer; the proceeds to be covered into the Treasury by the retiring officer. If wastage is allowed after the transfer it will be reimbursed from the incoming officer's appropriation funds, by voucher and check in favor of the outgoing officer.

After making any necessary deposits in the Treasury to balance his accounts the outgoing officer will render his final account current with supporting vouchers.

Advise the Bureau by wire when your successor has taken the oath of office, which, if found practicable, will be on March 1, 1934.

A representative of the Bureau will have charge of the work of transfer; you should designate one of the employees to represent you, and the incoming officer should designate one of the employees to represent him on the transfer committee.

A copy of this letter will be sent to your successor.

Yours truly,

Director of the Mint.

T-S

RG104 E-235 Vol 488

February 24, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Mr. Albert Goldberg, 434 Ninth Street, N. W., Washington, D. C., has requested that a review be made of your report on his deposit #3953 to cover a deposit of gold sent by him February 14th.

Mr. Goldberg also reports that on February 8th, he sent a deposit from which he has not yet heard. It is understood by the Bureau that there will be a necessary delay in the settlement of these cases but a report from you to that effect will be satisfactory.

Very truly yours,

Dillwyn Parrish

Director of the Mint.

O'R/ch

RG104 E-235 Vol 488

February 24, 1934.

Mr. Freas Styer, Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Mr. S. B. Frantz of this Bureau has been designated to act as Chairman of the Settlement Committee to have charge of the settlement which is to occur in connection with transfer of the superintendency to Mr. A. Raymond Raff, as of March 1, 1934. I would like to have Mr. George A. McCann to act as my representative on the committee. Will you kindly notify him to that effect. Mr. Raff indicated, when at this office recently, that he would designate one of the employees to represent him, and the committee will be completed by such employee as you wish to designate as your representative.

Will you kindly arrange for expediting the settlement work with a view to as little delay as practicable in dealings with the public.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 488

Government Facilities, Feb. 26, 1934.

Superintendent, U. S. Mint, Philadelphia, Pa.
" " Denver, Colo.
" " San Francisco, Calif.
" " New Orleans, La.
" U. S. Assay Office, New York, NY.
Assayer in Charge, US Assay Office, Seattle, Wash.

IT IS NOTED THAT SOME OFFICES ARE NOT SENDING ALL GOVERNMENT TELEGRAMS VIA GOVERNMENT FACILITIES STOP IN FUTURE ALL GOVERNMENT TELEGRAMS MUST BE SENT VIA GOVERNMENT FACILITIES STOP ~~AN~~ CHARGES THEREFOR WILL NOT BE PAID FROM THE APPROPRIATION.

NELLIE TAYLOE ROSS
DIRECTOR OF THE MINT.

RG104 E-235 Vol 488

Government Facilities, Feb. 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

AUTHORIZED TO PURCHASE FILING CABINETS LISTED YOUR TELEGRAM FEBRUARY TWENTY SEVENTH.

NELLIE TAYLOE ROSS
DIRECTOR

N.T.R.

Government Facilities, Feb. 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

AUTHORIZED TO PURCHASE FOUR TYPEWRITERS IT BEING UNDERSTOOD THESE ARE TO BE SELECTED FROM GENERAL SUPPLY SCHEDULE.

NELLIE TAYLOE ROSS
DIRECTOR

N.T.R.

RG104 E-235 Vol 488

February 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Mr. Alben Goldberg, 434 Ninth Street, Washington, D. C., has again called at this Bureau and states that his check #82453 covering a deposit forwarded by him on February 14th, is far less than he expected to receive for this deposit. The number of the memorandum was #3953.

Will you look into this case and report to the Bureau an explanation of the value of the deposit.

Very truly yours,

W M Rosell

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

Government Facilities, March 1, 1934.

Superintendent, United States Mint,
Philadelphia, Pennsylvania.

FOLLOWING TEMPORARY APPOINTMENTS APPROVED MARGARET M CARNEY PHILIP J COLLINS CLERKS SIXTEEN HUNDRED TWENTY DOLLARS GERTRUDE LIPSCHULTZ CLERK STENOGRAPHER FOURTEEN HUNDRED FORTY DOLLARS WILLIAM J CONWAY AND M J CALLAHAN CLERKS SIXTEEN HUNDRED TWENTY DOLLARS

W. M. O'Reilly

ACTING DIRECTOR

RG104 E-235 Vol 488

March 1, 1934.

Mr. Wilmer La Brie,
216 E. Wellens Avenue,
Philadelphia, Pa.

Dear Sir:

Your letter of February 20th, addressed to the Department of the Treasury, has been referred to this Bureau for attention.

In the year 1894 the following number of dimes were minted at the respective Mints: San Francisco coined $2.40; Philadelphia coined $153,097.20 in dimes; and the Mint at Denver was not coining money at that time.

Yours very truly,

M. M. O'Reilly

Acting Director of the Mint.

C'B/edb

RG104 E-235 Vol 488

March 1, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $60,000.00

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

March 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm the telephone communication of this morning authorizing you to purchase a mimeograph at Government list price, which is approximately $175.00.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

March 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

This letter will confirm the telephone communication authorizing you to forward to the United States Assay Office at New York 2897.10 ounces of silver discs and 50 ounces of proof silver.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

March 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

I am in receipt of your letter of March 1st, relative to the deposits made at your Mint by Albert Goldberg, 434 Ninth Street, Washington, D. C.

It is noticed that you have reviewed the assay report on deposit No. 3953, and find that check assays were obtained on this deposit. As Mr. Goldberg seems very much concerned and dissatisfied with the proceeds of this deposit will you be kind enough to cause this bar to be re-sampled and re-assayed and report to the Bureau the result.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

C'R/eh

RG104 E-235 Vol 488

March 7, 1934.

Mr. M. Raymond Raff,
Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

My dear Mr. Raff:

I have your letter recommending the reinstatement of Mr. George Thompson, formerly with the Mint-service, for temporary employment as Fireman.

I note that Mr. Thompson reached the retirement age about seven years ago and has arrived at the age of 70. I am willing for him to come back for temporary employment, but with the understanding that the position cannot be made permanent.

The rules of the Civil Service governing Mr. Thompson's case do not permit his re-employment upon a permanent basis without an Executive Order. I am not justified in asking the President for that action.

You concur, I am confident, in the position I have taken, that in supplementing the personnel of your institution it is for the good of the Service that we select men who have not arrived at advanced age, and who give promise of mental and physical vigor.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOR ROSS
Director of the Mint

R/W/H

Remember, if you conferred with your local Civil Service this would have been unnecessary. N.T.R.

RG104 E-235 Vol 488

March 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In response to your letter of March 5th, this Bureau is forwarding to you several copies of form TG-10, to which you allude in connection with a deposit of the S. S. White Dental Manufacturing Company being held on the Canadian border until this form of affidavit is executed.

Will you please forward to the S. S. White Company an appropriate supply of this form.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

March 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

This office is in receipt of information from the Veterans' Administration to the effect that medical examination shows John J. Bready to be totally disabled for useful and efficient service and entitled to annuity. As a basis for final action on the claim, please furnish this office with the following information, to be transmitted to the Veterans' Administration:

The last day of active service.
The last day paid.
Periods of leave of all kinds taken during any calendar year in which the aggregate of absences exceeded six months.
A statement on form 3-R39 of deductions for benefit of retirement fund.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

March 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This will confirm telephone communications advising you of the approval of the following appointments in your institution:

Helen C. Moore as Private Secretary at $1800.00 per annum for a period of 30 days pending Executive authority for permanent appointment, approved March 1, 1934.

Margaret A. Hogan as file clerk at $1440.00 per annum for a period not to exceed 90 days, from Civil Service register, approved March 2, 1934, pending permanent appointment.

Edward J. Callahan and Frank J. Donahue as Clerks at $1620.00 per annum for a period of 30 days, without regard to Civil Service requirements, approved March 2 and March 3, 1934, respectively.

Rena Hoffman and Dorothea Berenson as Junior Clerk-Stenographers at $1440.00 per annum for a period not to exceed 90 days, from Civil Service register, approved March 3, 1934.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

C'B:M

RG104 E-235 Vol 488

March 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

This office is in receipt of a request for the service record and retirement deductions of William McC. Price in your institution from October 1924 to September 1925.

Will you please furnish such record as you have available in triplicate on the inclosed Standard Form No. 13, Abstract of Official Record of U. S. Government Employee.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosures.

O'R:M

RG104 E-235 Vol 488

March 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

Receipt is acknowledged of your letter of March 6th, requesting authority to purchase two filing cabinets from the General Supply Schedule and this request is approved.

In accordance with your telephone communication you are authorized to purchase in addition to the items enumerated in your letter one single drawer cabinet.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

March 9, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, United States Mint, New Orleans, La.
" " " U. S. Assay Office, Seattle, Wash.

Gentlemen:

Please be advised that the receipt symbol number for the one-fourth of one per cent. handling charge on gold deposits is 6314. However, in entering this charge on the account current it will be combined with your other charges on bullion deposits under the major symbol 6302.

Yours truly,

Nellie Tayloe Ross

F-S

Director of the Mint.

RG104 E-235 Vol 488

March 9, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Dear Sir:

This letter will be authority for you to purchase one typewriter at a cost of $70.00 and two one-drawer filing cases, letter size at an estimated cost of $8.67 each, it being understood that these purchases will be made in accordance with the General Supply Schedule.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

March 10, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Statement and certificate of award, form 1036, pertaining to voucher No. 361, is herewith returned for insertion of data to complete the certificate thereon.

According to note in "Remarks" column, page 13, payroll for December 16 - 31, pay was deducted against Margaret A. Williams for December absence of 5/8 day while the notations support only 3/8 day. Additional deduction of pay for 2/8 day was made for August adjustment.

Yours truly,

Director of the Mint.

P-J-S
Encl.

RG104 E-235 Vol 488

Government Facilities, Mar. 12, 1934.

Assayer in Charge, U. S. Mint, New Orleans, La.
" " " " " Assay Office, Seattle, Wash.
Supt., U. S. Mint, Denver, Colo.
" " " " San Francisco, Calif.
" " " " Philadelphia, Penna.
" " " Assay Office, New York, N. Y.

PLEASE WIRE TODAY RECEIPTS UP TO AND INCLUDING LAST FRIDAY IN FINE OUNCES OF NEWLY MINED DOMESTIC GOLD BULLION FOR WHICH PAYMENT HAS BEEN MADE OR WILL BE MADE AT THIRTY FIVE DOLLARS PER FINE OUNCE INCLUDING BULLION CERTIFIED TO THE NEW YORK ASSAY OFFICE BUT NOT ACCEPTED BY FEDERAL RESERVE BANK STOP ALSO WIRE LIKE INFORMATION CLOSE OF BUSINESS EACH FRIDAY

NELLIE TAYLOE ROSS
DIRECTOR

GOVERNMENT FACILITIES

March 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

TEMPORARY APPOINTMENT NINETY DAYS MRS ROSE HOLLAND AS JUNIOR CLERK STENOGRAPHER CANNOT BE APPROVED UNTIL INFORMATION IS RECEIVED FROM YOU REGARDING CIVIL SERVICE APPROVAL.

O'REILLY
Acting Director.

RG104 E-235 Vol 488

March 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of February 12th, inclosing a letter from the United States Smelting Refining and Mining Company relative to the sale to them of proof gold.

Under date of March 12th, this Bureau received the inclosed letter from the Secretary of the Treasury which in effect authorizes your Mint to supply proof gold when requested. The letter also covers the manufacture of gold medals.

It is understood that the National Academy of Science has made inquiry as to certain gold medals and that this request has been held in suspense by you pending the decision of the Secretary in regard to our manufacture of gold medals. Will you please communicate directly with the National Academy of Science as to the medals they have ordered, having in view the authority of the Secretary to use gold for the purpose.

I am returning to you the letter of the United States Smelting Refining and Mining Company.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 488

March 14, 1934.

Mr. Joseph W. Colonturo,
506 Morton Street,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of March 10th, relative to the weight of gold bullion.

In response please be advised that the value of an ounce of gold 1000 fine is $35.00.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

March 14, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, San Francisco, Calif.

In lieu of other weekly reports to this Bureau of gold receipts please report close of business March sixteenth and each Friday in dollars prior weeks gold receipts closely approximated and segregated into three classes namely imports comma secondary and new domestic stop Continue weekly report of receipts in ounces of executive proclamation silver.

Nellie Tayloe Ross,
Director

Government Facilities, Mar. 15, 1934.

Superintendent, U. S. Mint, Philadelphia, Pa.
" U. S. Mint, Denver, Colo.,
" U. S. Mint, San Francisco, Calif.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Mint, New Orleans, La.
" " " U. S. Assay Office, Seattle, Wash.

SUPPLEMENTING TELEGRAM OF FOURTEENTH PLEASE WIRE SOON AS PRACTICABLE GOLD RECEIPTS CLASSIFIED AS IMPORTS SECONDARY AND DOMESTIC FOR JANUARY FOR FEBRUARY AND FOR THAT PORTION OF MARCH NOT INCLUDED IN THE REPORT TO BE SENT AS OF WEEK ENDED MARCH SIXTEENTH.

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

March 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

TEMPORARY APPOINTMENTS NOT TO EXCEED NINETY DAYS ROSE HOLLAND AND ESTHER K MCHUGH JUNIOR CLERK STENOGRAPHERS AT FOURTEEN HUNDRED FORTY APPROVED.

NELLIE TAYLOE ROSS N.T.R.
Director

RG104 E-235 Vol 488

March 16, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Vouchers of Johnson and Higgins, covering insurance charges of shipments of minor coinage made by you during the months of October, November and December, 3¢, $1.44 and $4.15 are herewith enclosed for payment from the profits on minor coinage.

Yours truly,

Director of the Mint.

P

RG104 E-235 Vol 488

March 17, 1934.

Mr. Robert Hunter,
1329 Walnut Street,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of March 16th, relative to obtaining a copy of the Annual Report of the Director of the Mint.

In response I take pleasure in forwarding to you a copy of this document and trust it will cover the scope of your inquiry.

Very truly yours,

M. M. O'Reilly

acting Director of the Mint.

Enclosure.
O'R/eh

RG104 E-235 Vol 488

March 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a copy of a letter addressed to you by the Executive Secretary of the National Academy of Sciences, under date of December 26th, and requesting the manufacture of certain medals from the dies in your custody.

This copy was received by the Bureau from the Executive Secretary of the Association with the request that it be forwarded to you as a verification of the order and with the request that the manufacture of these medals proceed.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/ab

RG104 E-235 Vol 488

March 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In response to your request of March 17th, you are authorized to purchase one calculating machine, a 10-bank Monroe, electrically driven, known as their No. MA 5-213, at a cost of $482.50, as listed in the General Supply Schedule under Item No. 54-M-16395-K-2-ff.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

DRR/eh

RG104 E-235 Vol 488

March 20, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please be advised that the resignation of Mr. Phine R. Freed as Private Secretary at $2040.00 per annum has been approved without prejudice effective at the close of business February 28, 1934.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R:M

RG104 E-235 Vol 488

March 22, 1934

Superintendent,
United States Mint,
Philadelphia.

Sir:

There is forwarded to you today, under separate cover, by registered mail.

39.69 troy ounces standard gold scrap
3.31 " " " " " contained
43.00 " standard gold. in 2.983 oz. cornets.
Value $800.00

4.8225 ounces standard silver scrap
subsidiary value $6.00.

These metals are the values of special assay coins forwarded by you to the Bureau to date.

Respectfully,

F. M. O'Reilly

Acting Director of the Mint.

Q.

RG104 E-235 Vol 488

March 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Bureau is enclosing an order received today from the Bureau of Standards for some fine gold.

Will you please comply with the request at your earliest convenience.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Enc.
O'R/H

RG104 E-235 Vol 488

March 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This Bureau is in receipt of your letter of March 22, relative to the coinage of one cent pieces.

The Treasurer's Office has been consulted in regard to minor coinage, and has today advised the Bureau that, for the present, he prefers that we do not execute any coinage.

The Treasurer's Office further volunteered that a general review of the coinage situation had been under consideration during the week. He has promised to give us ample notice when it is decided that we shall start coinage.

In view of these instructions, the Bureau feels that we should not undertake the coinage until the Treasurer's Office definitely requires it.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/H

RG104 E-235 Vol 488

March 27, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Dear Sir:

I am inclosing a confidential communication received through the Superintendent of the Mint at San Francisco relative to proposed coinage for Indo-China.

Will you please advise the Bureau of the charges which should be imposed for the execution of this coinage, the charges for preparing dies, the amount of metal required and other usual pertinent information covering the execution of coinage for a foreign country. Please regard this letter as strictly confidential.

With your reply please return the inclosed correspondence.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosures.
O'R/ch

RG104 E-235 Vol 488

March 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Under separate cover I am forwarding by registered mail a gold coin sent to the Treasury Department by Fox's Jewelry Shop, Muskegon, Michigan. Please remit to the owner the value of this coin.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

RG104 E-235 Vol 488

March 29, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, Philadelphia, Pa.
Superintendent, U. S. Mint, Denver, Colorado.
Superintendent, U. S. Assay Office, New York
Assayer in Charge, U. S. Mint, New Orleans, La.
Assayer in Charge, U. S. Assay Office, Seattle, Washington.

It is understood that whoever makes proposed pictures must deliver negatives to you.

Nellie Taylor Ross
Director.

March 29, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I have your letter of March 28th, relative to the repairs needed on the vault doors.

The Mint appropriation could not be used for repairs to the vault. This is a charge against the appropriation placed under the jurisdiction of the Procurement Division. This appropriation covers all repairs to locks, safes and vaults.

This Bureau will communicate with the Procurement Division immediately and request that attention be given to the necessary repairs on the vault doors.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

March 29, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In response to your request of March 26th, you are authorized to purchase one typewriter with 12" roller and one F. and E. check writer at a cost of $107.50. It is understood that the typewriter and check writer will be purchased under the General Supply Schedule. It is also understood that the old check writer will be sold on competitive bids.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

March 29, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Referring to your letter of March 26th, you are correct in your understanding that when employees work in excess of four hours on Saturday there will be an equal shortening of the time worked on some other day, and it is further understood that this reduced working time shall not be for a period greater than the difference between four hours and the number of hours that constitute the employees' regular working day.

Employees should be paid overtime for the two hours (4 to 6 p. m.) worked on Saturday.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

March 23, 1934.

[illegible] Treasury,
[illegible] Attents.

[illegible] Treasury:

[illegible] to recommend the transfer
[illegible] from the position of Skilled
[illegible] per annum in the Philadelphia
[illegible] of Cashier in that institu-
[illegible] $[illegible].00 per annum.

[illegible] the filling of the position
[illegible] by the President on January
[illegible], Journal No. 43.

Respectfully,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 488

March 30, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

In confirmation of telephone conversation, please be advised that the appointments for a period not to exceed ninety days of Mr. Norbert MacConwell and Mr. Edward J. Doyle, each as Stenographer at $1620.00 per annum, in your institution, were approved on March 24, 1934, to be effective as of date of oath.

Very truly yours,

M. M. O'Reilly

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

March 30, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.

Gentlemen:

A number of the affidavits that have reached the Bureau in support of receipts of silver under the Executive Proclamation of December 21, 1933, have been found to be incomplete or inaccurate as regards the number of ounces of silver affected.

Miners' affidavits should accurately specify the number of fine ounces of silver delivered to the mint or to an intermediate buyer or handler, in each lot of metal covered thereby, and the vendor's (or owner's) affidavit should support such quantities (more or less). This is essential for such metal as comes to the mint via a metal buyer (as a smelter or refiner), for use in limiting the amount of silver receivable from such intermediary. For silver that comes directly to the mint from a miner (whether an individual or a company), if the lots of metal containing the silver are properly identified in the affidavits and the affidavits are otherwise correct in form and execution, omission of the number of ounces or indication of only approximate ounces contained in the metal may be disregarded as immaterial and the affidavits may be accepted as covering the number of ounces found by the mint to be present. In such cases the number of ounces should be noted on the affidavits, by mint employees, in the upper right hand margin of the forms, and the deposit numbers should also be there shown, for tracing purposes. Each deposit with its supporting affidavits will be considered a completed transaction; that is, over-delivery of affidavits as compared with silver deliveries will not entitle the depositor to apply any affidavit-over-deliveries to subsequent silver deliveries, except in the case of recognized intermediary handlers who find it impractical to closely synchronize affidavits and silver. Deliveries of silver must be fully supported by affidavits before being accorded the benefits of the proclamation.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 488

March 31, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am returning the correspondence inclosed with your letter of March 30th. This Bureau believes that you have taken the proper position in regard to this deposit as you are not expected to receive gold which would not yield at least one ounce.

Very truly yours,

Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 488

March 31, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing correspondence received from the State Department relative to Panama coinage. Will you please forward the necessary information to this Bureau to enable us to make a reply as to the cost and other conditions under which this coinage can be executed.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 488

March 31, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of March 29th requesting authority to purchase a Remington bookkeeping machine, model 23.

Will you please advise the Bureau of the cost of this machine in order that authority may be granted for the expenditure of the sum specified.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

April 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

PROMOTION GEORGE A McCANN TO CASHIER AT TWENTY-NINE HUNDRED DOLLARS PER ANNUM APPROVED EFFECTIVE DATE OF OATH.

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 488

April 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please be advised that the temporary appointments of the following employees in your institution have been extended for a period not to extend beyond the date indicated in each case:

Margaret M. Carney	4-30-34
Philip J. Collins	4-30-34
William J. Conway	4-30-34
Edward J. Callahan	5- 1-34
Frank J. Donahue	5- 1-34

Very truly yours,

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

April 4, 1934.

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $60,000.00

Yours truly,

M M O'Reilly

Acting Director of the Mint.

P F

RG104 E-235 Vol 488

April 4, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Justification for the creation of a position of file clerk at $1440.00 per annum, in your institution, was approved by the President on March 26. This is the position in which Margaret A. Hogan is now serving under temporary appointment.

If it is your desire to have Miss Hogan made permanent in this position, please submit a recommendation for her reinstatement. I am inclosing, for use in her case, application (form 375), affidavits as to marital status and members of family in Government service, fingerprint chart and medical certificate.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.

O'R:M

RG104 E-235 Vol 488

April 5, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The Bureau is not yet in receipt of your report on domestic coins received for melting during the month of March. Please forward same as soon as possible and take steps to insure that these reports are forwarded promptly after the close of each month. The data are required for use here promptly.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

P. S.—If the gold coin data will delay the report please supply that for silver and minor promptly.

RG104 E-235 Vol 488

April 6, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received from the Chinese Minister relative to his account. The letter is self-explanatory.

I understand from the Minister's request that he wishes to have you pay out of the balance you now have on hand to the credit of the Chinese Government $249.34 paid by the Chinese Minister to the Midvale Company. The Chinese Minister states that he advanced this payment to facilitate settlement with the Midvale Company and now desires to have this amount reimbursed to him from the balance you now have on hand to the credit of the Chinese Government for the dies and other material. He will forward to you a receipt for this payment.

Will you please correspond direct with the Chinese Minister as he has requested us to merely transmit this information to you.

Please be careful to return to him his receipt from the Midvale Company.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 488

April 6, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please be advised that the following appointments in your institution were approved for a period not to exceed ninety days, on April 5, 1934:

Gerald A. Rushong, Helper	@ $5.00 p. d.
Oscar W. Bullock, Elevator Operator	@ $1080 p. a.
Samuel E. Amato	@ $1080 p. a.

Very truly yours,

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

April 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Returned herewith please find bills of the Quaker City Stencil & Stamp Works, Inc., and of the Cooper Stamp Works, forwarded with your letter of April 3rd. These bills may be paid from your appropriation. There is no evidence that competitive prices were obtained on the facsimile and related stamps which were procured on telephone quotations. Presumably other quotations could have been obtained by telephone.

Yours truly,

W. W. O'Reilly

Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 488

April 9, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please be advised that the permanent appointment of Miss Helen C. Moore to the position of Private Secretary at $1800.00 per annum, in your institution, has been approved effective as of date of new oath.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

April 10, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Mrs. Bessie Schecter, 926 Sixth Street, S.W., Washington, D. C., has called at this Bureau and shown a registered package receipt for the shipment to you of jewelry scrap under date of February 23rd. Mrs. Schecter states that she has received no return and has not heard from you about her deposit.

Will you please look this case up and call me on the telephone as soon as you can make a report.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

April 11, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

This is to advise that your recommendation of March 29 for the closing of the temporary appointment of Edward J. Doyle has been approved, due to his inability to accept the position.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 488

April 11, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The emergency appointment for a period of thirty days of Mr. M. J. Callahan, as Clerk at $1620.00 per annum, in your institution, was approved on March 1, 1934. However, no oath of office has ever been received, executed by Mr. Callahan. Will you please advise this office as to what disposition was made of Mr. Callahan's appointment, in order that we may close our record in his case.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'RM

RG104 E-235 Vol 488

April 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This will confirm the telephone request authorizing you to purchase from Remington Rand, Inc., two typewriters at $70.00 each from the General Supply Schedule.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

April 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of April 10th, requesting authority to purchase two pairs of red rubber boots to protect the feet of the men in the Whitening Room.

I regret that we would not be authorized to supply the men with these boots and if they are required it will be necessary for the men to purchase them at individual expense. They are regarded by the General Accounting Office as apparel for the protection of the men and are in no way interpreted to be articles of clothing from which gold might be retrieved.

This letter will be authority for you to invite proposals for supplying your Mint with three dozen pairs of chamois gloves with the understanding that these gloves shall remain the property of the Government and be burned when they are too worn for further use in order that particles of metal adhering to them may be reclaimed by the Government.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

April 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please send Mr. W. J. Savage, Box 64, 31st Street Station, Detroit, Michigan, a Medal of President Roosevelt.

Enclosed is an envelope containing $1.15.

Yours sincerely,

Nellie Taylor Ross

DIRECTOR OF THE MINT.

H

RG104 E-235 Vol 488

April 13, 1934

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, U. S. Assay Office, New York, N. Y.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, San Francisco, Calif.

Monthly reports in fine ounces of following items not being received stop They must be forwarded promptly every month stop Send March figures by telegram namely receipts unrefined domestic gold and silver bullion and foreign unrefined silver bullion and foreign silver coin.

Nellie Tayloe Ross N.T.R.
Director

April 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This Department is in receipt of a letter from the State Department inclosing a translation of a note from the Government of Panama, requesting the execution of the coinage of 300,000 balboas for the Government of Panama.

Under the terms expressed in your letter of April 4, 1933, the Minister requests that the purchase of the necessary metal be made by the Mint in the open market on competitive bids and for the account of the Government of Panama. It is understood that before awarding bids to supply this metal the synopsis of bids be forwarded to this Bureau for submission to the Minister of Panama.

It is understood that you are to complete the coinage for Ecuador which is now in process at your Mint and immediately upon its completion you are to undertake the coinage of Cuban pesos. It is presumed that the full capacity of your Mint will be taxed with this coinage through the balance of the fiscal year and beyond that time.

Can you give this Bureau an idea as to when you could undertake the preparation for this Panama coinage, keeping the above outline for coinage in mind?

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

April 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In order that there may not be difficulty in securing approval by the General Accounting Office of the payment of salary to Mr. Edward Rebbie for the four days' duty performed by him, it is suggested that you attempt to secure the approval of the Civil Service District Manager of his appointment for this period (from April 6 to April 10, inclusive).

In view of the emergency situation which required placing Mr. Rebbie and others on duty without awaiting formal approval, it is hoped that the District Manager will accede to a friendly request for this approval.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

April 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I have advised Mr. Henry Waller of McGill, Nevada, who appears to be qualified by education and experience, that we will secure his appointment as temporary junior assayer in your institution, at $6.00 per diem. Mr. Waller has replied that he will accept such appointment and will report for duty on May first.

I would suggest that you prepare recommendation for Mr. Waller's temporary appointment and have it approved by the District Manager of the Civil Service Commission for as long a period as possible (in view of the absence of Civil Service eligibles). The District Manager should, of course, forward the recommendation with his indorsement to this office as soon as possible.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

C'H:M

RG104 E-235 Vol 488

April 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

One copy of your February regular account current is herewith returned for correction as per pencil notations as to balances brought forward, etc.

On future bullion accounts current please separately state all gold received at $20.67+ per ounce from that received at $35, and separately show the revaluation increment. Segregation of these items, also of the opening balances and increment, has been made in this office as to the February account current.

In the account "Silver Bullion - Executive Proclamation 12/21/33", the seigniorage portion of the silver should be shown separately and not in combination with that paid for. Place it, in ounces only, in the "Items" column adjoining the ruled ounces column, using the same items lines as for the regular entries. Head this extra column {Seigniorage / Fine ounces.
On the bullion abstract the seigniorage silver may be shown in one of the "Charges" columns, with changed heading to correctly state it, showing only the half that is paid for in the regular silver colrmns. Amendment has been made in this office of the February account current.

Form No. 193 will not be needed on the Executive Proclamation silver.

Prompt return of enclosure is requested (Account current).

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P-T-S
Encls.

RG104 E-235 Vol 488

258

April 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I have advised Mr. S. E. DuBravac of Ely, Nevada, who appears to be qualified by education and experience, that we will secure his appointment as temporary junior assayer in your institution, at $6.00 per diem. Mr. DuBravac has now replied that he will accept such appointment.

I would suggest that you prepare recommendation for Mr. DuBravac's temporary appointment and have it approved by the District Manager of the Civil Service Commission for as long a period as possible (in view of the absence of Civil Service eligibles). The District Manager should, of course, forward the recommendation with his indorsement to this office as soon as possible.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 488

April 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please be advised that the temporary appointments of Mr. George L. Tallman, Jr., as Unskilled Laborer at $4.00 per diem, and Mr. William Coleman, Jr., as Unclassified Laborer at $4.00 per diem, were approved for a period not to exceed ninety days, on April 14, 1934.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

April 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter of April 14, transmitting resignation of Mr. Martin J. McDonald, Guard, at $1380 per annum, effective at close of business March 31, has been received.

It is noted that Mr. McDonald states in his resignation that it is being submitted due to his continued illness. It is assumed, therefore, that his resignation may have been submitted by request.

If Mr. McDonald's resignation is accepted as of his own volition, he will not be entitled to refund of the $1.00 per month tontine deductions made from his salary since June 30, 1930. On the other hand, if his separation is made necessary by continued absence because of illness, and if you feel that the necessity for the separation is without prejudice to Mr. McDonald and not because of any delinquency or misconduct on his part, he may be dropped because of absence due to illness and he will then be entitled to refund of the tontine deductions. I will, therefore, hold Mr. McDonald's resignation without action, pending receipt of further advice from you.

I should also like to advise you that if Mr. McDonald's health is such as to disable him completely for useful and efficient service, he appears to be entitled to disability annuity, provided he makes application for same within six months of discontinuance of duty. I am, therefore, inclosing a form of application to be used by Mr. McDonald if he wishes to apply for such annuity.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R:M

Inclosure.

RG104 E-235 Vol 488

April 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please be advised that the appointments of the following named persons, as Guards in your institution, at $1200 per annum, have been approved (April 14, 1934) for a period not to exceed ninety days:

Israel J. Weigman
John B. Connelly
John Lecher
Charles A. W. Streka
George Ens

Your recommendations for the temporary appointments of the following, as Guards at $1200 per annum, have recently been indorsed to the Division of Appointments, but formal approval by the Secretary has not yet been received in this office:

William Aldridge
Albert E. Miller, Jr.
Warren G. Snyder
Benjamin Ward
Joseph Morton O'Dell
George R. Edwards
Edward J. Donahue

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'F:M

RG104 E-235 Vol 488

April 27, 1933.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am returning herewith the money order drawn by Alyce Hester for $1.00, endorsed, but suggest that you return the check and request that a money order be sent in its place.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosures.
O'R/ek

April 17, 1934.

Superintendent,
United States Mint
Philadelphia, Pennsylvania.

Dear Sir:

Temporary appointments of the following named persons as Helpers at $4.00 per diem, in your institution, were approved on April 14, 1934, for a period not to exceed 30 days:

Walter C. Tschannhoe	Joseph E. Hui
James F. Kelly	Michael T. Meekin
Harry Edwin Coy	Thomas T. Doyle
Elmer William Brock	Joseph E. Jackson
William W. McIlver	Elis Whitney Rodgers
Bernard H. Zulauer	Clyde Gurskey
Joseph Gregory	Harry Arthur Gauntlett
William R. Doyle	Richard Kennedy
Harry R. Shomas, Jr.	

Your recommendation for the appointment of Mr. Evan S. Norman has recently been indorsed to the Division of Appointments, but formal approval by the Secretary has not yet been received in this office.

The above-mentioned employees, together with Mr. Gerald A. Rushong, of whose appointment you were notified by letter of April 6, make a total of nineteen helpers. With reference to your statement by telephone, this date, that you have requested the approval of twenty helpers, it appears that the request has not yet been received for one of this number; unless the twenty includes Mr. Edward Rebbie, whose appointment was disapproved by the Civil Service Commission.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

April 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please be advised that the temporary appointments of Mr. Harry J. Hebenstreet and Mr. Robert Wesley Livingston, as melters in your institution at $5.60 per diem, were approved on April 14, 1934, for a period not to exceed 90 days.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

C'R:M

RG104 E-235 Vol 488

April 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing copy of your recommendation of April 17 for the temporary appointment of five sewing women, with copy of indorsement of the Manager of the Third Civil Service District, approving the selection of Misses Helen E. Fagan and Josephine Cardone but taking exception to the appointments of Misses Margaret Quinn, Dorothea McGinley and Margaret E. O'Donnell, until they show that they have had the requisite experience.

I am today recommending approval by the Secretary of the temporary appointments of Helen E. Fagan and Josephine Cardone, but will withhold action on the others until further advice is received from you or the Manager of the Third Civil Service District.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R:M

Inclosures.

RG104 E-235 Vol 488

April 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Civil Service Commission has advised that it has ordered a general clerical examination for Mr. George A. McCann, such examination being prerequisite to its approval of his promotion to the position of Cashier. Instructions have been mailed by the Civil Service Commission to its District Manager in Philadelphia and he should arrange with Mr. McCann for the examination.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

April 20, 1934.

TEMPORARY APPOINTMENTS NOT TO EXCEED NINETY DAYS APPROVED FOR ALDRIDGE MILLER SNYDER WARD O'DELL EDWARDS AND DONAHUE AS GUARDS AT TWELVE HUNDRED PER ANNUM COMMA FARNBUR WYCHE AND EVANS AS CHARWOMEN AT ONE THOUSAND EIGHTY PER ANNUM AND EVAN S NORMAN AS HELPER AT FIVE DOLLARS PER DIEM STOP REINSTATEMENT MARGARET A HOGAN AS FILE CLERK AT FOURTEEN HUNDRED FORTY PER ANNUM APPROVED STOP CIVIL SERVICE OBJECTION TO APPOINTMENT MARGARET QUINN AS SEWING WOMAN WITHDRAWN BUT PLEASE AWAIT FORMAL APPROVAL BY SECRETARY STOP WILL ADVISE AS SOON AS SECRETARY'S APPROVAL APPOINTMENTS OF FAGAN AND CARDONE AS SEWING WOMEN IS RECEIVED IN THIS OFFICE.

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 488

April 20, 1934.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.

Dear Sir:

This Bureau is in receipt of a letter from the Director of Procurement relative to coal contracts for Government institutions. This letter states that pursuant to Executive Order No. 6166, the Procurement Division will purchase fiscal year requirements of a large number of Federal buildings throughout the United States.

In order that our requirements may be covered please promptly furnish this Office with the following information to be transmitted to the Procurement Division by this Bureau:

Square feet of coal storage space in building.
Kind and size of coal used in the past.
Average annual tonnage of coal required.
Approximate number of tons of coal which will be in storage on June 30th, next.
Type of fuel burning equipment.
If building is located on a railroad siding, state name of railroad.
Any other facts pertaining to the plant which you consider the Branch of Supply should have in order that a fully satisfactory coal may be selected.

Please forward this information to the Bureau as promptly as possible.

Very truly yours,

Director of the Mint.

C'R/eh

RG104 E-235 Vol 488

April 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to your letter of yesterday pertaining to your February accounts, it appears that your letter of February 14th mentioned therein pertaining to your January accounts failed to reach the Bureau, as neither it nor its enclosures can be located nor is there any recollection of its receipt. However, the item of $299.21 in question is being entered on your February account current in the "Adjustments" columns, on the receipt side as regards the appropriation, and on the expenditures side as regards the Shanghai Mint account. This procedure gives your February closing balances transferred to Mr. Raff the same as shown on your February account current, and has been used because the January account current that went to the General Accounting Office carried the balances shown in pencil on the copy of your February account current which was returned with Bureau's letter of April 16th.

The March bullion account current will be returned for amendment, if needed, after it has been examined in connection with the remainder of the account.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S

RG104 E-235 Vol 488

April 20, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please inform this Bureau whether or not you are holding a package containing a gold class ring and a small pin, sent to this Office by Mr. John A. Muscalus, 1221 Darby Road, Upper Darby, Penna., about Apr. 1st.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

APRIL 21, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

TEMPORARY APPOINTMENTS NOT TO EXCEED NINETY DAYS APPROVED ON APRIL NINETEENTH FOR PAGAN AND CARDONE AS SEWING WOMEN AND FOR SCHOCH WALSH MCCAFFREY AND DeBELLIS AS SELECTORS ALL AT FOUR DOLLARS NINETY SIX CENTS PER DIEM

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 488

April 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm the telephone communication of Saturday, April 21st, authorizing you to invite proposals for necessary amount of silver to complete the order for Panama coinage, as the terms of our agreement to manufacture this coin have been accepted.

It is understood that you are to forward all bids received for silver to this Bureau to be transmitted to the Minister of Panama and that you are to invite bids in the name of or on account of the Government of Panama.

This letter will, therefore, constitute authority for you to proceed with this coinage as soon as practicable.

Very truly yours,

Ellen Taylor Roe

Director of the Mint.

O'R/eh

April 24, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of April 20th, stating that you have ready for shipment to the United States Assay Office at New York, 5602.90 ounces of silver in disc formation.

It is understood that of this amount you have received authority to send 2897.10 ounces of silver in disc formation to the United States Assay Office at New York.

This letter will be authority for you to increase the shipment of silver discs up to 5602.90 ounces as you request.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

April 24, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am returning the photographs of interiors of your institution together with the films. These photographs have been carefully examined and are approved for publication.

This letter will be authority for you to permit the use of these photographs or such a number of them as you deem appropriate when application is received by you for illustrations of the interior of your institution.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosures.
C'R/eh

RG104 E-235 Vol 488

April 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing letter and copies received from you, recommending the appointment of Edward Rebbie as Helper for the period of four days served by him. This letter does not bear Civil Service indorsement, and no statement is made to the effect that the District Manager refused such indorsement.

It is thought that this letter may have been sent directly to this office by mistake, the intention having been to send it through the District Office of the Civil Service Commission.

Though we may be able to do something in Washington to have this employment authorized, without approval by the District Manager, it is important to obtain such approval, if possible. Therefore, will you please have this recommendation, with copies, returned to this office, with the District Manager's indorsement or a statement that such indorsement has been refused.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosures.

O'H:M

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

APRIL 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

TEMPORARY APPOINTMENT MARGARET QUINN PERIOD NOT TO EXCEED NINETY DAYS APPROVED EFFECTIVE DATE OF OATH AS SEWING WOMAN AT FOUR DOLLARS NINETY-SIX CENTS PER DIEM.

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

RG104 E-235 Vol 488

April 25, 1934.

Mr. W. S. Eaton,
2443 So. Camac St.,
Philadelphia, Pa.

Dear Sir:

Receipt is acknowledged of your letter of April 23rd. The bill authorizing the issue of the tercentenary coin of Maryland has not yet been enacted into law.

This Bureau has at this time no knowledge of the agency which will be employed by the Tercentenary Commission to dispose of the coins should this legislation be enacted into law. Neither the Treasury Department nor the Mints are allowed to dispose of commemorative coins to the public except on the order of the agency named in the legislation.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

April 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please sent to the Bureau of the Mint one copy of the President Roosevelt medal. One dollar in payment therefor is inclosed herewith.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure. ($1.00)
O'R/eh

RG104 E-235 Vol 488

April 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I have received your letter of April 26, making inquiry concerning the status of your recommendation of March 23 for the promotion of Mr. Robert J. Gerold to the position of Foreman of the Melting Department.

This promotion has been held in abeyance pending approval of the justification for filling the position of foreman by the President, as is required by law. Justification sheets were dispatched from this office on March 30, for transmittal through the Bureau of the Budget to the President for approval. There has recently been considerable delay in the clearing of these justifications through the Budget Bureau, doubtless occasioned by the nearness of the end of the fiscal year. However, approval has been received today for three positions in the New York Assay Office, for which justification sheets were dispatched on March 29, so it is hoped that the approval of Mr. Gerold's new position will be received within the next few days.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

April 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please be advised that recommendation for the appointment of Mr. Edward Rebbie, for the four days served by him, bearing indorsement of the Manager of the Third Civil Service District, has now been received in this office. My letter of April 25, requesting this indorsement, may therefore be ignored.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

C'R:M

RG104.E-235 Vol 488

GOVERNMENT FACILITIES

April 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

TEMPORARY APPOINTMENTS NOT TO EXCEED NINETY DAYS APPROVED FOR NATHAN COHEN AS MELTER AT FIVE DOLLARS SIXTY CENTS PER DIEM AND FOR ELIZABETH C McGARRY AS SEWING WOMAN AT FOUR DOLLARS NINETY-SIX CENTS PER DIEM.

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR.

RG104 E-235 Vol 488

April 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Returned herewith please find voucher in favor of E. F. Houghton with accompanying papers which were forwarded with your letter of April 25th.

Also enclosed please find copies of Procurement Division circular letters Nos. 6 and 13. The circular letters will be a guide for you in disposing of the Houghton matter and other matters of same nature.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 488

April 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

I have received your letter of April 23, bearing Civil Service indorsement, recommending the temporary appointment of Mario DiSciascio as "Furnace Building Retort Maker".

In order to facilitate comparisons between positions in different establishments, as to duties and compensation, it appears desirable that titles should be descriptive of the general class of work performed rather than the particular detail to which the employee is assigned. It is therefore suggested that a new recommendation be prepared, using a title of "Mechanic (Bricklayer)", "Bricklayer" or some other title which may appear more suitable to you, but which should be of a similar general nature.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

April 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please be advised that the separation from the service of Mr. Martin J. McDonald, Guard in your institution, at $1380 per annum, because of continued absence due to illness, has been approved effective at the close of business April 21, 1934.

It appears that no application for refund of retirement deductions, or application for annuity because of disability, has been received in this office. Statement by this office as to Mr. McDonald's retirement rights has no legal value. However, it appears that he would be entitled to a little over $200.00 per annum, if medical examination by a Government physician shows him to be completely disabled for useful and efficient service. This amount for one year would practically equal the total amount of deductions Mr. McDonald would recover if he chose to apply for refund. If his annuity were discontinued at any time, due to recovery, he would then be entitled to the unexpended balance of his deductions.

Mr. McDonald should understand that application for disability retirement will receive no consideration unless filed within six months from March 23, the last day of pay status.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 488

April 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

I have your letter of April 25th, inclosing a letter received by you from the Lannon Quarries Corporation, Beaver Dam, Wisconsin, requesting a medal of the President and stating that it is their intention to use this medal in connection with a patent to produce quite a large number of sundials.

Please advise the Lannon Quarries Corporation that steps have already been taken to copyright the medal of the President now being sold at the Mint. It would, therefore, not be possible for us to grant them permission to use it for the purpose described.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

OTB/eh

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

APRIL 30, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

TEMPORARY APPOINTMENT NOT TO EXCEED NINETY DAYS MARGARET E O'DONNEL AS SEWING WOMAN AT FOUR DOLLARS NINETY-SIX CENTS PER DIEM APPROVED EFFECTIVE DATE OF OATH.

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 488

April 30, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please be advised that the resignation of Mr. Michael F. Mackin, as Helper in your institution, at $5.00 per diem, has been accepted without prejudice, effective at 2:00 p. m., April 23, 1934.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R:M

RG104 E-235 Vol 488

April 30, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to your requisition of April 20th for one hundred copies of form 8832. We are out of stock of form 8832, but can furnish you forms 8830, sample enclosed herewith.

If forms 8830 can be used by you equally as well as forms 8832, kindly advise the Bureau and a supply will be forwarded you.

Yours truly,

W. M. O'Reilly

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 488

April 30, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please be advised that the temporary appointment of Mr. Edward Rebbie, as Helper in your institution, at $5.00 per diem, for the period from April 6 to April 10, 1934, inclusive, was approved on April 28, 1934.

Very truly yours,

M. M. O'Reilly

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

May 1, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to purchase approximately 4,000 pounds of bronze discs, for use in making medals, from the Riverside Metal Company, at the rate of $0.1775 per pound. It is understood this was the lowest of three bids received.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

May 1, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, U. S. Assay Office, New York, N. Y.
Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Assayer in Charge, United States Mint, New Orleans, La.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Wire Bureau soon as possible amount in even hundred dollars obligations accrued in April for employees also for other costs chargeable against appropriation salaries and expenses stop Make like report at end of May stop Forward accounts current soon as practicable.

Nellie Tayloe Ross,
Director

RG104 E-235 Vol 488

May 1, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Forms are being forwarded for your use in entering into the usual contracts for services, supplies, etc., to be supplied your institution during the fiscal year which begins July first, next. The usual proposal form No. 712 and letter of acceptance will constitute the contract where special forms are not provided. In some instances, as heretofore, it may be advisable and in the Government's interest to make contracts for shorter periods than the full fiscal year. Contracts should be made for all continuing services such as for telephone service, laundry service, etc. The Procurement Division have advised that your contracts for light and power for the fiscal year 1935 should contain a clause giving the Government the right to terminate them on thirty days' notice, as studies are to be undertaken with a view to consolidation of all such Government contracts in your city, if such action is found to be practicable. Complete data, including the N. R. A. and domestic production clauses, pertaining to each proposed contract should be forwarded for the Bureau's consideration and approval before the letter of acceptance is mailed to the contractor, as heretofore.

Yours truly,

Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 488

May 1, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Further reference is made to the case of Mr. Martin J. McDonald, who was recently separated from the position of guard in your institution, due to absence because of illness.

Application for refund of retirement deductions, forwarded with your letter of April 14, is in the files of this office.

It was indicated by Mrs. Moore, in telephone conversation, that Mr. McDonald declined to apply for disability retirement because of benefits which he is receiving from the Veterans' Administration, based on World War service, which he feared he would lose through civil retirement.

A further check of the record of Mr. McDonald's service indicates that he would be entitled to disability annuity of approximately $188 per annum, without taking his military service into account, as he has slightly more than five and one-half years of civilian service alone to his credit. He could, therefore, receive this annuity without affecting his World War benefits in any way, merely by indicating in his application for civil retirement that he is receiving benefits based on his military service and that the military service is not to be used as any part of the basis of civil retirement.

As I am reluctant to have Mr. McDonald forego any benefit which may be legally due him, I shall hold his application for refund in this office without further action until receipt of further advice from you as to whether he has been informed that he may draw disability retirement concurrently and entirely in addition to his military benefits and as to whether he affirms his desire to apply for refund of deductions.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

May 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I have received your recommendation of April 30 that Mr. Robert H. Scanlin be separated from the service due to total physical disability, together with statements of Mr. Scanlin's immediate superior and letter from C. L. Thomas, M. D.

Your recommendation for Mr. Scanlin's separation is being forwarded to the Secretary of the Treasury for approval.

Although there is correspondence on file in this office concerning Mr. Scanlin's contemplated retirement, there appears to be no record of the receipt of an application for retirement executed by him. As it is important that this application should be forwarded from this office as soon as possible, will you please advise whether such application has been submitted and, if so, the date on which it was sent to this office.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

May 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In confirmation of telephone conversation, please be advised that the temporary appointment of Mr. Henry Waller, for a period not to exceed ninety days, to the position of Junior Assayer, at $6.00 per diem, in your institution, was approved on April 30, 1934.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

May 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter addressed to the President by Mrs. Oliver Lafuze, relative to a deposit forwarded to your Mint.

Will you please advise me as to the circumstances surrounding this deposit and particularly in regard to the pair of earrings said to be missing from the package which was returned to Mrs. Lafuze.

Please return her letter with your reply.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 488

May 3, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Philadelphia, Pa.

Silver received for Cuban coinage should be recorded under the heading dash Second Export hyphen Import Bank of Washington D C parenthesis Silver for Cuban coinage parenthesis stop It should be reported monthly to the Department on form ten twenty six Foreign Metals Statement same as other metals received for manufacture into foreign coin stop Delivery of either the silver bullion or coin manufactured therefrom should be made only by written direction of above mentioned bank as evidenced by signature of its president or secretary or treasurer, as per Department's letter to you of March thirty one nineteen thirty four.

Nellie Tayloe Ross, N.T.R.
Director

RG104 E-235 Vol 488

May 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please forward to the Bureau of the Mint one President Roosevelt medal. Inclosed is one dollar in payment therefor.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.
O'R/eh

May 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to ship 5602.90 ounces of silver discs to the United States Assay Office at New York. It is understood that this will make a total of 8500.00 ounces of silver in the form of discs forwarded by you to the Assay Office at New York.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

C'R/eh

RG104 E-235 Vol 488

May 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The following pertains to your accounts for March.

Original of your bullion account current is herewith returned for signature of the Superintendent, also for amendment per pencil notations as to the showing of silver received under the executive proclamation and the resulting changes of column footings.

Redundant copy of voucher No. 407 is returned for your files.

Please forward the usual certificate for attaching to voucher No. 431, for gloves, also the usual statement of deposits unpaid in February but paid in March.

Yours truly,

Arthur Taylor Roe

P-F-S
Encls.

Director of the Mint.

RG104 E-235 Vol 488

May 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Formal recommendation by you for the extension of employment of the five non-civil-service employees of your office has not yet been received. It is noted that the present extensions of Margaret M. Carney, Philip J. Collins and William J. Conway expired on April 30 and those of Edward J. Callahan and Frank J. Donahue expired on May 1.

I am today recommending approval by the Secretary of the Treasury of these extensions, based on informal advice by telephone from the Civil Service Commission that the extensions would be granted effective until June 1. I would suggest, however, that you submit formal recommendation through the Manager of the Third Civil Service District.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

May 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I regret that the Civil Service Commission has advised this office that Mr. McCann failed to attain an eligible rating in the clerical examination taken by him for promotion to the position of Cashier. I am requesting that a new examination be given Mr. McCann, and the District Manager will probably get in touch with him for this purpose within the next two or three weeks.

The following statement of the rating of Mr. McCann's papers is given with the thought that it may assist him in preparation for the re-examination:

	Rating	Relative weight
Spelling	50	2
Penmanship	80	1
Clerical tests	78	5
Arithmetic	45	2
Combined rating	66	(Lowest eligible rating 70)

It has been found that the information furnished this office, on the basis of which I advised you by telegram of April 2 that Mr. McCann's promotion had been approved, was in error. The promotion has never in fact been approved by the Civil Service Commission or the Secretary of the Treasury. When approval is granted, it will no doubt be possible to make it effective April 2, as of date of oath. In the meantime, however, it would appear desirable that the increase in salary be held available for refund in case of disallowance by the General Accounting office.

Very truly yours,

Nellie Taylor Ross

O'R:M

Director of the Mint.

RG104 E-235 Vol 488

May 3, 1934

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Mr. Israel Weigman, as temporary guard at $1200 per annum, in your institution, has been accepted without prejudice, effective at 12:00 noon, April 27, 1934.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 488

May 3, 1934.

Superintendent,
US Mint,
Philadelphia.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $25,000.00

Yours truly,

Director of the Mint.

RG104 E-235 Vol 488

May 7, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Assay Office, New York, N. Y.

Confirming telephone conversation this morning at present rate of expenditure available funds will not hold out to end of fiscal year STOP It is therefore imperative that drastic reductions be made throughout Mint Service STOP Please figure closely and report by wire minimum upon which you can function until end of June specifying separately expense for personnel and expense for nonpersonnel STOP Temporary employees should so far as possible be dropped STOP Want to avoid furloughs of regular employees if possible STOP. Have contemplated your dispensing first of June with temporary clerks handling licenses., and with temporary clerks in other branches.

NELLIE TAYLOE ROSS
Director of the Mint

RG104 E-235 Vol 488

May 7, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Assay Office, New York, N. Y.
Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Mint, San Francisco, California.

Please make following correction in telegram sent this morning relating to reduction in expenditures STOP Last line quote temporary clerks in other branches unquote should read quote temporary employees in other branches unquote.

NELLIE TAYLOE ROSS N.T.R.
Director of the Mint

RG104 E-235 Vol 488

May 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

An examination of the affidavits submitted by your institution relating to silver received under the Executive Proclamation of December 21, 1933, discloses defects and inaccuracies in a number of instances. They relate chiefly to the validity of signatures and of oaths.

I call to your attention that the name of the corporation, partnership or association does not constitute a legal signature. The affidavit of such a concern must be signed by an officer or agent duly authorized to sign as a representative.

With reference to the validity of oaths, those who have authority to administer them are a Notary Public, Judge of the Court of Record, Clerk of the Court of Record and Justice of the Peace.

The following are examples of errors found among the affidavits in our files:

United Metals Selling Co.,
Deposit of March 2nd,
Miners affidavit of T. H. Elliot & Son was signed in the same manner which is improper.

United Metals Selling Corp.,
Deposit of March 16, 1934,
Miners Affidavit of Coulter, Wilkerson, Govich and Wood signed before Postmaster who has no authority to give oath.

RG104 E-235 Vol 488

Same deposit,
Broyles, Sapp and Smith signed by
Postmaster.

United Metals Selling Corp.,
Deposit of March 16, 1934,
Miners Affidavit of Phir Hill Consolidated
Mining Co.,
No notary seal.

It is not clear in some instances whether the documents sent to the Bureau were original affidavits or copies. If they are copies it is possible that where signatures appeared to be defective the original affidavit was properly signed and executed.

It is imperative that depositors meet the requirements of the Treasury regulations. The establishment now, at the beginning, of correct procedure will eliminate the necessity of overtaking errors later.

Please refer to your files to verify the errors indicated in this letter that require correction.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

B/sh

RG104 E-235 Vol 488

May 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the separation of Mr. Robert H. Scanlin from the position of Foreman of the Medal Department, at $7.98 per diem, in your institution, because of total physical disability, has been approved effective as of April 30, 1934.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise, in confirmation of telephone conversation, that the temporary appointment of Mr. S. R. Du Bravac, for a period not to exceed ninety days, as Junior Assayer at $6.00 per diem, in your institution, has been approved effective as of May 2, 1934.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Oath of office has been received, executed by Mattie Fambro, Charwoman. As appointment was authorized by the Civil Service District Manager and by the Secretary of the Treasury under the name of "Farnbur", it will be necessary to prepare amended recommendation for the appointment, submitting same through the office of the District Manager.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that extensions to June 1, 1934, have been approved by the Secretary of the Treasury for the following non-civil-service employees in your institution:

Margaret M. Carney
Philip J. Collins
William J. Conway
Edward J. Callahan
Frank J. Donahue

This approval is contingent on the receipt, as soon as possible, of your recommendation approved by the local Civil Service Manager.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 6, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Mint, San Francisco, California.
Superintendent, United States Assay Office, New York, N. Y.
Assayer in Charge, United States Mint, New Orleans, La.
Assayer in Charge, United States Assay Office, Seattle, Washington.

Wire immediately how many licenses have been issued by you covering transactions in gold and in silver separately up to close of business May 4th under present regulations.

NELLIE TAYLOE ROSS
Director of the Mint

GOVERNMENT FACILITIES

May 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

IN CONNECTION YOUR RECOMMENDATION FOR TEMPORARY APPOINTMENT JOHN F VALLEY AS GUARD ADVISE WHAT DISPOSITION MADE OF APPOINTMENTS ALBERT E MILLER COMMA VARNEN G SNYDER AND JOSEPH M O'NEILL FOR WHICH OATHS HAVE NOT BEEN RECEIVED.

NELLYE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 488

May 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please forward to the Assayer in Charge, United States Mint, New Orleans, La., at once, about 150 copies of Mnt Form 4-A "Deposit Certificate." The New Orleans Mint is entirely out of these forms, and the newly printed supply will not be available for several days.

Yours truly,

Nellie Taylor Ross

F-S

Director of the Mint.

RG104 E-235 Vol 488

May 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your recommendation of May 1 that Mr. Michael McHugh, Assistant Foreman of the Rolling Room, be demoted to the position of skilled workman at $6.40 per diem.

Judging by the statements that you and Mr. Chaffin have both made to me and by my own observations, it is my opinion that Mr. McHugh is not in condition to qualify as a skilled workman.

Before taking further action in the case, I should like to be advised as to whether, in your opinion, Mr. McHugh should not be retired for disability.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

R/M

RG104 E-235 Vol 488

May 9, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Philadelphia, Pa.

Your expenses for the months May and June on an encumbrance or obligation basis and including precious metal settlement wastage must be kept within eighty five thousand three hundred dollars stop As one means of reduction suggest early release of temporary employees and absence without pay during settlement period for such temporaries as are retained stop Use your discretion as regards other means for keeping within above amount furloughing if necessary.

M. M. O'Reilly
Acting Director

RG104 E-235 Vol 488

May 9, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Records of this office show that you were advised by telegram of March 1 of the approval of appointment of M. J. Callahan, and by letter of March 8 of the approval of appointment of Edward J. Callahan.

In view of your letter of April 15, indicating that the only Callahan appointed was Edward J. Callahan, the approval of appointment of M. J. Callahan has been cancelled.

Very truly yours,

W. M. J. Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

May 9, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointment of Mr. Owen P. Brady, as Guard at $1200 per annum, in your institution, has been approved for a period not to exceed 90 days, effective as of date of oath.

Very truly yours,

Acting Director of the Mint.

M

RG104 E-235 Vol 488

May 9, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find a copy of General Accounting Office General Regulations No. 78 pertaining to voucher forms for use on adjustments between appropriations.

The Bureau is requisitioning a supply of these forms for forwarding to you when printed.

Yours truly,

M. M. Stewart

F-S
Encl.

Acting Director of the Mint.

RG104 E-235 Vol 488

May 10, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Resignation of Mr. William J. Conway, to be effective at the close of business May 4, has been received. It is noted that Mr. Conway worked during the first eight days under his original thirty day appointment, effective March 1, and that he has been on leave without pay since the close of business March 9.

All leave without pay is required, by the rules of the Treasury Department, to be approved by the Secretary of the Treasury. The Department has been subjected to considerable embarrassment in obtaining extensions of the appointments of non-civil-service employees in your institution. It therefore appears hardly consistent at this time, after the granting of two extensions, and two months after the discontinuance of duties, to request the Secretary to approve leave without pay for Mr. Conway and to accept his resignation effective May 4.

It would seem that the only possibility of avoiding embarrassment to the Bureau in this case would be through recommendation that Mr. Conway be dropped, effective at the close of business March 9. This office, therefore, will await your further recommendation before taking action in the case.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

H

May 11, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to Bureau's letter of May 8th requesting you to forward at once 150 copies of Mint Form 4-A "Deposit Certificate", to the New Orleans Mint. Will you kindly forward at once 100 additional copies of this form.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 488

May 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This Bureau is in receipt of an inquiry from Mr. W. J. Warmington, 3rd and Main Streets, Winona, Minnesota, relative to a deposit sent to your Mint under date of January 24th. The records of the Bureau indicate that it was mailed to you on that date.

Will you please advise me if return has been made on this deposit.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

May 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Application for disability annuity, filed by Mr. Martin J. McDonald has been received in this office. Accordingly, the application for refund of retirement deductions, submitted by Mr. McDonald, is returned herewith for such disposition as you may see fit.

One copy of the Certificate of Administrative Officer, accompanying the application for refund, has been retained for the records of this office. It is noted that the total deductions from July 1, 1933, to March 23, 1934, are shown on this certificate as $31.68, and the deductions less $1.00 per month are shown as $22.68, which leaves a difference of $9.00 to be accounted for by tontine deductions. It appears from copies of payrolls on file in this office that Mr. McDonald was on leave without pay from December 1 to December 31, 1933. As no tontine applies in any calendar month in which an employee does not earn more than one-half of his full monthly salary, it appears that the tontine deductions for this period should be $8.00 and that the total amount credited to the employee should be $23.68. The amount is, therefore, being reported to the Civil Service Commission as $23.68. If this does not appear to be correct, please advise accordingly.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.

M

RG104 E-235 Vol 488

May 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointments of Albert E. Miller, Warren G. Snyder and Joseph Morton O'Dell, as guards at $1200 per annum, in your institution, have been cancelled, pursuant to advice received from you that they declined to report for duty.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 488

May 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that appointment made under the name of Mattie Farnbur, as chr-woman at $1080 per annum, for a period not to exceed 90 days, has been amended to show the name as Mattie Fambro.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 488

May 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With reference to the salaries of Mr. Henry Waller and Mr. S. E. DuBravac, please be advised that their appointments have been amended to specify a salary of $6.50 per diem.

This salary will be subject to a ten per cent reduction to, and including, June 30, 1934, and they should be paid at this rate from the dates of their oaths, May 1 and May 2, respectively.

The salary of $6.50 per diem with the ten per cent reduction will give a net amount of $5.85 per diem, which is $0.15 less than the $6.00 which was understood by Messrs. Waller and DuBravac as being their net salary. However, after June 30, when the salary reduction is decreased to five per cent, the net salary will be $6.175 per diem, which is 17½ cents per diem more than anticipated, and it appears that this is the most favorable arrangement which can consistently be made.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a copy of a letter dated April 28th, a copy of which has recently been delivered to this Bureau, relative to the silver being held by you for Cuban coinage. The second paragraph and the first sentence of the third paragraph give implied authority for the use of the metal in making the coins.

At the time you bill the Second Export-Import Bank of Washington, D. C., for expenses authority should be requested from the bank to deliver the coin to the representative of the Cuban Government.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 488

May 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a copy of a telegram received today from the Banco Reserva, Lima, Peru, relative to the manufacture of discs and the manufacture of coins.

Will you please note that the estimate covering the blanks and the estimate covering the coinage should be stated separately.

Please let the Bureau have this information as promptly as possible.

Very truly yours,

Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 488

May 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Returned herewith are personal history statements executed by new employees in your institution, which should be corrected in the following particulars and returned to this office:

John McCaffrey should give the city in which the Naval Aircraft Factory by which he was employed is located.

William Coleman, Jr., should give the dates on which he was inducted into the military service and discharged from such service. The organization in which he served is not clear, "Cf" not being understood and a portion of the entry being illegible.

Benjamin Ward should give the location of the Navy Yard in which he claims employment. He should give the organization in which he performed naval service. The statement of his rank in the Navy is illegible.

Very truly yours,

Arthur Ray Kane

Director of the Mint.

Inclosures.

M

RG104 E-235 Vol 488

Government Facilities, May 18, 1934.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Superintendent, U. S. Assay Office, New York, New York.

Had what forms contrary you your vaults for storage mould in addition to

bullion and coin normally held.

Nellie Tayloe Ross,
Director

RG104 E-235 Vol 488

May 18, 1934.

Honorable A. Raymond Raff,
Superintendent, United States Mint,
Philadelphia, Pennsylvania.

My dear Mr. Raff:

I am today returning the revolver which you sent to this office. The reason the barrel split, I am informed, was because of an obstruction in the barrel, probably the result of improper cleaning after the gun had been fired sometime in the past.

I am returning the revolver to you in order that you may keep your records straight in regard to your ordnance. All guns and ammunition are charged against you by the War Department, through the Chief Clerk of the Treasury Department, and you are held accountable for them. May I call your attention to the fact that the records of the Chief Clerk show that you are charged with 27 revolvers, Colt, caliber 32, for which you have signed on the inventory sheets, but which are not listed in the letter you sent me on May 12th.

Your letter of May 12th indicates that most of the rifles are in good condition, as are the riot guns. The twenty-one revolvers, Colts, caliber 45, model 1911, are the ones that are in use at the present time in the United States Army, and should be retained by you.

I have had a careful study made of the ordnance requirements of the Mint institutions, and I am enclosing three lists to guide you in making your requisitions.

RG104 E-235 Vol 488

No. 1 - Ordnance which should be turned in.

No. 2 - Ordnance which you should requisition to replace the above.

No. 3 - Ordnance which you will have on hand, according to my records, when the exchange is completed.

Will you please check these carefully, and if they meet with your approval send me requests covering Numbers 1 and 2, in the customary form, and I shall immediately take steps to secure the additional equipment from the War Department, and to have unserviceable ordnance taken in by them.

I have made a notation of the fact that you request fifteen gas guns and masks for the Philadelphia Mint, and these will be furnished as soon as funds are available for their purchase.

If you have any doubts concerning the condition of any of the weapons you are retaining, I suggest that you get in touch with the Frankford Arsenal, and ask if that institution can send a competent person to inspect the serviceability of your ordnance.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOE ROSS
Director of the Mint.

W.

P. S. I hope I have made it perfectly clear that the revolver which I am returning to you is to be turned in with the others, as it is charged to you.

RG104 E-235 Vol 488

NUMBER I

TO BE RETURNED TO WAR DEPARTMENT

20 Belts, Infantry cartridge, Caliber 30
21 Belts, revolver cartridge, Caliber 38
35 Gun slings, model 1898 rifle
26 Holsters, Colt revolver, Caliber 38
27 Revolvers, Colt, caliber 38
25 Rifles, magazine, caliber 30
7,400 Cartridges, ball, caliber 30
5,000 Cartridges, revolver, ball, caliber 45
1,000 Cartridges, revolver, ball, caliber 38
2,000 shells, paper, shot, for repeating shotguns.

RG104 E-235 Vol 488

NUMBER II

PREPARE A REQUISITION FOR THE FOLLOWING:

19 Revolvers, Colt or Smith & Wesson, caliber 45
20 Belts, revolver, cartridge, caliber 45
19 Holsters, revolver, caliber 45

2,000 Cartridges, ball, caliber 30 (new) for model 1903 rifle.
1,000 Rounds shell for shotgun, 12 gauge, 00 shot.
2,000 Cartridges (new) revolver, ball, caliber 45, for Smith and Wesson, and Colt.
1 Kit, revolver, cleaning.

RG104 E-235 Vol 488

NUMBER III

After complying with requests for new ordnance, and turning in old supplies, Philadelphia should have the following equipment:

15	Shotguns, Remington riot, gauge 12.
20	Springfield rifles, caliber 30
2	Arm chests, rifle, caliber 30, Model 1903.
40	Revolvers, Colt or Smith & Wesson, caliber 45
40	belts, revolver, caliber 45
40	Holsters, revolver, Colt or S. & W., caliber 45
2,000	Cartridges, ball, caliber 30, for rifle
1,000	Shell for shotgun, 12 gauge, 00 shot.
2,000	Cartridges, revolver, ball, caliber 45, for Colt or Smith & Wesson.
1	Kit, revolver cleaning.

RG104 E-235 Vol 488

May 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please be advised that justification for the filling of the position of Foreman of the Melting Department at $7.04 per diem, in your institution, has now been approved by the President.

Before Mr. Gerold's promotion to this position may be completed, however, it will be necessary for him to execute the inclosed Form 375, returning same to this office for transmittal to the Civil Service Commission. In the statement of employment, contained in this form, Mr. Gerold should give the dates under each rate of pay he has received. He should give a statement in some detail of the nature of the duties performed by him during the past few years. This should include statement as to the degree of supervision exercised by him over others, if any, and the degree of supervision exercised over his own work. If he has been acting as foreman of the melting department, he should state the length of time he has been performing such duty. In general, any information should be given which would enable the Civil Service Commission to decide whether, in its opinion, he is qualified by progressively responsible experience to assume the duties of Foreman of the Melting Department.

I trust that Mr. Gerold's promotion may be completed within a few days after receipt of this form in this office.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosure.

M

RG104 E-235 Vol 488

May 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania

Dear Sir:

Please be advised that justification for filling the position of Foreman of the Transfer Weigh Room at $2300 per annum has been approved by the President.

Form 375 is inclosed, which should be executed by Mr. Boyce in connection with his proposed promotion to this position, and returned to this office. The same type of information should be given by Mr. Boyce as was requested in letter of today's date regarding Mr. Gerold's promotion.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.

M

RG104 E-235 Vol 488

May 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter of May 16, relative to the desire of Miss Louisa J. Gibbons to retire at the close of business May 31, 1934, has been received.

No action can be taken by this office toward Miss Gibbons retirement until after the last day of pay status. Application for annuity executed by Miss Gibbons on Form 3-R1 should be submitted as soon as possible after May 31, together with Certificate of Administrative Officer executed by you on Form 3-R39. Miss Gibbons' name should be removed from the payroll at the close of business May 31 and all annual leave due her should be taken before that date.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 488

May 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Mr. Theodore S. Fenn, Captain of the Guard at $1620 per annum, in your institution, has been approved, effective at the close of business May 23, 1934, without prejudice.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your telegram of May 9, which reads as follows:

"MESSRS MILLER SNYDER ODELL GUARDS FAILED TO REPORT FOR DUTY HAVING ACCEPTED BETTER PAYING POSITION IN OTHER BRANCH OF SERVICE MESSRS BUTLER BECKMAN AND BRADY WERE RECOMMENDED TO FILL THESE VACANCIES JOHN F MALLEY RECOMMENDED TO FILL VACANCY CAUSED BY RESIGNATION OF ISRAEL WIDEMAN APRIL TWENTY SEVENTH"

Recommendations for the appointments of Messrs. Butler and Beckman have apparently not been received in this office.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that temporary appointments of the following-named persons, in your institution, have been approved for periods not to exceed 90 days, effective from dates of oaths:

John F. Malley	Guard	@ $1200 p. a.
Samuel E. Richards	Helper	@ $5.00 p. d.
Bernard M. Kolakowski	"	@ 5.00 p. d.
Ernest J. Mercer	"	@ 5.00 p. d.
Ernest L. Gaines	Unclassified Laborer	@ 4.00 p. d.
Reginald M. Blount	" "	@ 4.00 p. d.
Robert Chas. Fleming	" "	@ 4.00 p. d.
Ethel Cover	Sewing Woman	@ 4.96 p. d.
Mary Flynn	" "	@ 4.96 p. d.
Mary Taylor	" "	@ 4.96 p. d.

It should be understood, of course, that approval of the above-mentioned appointments may not be construed to release your institution from the limitation placed on its expenditures for the months of May and June, which was made necessary by the shortage of available funds.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I have your recent letters recommending promotions for the following-named employees in your institution:

Joseph P. Conahan
Thomas W. Conville
James C. Dougherty
William L. Edgar
Jacob Gassel
Margaret Gorman
Patrick L. Leahey
John E. Maddux
Joseph L. Manion
Frank J. Philippi
John C. Riggin
Charles P. Rumpp
Joseph L. Zuikis

In view of the facts that we are running very close to the limit of available funds and that we are approaching the end of the fiscal year, I should like to defer consideration of these promotions until July 1.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

R/M

RG104 E-235 Vol 488

May 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded to you to-day, under separate cover by registered mail, two fine silver bars, weighing 29.4 and 39.4 ounces respectively.

In exchange, please furnish the Bureau the equivalent in 300 mg. silver discs.

Respectfully,

Nellie Tayloe Ross

Director of the Mint.

Q.

RG104 E-235 Vol 488

May 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With reference to the application for disability annuity, filed by Mr. Martin J. McDonald, it appears that retirement deductions were not made from his salary while under temporary appointment as Guard at $1200 per annum, in your institution, from September 8, 1928, to March 8, 1929, inclusive. This, of course, was in compliance with law.

However, before Mr. McDonald may receive annuity it will be necessary for him to deposit, with interest, a sum equal to three and one-half per cent of the aggregate salary earned by him during this period of temporary employment. It is requested, therefore, that you furnish this office with a statement of the aggregate salary earned by Mr. McDonald during the period in question, to be used by the Veterans' Administration as a basis on which to compute the amount which must be deposited by Mr. McDonald before his claim for annuity may be approved.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the separation from the service of Mr. William J. Conway, temporary clerk at $1620.00 per annum, in your institution, has been approved, effective at the close of business March 9, 1934.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Mrs. Gertrude C. Mooney, Sewing Woman at $4.96 per diem, in your institution, has been accepted without prejudice, effective at the close of business May 12, 1934.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The records of the Division of Appointments of the Treasury Department show that blank bonds were sent to you several months ago, to be executed by Mr. Charles E. Braungart and Mr. Joseph T. Manfredi, and that these bonds have not yet been returned.

Will you please advise what disposition has been made of these bonds.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Responding to your request of May 16th, this letter will be authority for you to accept the proposal of The J. Milton Hagy Waste Works, to supply your Mint with approximately 2,000 pounds of near white rags, for machinery wipers, at the rate of $0.068 per pound, less 2% - 10 days; this being the lowest of five bids received of six asked.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

C°R/ah

RG104 E-235 Vol 488

May 21, 1934.

Mr. A. Raymond Raff,
Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Raff:

When I was last in Philadelphia, the question arose in a discussion with Mr. Ziegler of the Assay Division, whether samples of melted gold sent for assay to the Philadelphia Mint from New York could be rejected.

I have looked into the matter, and have concluded that the law gives us no authority to reject them. The Regulations dividing the country into sections seem to relate only to deposits of gold.

Please convey this information to Mr. Ziegler.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOR ROSS
Director of the Mint

RAR

RG104 E-235 Vol 488

May 22, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The inclosed personal history statements, executed by certain new employees in your institution, should be corrected in the manner noted below and returned to this office:

Elmer W. Brock should give the location (city) of the Quartermaster Depot in which he claims previous employment.

Mrs. Josephine Cardone should give the state and city in which she claims legal residence.

Mr. John B. Connolly should write out in full the branch of the service in which he claims previous employment, as the abbreviation "U.S.D.A." is not understood. The name of the city in which the first period of employment is indicated is illegible. The state in which these cities are located should be given. Date of enlistment is not clear, but appears to be June 1910. Naval organization in which he served should be stated.

Mr. James J. DeBellis should give the city in which he claims previous Government employment, under the Veterans' Administration.

Miss Helen E. Fagan should make a statement under Item 3 as to legal residence.

Mr. Harry E. Guy should give the Naval organization in which he served from 1913 to 1925.

Mr. Richard Kennedy should show the city and county in which he claims legal residence under Item 3.

Mr. John Lacher should make statement as to legal residence under Item 3.

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Mrs. Margaret E. O'Donnell should make statement as to legal residence under Item 3.

Miss Margaret Ann Quinn should make statement as to legal residence under Item 3.

Mr. Elie Whitney Rodgers should give the organization in the Army or Navy in which each of his enlistments was served.

Statement by Mr. Joseph H. Ruf as to the organization in which he served his second enlistment from March 12, 1915, to October 20, 1920, should be written in full. The abbreviation "G. S. Inf." is not understood.

Mr. Charles A. W. Straka should enter his two enlistments in the two boxes provided, one on the right side of the sheet and the other on the left, showing his rank and organization both at enlistment and at discharge for each period of service. The abbreviation "VAR", referring to the organization in which he served, is not understood.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.

M

RG104 E-235 Vol 488

May 22, 1924.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a copy of a note of May 14, 1924, from the Chinese Minister, stating that the Ministry of Finance desires to have made certain additional dies and inclosing a check for one thousand two hundred and fifty dollars ($1,250.00) to defray the necessary expenses in connection with the making and shipment of these dies.

Please proceed with the preparation of these dies at your earliest convenience.

Kindly acknowledge receipt of this check in order that the Treasury Department may forward the receipt to the Chinese Minister.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.
(Check, $1,250.00)
O'R/eh

RG104 E-235 Vol 488

May 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that extension of the temporary appointments of the following Junior Clerk-Stenographers in your institution has been approved, for a period not to exceed ninety days, beginning on the date shown in each case:

Rose Holland	$1440 p. a.	6-14-34
Esther K. McFugh	1440 p. a.	6-14-34
Gertrude Lipschutz	1440 p. a.	6- 1-34

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 488

May 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointments of Frank J. A. Butler and William Joseph Beckman, as Guards at $1200 per annum, in your institution, have been approved for a period not to exceed ninety days, effective as of date of oath.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

May 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With reference to the application for disability retirement filed by Mr. Martin J. McDonald, please be advised that it will be necessary to obtain statements regarding Mr. McDonald's physical condition from his personal physician and from his immediate superior in your institution.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

K

RG104 E-235 Vol 488

May 26, 1934.

Superintendent, U. S. Mint, Philadelphia, Pa.
Superintendent, U. S. Assay Office, New York, N. Y.

Dear Sir:

Please report as soon as possible the ounces of newly mined gold purchased by you at $35.00 an ounce by calendar months from January 31st to May 18th. The same information is also desired for secondary and imported gold, these totals to be separate. The total ounces of gold purchased at $20.67 plus during the same period is also requested.

Very truly yours,

M M O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 488

, Ph
y Of

GOVERNMENT FACILITIES

May 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

YOUR WIRE MAY TWENTY-FIFTH RECOMMENDING MELTERS HELPERS AND SEWING WOMEN DOES NOT STATE WHETHER APPROVED BY CIVIL SERVICE STOP CIVIL SERVICE APPROVAL HAS ARRIVED THIS OFFICE FOR MELTERS AND SEWING WOMEN BUT NOT FOR HELPERS STOP PLEASE ADVISE REGARDING HELPERS

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 488

May 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Part of the silver for manufacture of Colombian coinage is to be delivered to the Philadelphia Mint by the Central Hanover Bank & Trust Co., although the coinage is to be executed by the San Francisco Mint. You will receive this silver, about 2,462,000 fine ounces, record and account for it the same as for other metal received in trust for foreign coinage. After the fine ounce content has been determined by assay, you will transfer it, as a matter of book record, to the San Francisco Mint and simultaneously transfer from the San Francisco Mint to your institution a like number of ounces of silver in the Executive Proclamation Silver account. Half of this silver transferred from the San Francisco Mint will be accounted for at $1.29+ per fine ounce and the other half will be accounted for without value. These transfers will be on an accounting basis and without physical transfer of the metal. You will advise the San Francisco Mint by wire as to the number of fine ounces of silver to be transferred, with its value as executive proclamation silver, in order that such transfers may be made by both mints as of the same business day. The transactions in the trust accounts will not affect the Treasurer's accounts and should not be reported to him. This office will advise the San Francisco Mint by letter of this date as to the accounting procedure involved; do not make the transfers before this letter has had time to reach San Francisco Mint.

Yours truly,

Dr. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 488

May 29, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing photographs of the models for the Maryland Tercentenary half dollar. The models which these photographs represent have been approved by the Secretary and you are authorized to undertake the development of the dies and the manufacture of the coins.

Very truly yours,

M. McRaney

Acting Director of the Mint.

Inclosures.
GPR/sk

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

May 29, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

TEMPORARY APPOINTMENTS PERIODS NOT TO EXCEED NINETY DAYS APPROVED FOR McKEE O'BRIEN SUMMERS BOHS HARTLEY HENNEBERRY HUNT BERSTEIN BERARDI KENNEDY AND WASHINGTON MELTERS AT FIVE DOLLARS PER DIEM COMMA BEAUPRE FRANK COSTELLO WEICK GEORGE MARIANO TOBIN AND WHITE SEWING WOMEN AT FOUR DOLLARS NINETY-SIX CENTS PER DIEM COMMA ANDREWS BOGGI BRADLEY BRAUNSTEIN BURNS BUTLER CONVERY EDWARDS FINEBERG FRIEDLANDER GILLESPIE GAITLEY McDERMOTT MURPHY PEARCE REED UZZICK AND ZIMBA ROLLERS AT FIVE DOLLARS PER DIEM AND CALLAHAN DOLAN DOUGHERTY GROOTY AND FARANO ANNEALERS AT FIVE DOLLARS PER DIEM.

O'REILLY
ACTING DIRECTOR

RG104 E-235 Vol 488

May 29, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

1 TO 1
UEBERR
PER D

Dear Sir:

Reference is made to your letter of May 28, with which you inclosed application for payment of unpaid salary, certificate regarding letters of administration, unpaid check and Form 3-R-15, application for payment of accumulated deductions, in the case of Francis J. Rodgers, who died on May 15, 1934.

Please be advised that in addition to the above papers it will be necessary that you forward certified copy of death certificate, short form payroll and copy of funeral bill (receipted if paid).

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

May 31, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, U. S. Assay Office, New York, N. Y.

In anticipation of possible operations under pending silver legislative proposals please wire following today stop Allowing for continuing your regular operations and for supplying any needed additional help how many ounces refined silver bars can you receive make adequate record and permanently store daily on a continuing day after day basis and what additional help will be needed therefor stop How many ounces can you permanently store stop Have you any spaces that can be fitted with safeguards for storing refined silver bars and if so what are their capacities and what reasonable and inexpensive safeguards do you suggest stop Building vaults now impractical stop Also give rough estimate of probable costs and time required for making additional facilities ready stop Rooms might be sheet metal lined and strong metal doors installed.

Nellie Tayloe Ross N.T.R.
Director

RG104 E-235 Vol 488

May 28, 1934.

Mrs. Mabel P. Blythe,
4824 North 15th Street,
Philadelphia, Pennsylvania.

My dear Mrs. Blythe:

I have your letter and endorsements, and I am sending them to the Superintendent of the Philadelphia Mint, asking that he give them every consideration.

I do not know whether he can made a position available to you, but I very much hope that something there or in some other place will soon be forthcoming.

I do, indeed, sympathize with your unfortunate situation.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOR ROSS
Director of the Mint.

R:W

RG104 E-235 Vol 488

May 28, 1934.

Miss Anna Jarvis,
Post Office Box 3473,
Philadelphia, Pennsylvania.

Dear Miss Jarvis:

Your letter of May 21st is before me. You realize, of course, that the authorization for all commemorative coins is outside the province of the Director of the Mint. If the Congress of the United States authorizes a Mother's Day coin we shall execute it with pleasure.

Whether or not the Congress will feel that it is unjustifiable to have both a special stamp and special coin as a tribute to mothers, is a question. I suggest that you interview the senators and congressmen of your state concerning the matter.

It was pleasant to meet you when you came to my office, and I send warm wishes for your personal welfare.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOE ROSS
Director of the Mint.

R:W

RG104 E-235 Vol 488

May 28, 1934.

Mr. A. Raymond Raff,
Superintendent of the United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Raff:

I do not know whether you will recall the writer of the enclosed letter, or whether you were favorably impressed with her. I, however, submit her application for your consideration.

If, in taking on sewing women for which the Civil Service has no register of eligibles, you are interested in giving Mrs. Blythe a place, the opportunity, I believe, now presents itself. I know nothing, though, of her merits.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOE ROSS.
Director of the Mint.

R:W

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

JUNE 1, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

TEMPORARY APPOINTMENTS NOT TO EXCEED NINETY DAYS APPROVED CHARLES M PAGE ELEVATOR OPERATOR AT ONE THOUSAND EIGHTY DOLLARS PER ANNUM AND JOHN J ROSS EDWARD REBBIE WILMER B WATSON DONALD T SMITH STANLEY B LINDNER FRANK SPIVACK GEORGE K WITTE JARRETT H JACKSON MAX LEVIN NORMAN W ERINGER AND WASHINGTON G NICOLAI HELPERS AT FIVE DOLLARS PER DIEM.

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 488

Government Facilities - June 2, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

This telegram will be authority for you to accept the most advantageous bid taking into consideration cost and time for supplying your institution with bronze blanks for coinage.

Nellie Tayloe Ross NTR
Director

June 2, 1934

GOVERNMENT FACILITIES

Superintendent, United States Mint,
Philadelphia, Penn.

Attention Mr. Chaffin STOP I have consent from Civil Service Commission for you to call back as many of the temporary clerks as you require to handle present situation COMMA with understanding that within thirty days you secure from Civil Service list such as you require to replace them. STOP It is emphasized that you may not keep them beyond thirty days.

NELLIE TAYLOE ROSS NTR.
Director of the Mint.

RG104 E-235 Vol 488

June 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter of June 1, approved by the Manager of the Third Civil Service District, recommends the appointment, for a period not to exceed ninety days, of Mr. Raymond J. Zinn as Roller at $5.00 per diem. Your telegram of June 2, however, recommends Mr. Zinn's appointment as Melter at $5.00 per diem.

I am making recommendation to the Secretary of the Treasury for Mr. Zinn's appointment as Melter. Please be advised, however, that amended recommendation should be prepared by you and submitted to the District Manager for approval, under the changed title.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 488

June 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

It has been decided to execute coinage for the Colombian Government at the Mint in San Francisco. I have, therefore, to request that you cause to be prepared and forwarded to that institution the necessary working dies. It is understood that the only change to be made in the die is in the date.

As there are ten million of these pieces to be manufactured, it is suggested that a sufficient number of working dies be forwarded to the Mint in San Francisco to meet this requirement.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

ORR/eh

RG104 E-235 Vol 488

June 4, 1974.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pennsylvania.
Attention: Mr. Chaffin.

Please wire the Bureau whether or not you can make partial shipment of Good Conduct medals ordered in March.

NELLIE TAYLOE ROSS
Director

RG104 E-235 Vol 488

June 4, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a sample of a life-saving medal received from the State Department, together with a copy of the letter addressed to the Secretary of the Treasury, which accompanied this medal.

Will you please advise the Bureau upon receipt of this medal the unit cost of these medals with riders and cases before undertaking their manufacture.

Very truly yours,

Ellis Taylor Roe

Director of the Mint.

Inclosures.
C'R/eh

RG104 E-235 Vol 488

Government Facilities - June 4, 1934.

Supt., Mint, Philadelphia, Denver, San Francisco
Supt., Assay Office, New York City
Assayer in Charge, Mint, Seattle, New Orleans

Wire an estimate of your monthly expenditures for personnel and all other expenses during the coming fiscal year STOP State personnel and other expenses separately STOP Base your estimate upon present volume of work and continuous coinage in addition throughout year on eight hour basis STOP Sudden demand upon us for estimate necessitates your immediate reply without fail tomorrow Tuesday fifth.

Nellie Tayloe Ross N.T.R.
Director.

RG104 E-235 Vol 488

June 5, 1934.

Mr. John C. Wells, Chairman,
Settlement Committee,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Annual Settlement of the United States Mint at Philadelphia, Pennsylvania, is to begin on June 11, 1934. You have been designated to act as Chairman of the Committee. The following instructions are supplies for the information of the members of the Committee.

The basis of the settlement will be a statement on Form 976, to be furnished by the Superintendent, certified as to its correctness by the Bookkeeper, of the balances of gold and silver bullion, coin and other moneys on hand per the books of account, as of the close of business June 30, 1934, and before making entry therein of the gains and losses. Gains or losses will be determined by the relation of this statement to the inventory of bullion and moneys found by the Committee to be actually present.

As early as practicable in the settlement you should make arrangements with the Superintendent regarding date for closing deposit receipts in order to permit definite determination, as of close of settlement, between bullion forming part of the balance as shown by the Bookkeeper's records, and that on memorandum for subsequent entry by the Bookkeeper.

In order to ascertain whether all values called for by the books are on hand, you will weigh and compute all bullion, and will weigh or count all coin, except such bullion and coin as is now in vaults under joint seal of the Superintendent and a representative of this Bureau. You will accept as correct the values shown by the certificates attached to such joint-sealed vaults if careful examination shows that the seals in question, with their wrappings, have not been disturbed. However, the unrefined bullion deposits taken into the accounts subsequent to February 28, 1934, will be verified by weighing and computing same.

In verifying coin it is not necessary to open every bag and count its contents; a test bag for agreement with the weight shown on its tag, if such weight reasonably approximates the legal weight of its stated contents, should give satisfactory results.

Paper currency should be counted piece by piece.

RG104 E-235 Vol 488

If the Superintendent desires that any coin or bullion verified by the Settlement Committee be placed under joint seal, you will represent this office in such action.

In weighing the bullion delivered in settlement you will carefully note the character and quality of the same. A few samples of varying types of bullion should be taken for check assays; but it should be recognized that chip and drill samples of brittle bullion, so-called "white gold", or bullion over fifty (50) in base metals may give assays differing from the reported finenesses.

Minor coinage metal wastages, as certified to you by the Superintendent from his operative records and any other authoritative data, will be accepted and incorporated by you in your report. If visual inspection of the minor metal stocks on hand, considered in connection with the quantities thereof called for by the records, in your opinion, warrants physical verification of same, your recommendation to that effect, with the reasons therefor, may be incorporated in your report.

This Office is requesting the Treasurer of the United States to mail to you depository statements for each of the Superintendents' checking accounts, showing balances therein, to the latest practicable date that will permit their reaching you not later than June 29th.

You are directed to make inquiry into the possible sources of gain and loss of bullion in the different divisions of the institution, from the amount charged thereto per the Bookkeeper's and other records; stating, so far as practicable, the results of mass melting; the quantity of silver not paid for in gold deposits containing less than 8 thousandths of silver, and the results from all other sources of gain and loss that may come to your notice. Please reconcile these figures, giving estimates where necessary, with the net gains and losses for the year, and indicating whether such differences reasonably reflect normal expectations for the quantity of metal operated upon.

As required during the course of the settlement you will obtain from the officers concerned, schedules of the material in their possession, for use in checking material as delivered and for filing with your report. The detail sheets should bear the Assayer's "OK" as to fineness, and should be so labeled, arranged and recapitulated as to permit ready identification by reference to the supporting sheets, of items in your report.

In verifying sweeps delivered in settlement, these should be inspected by the Committee, the number of containers verified, and if the estimated weights given are considered reasonable they should be accepted.

RG104 E-235 Vol 488

Before closing the settlement, you will obtain from each Officer a certificate of delivery of material on Form 986. You will also obtain from each Officer in possession of coin, or gold or silver bullion, not charged to him in the accounts, a statement as to source, purpose of holding same, and quantity on hand, (which will be verified).

The Committee's report will consist, principally, of Forms 1068, 1068A, and 1068B, (or typed sheets which may omit unused items but must in all other respects conform thereto), showing amounts on hand, wastages, etc., figures being filled therein from the Committee's working data. These forms have been supplied to each institution. They should be completely prepared, signed, and forwarded to the Director of the Mint in duplicate, one copy of which the Bureau will forward with the account current for the corresponding period, to meet the requirements of the General Accounting Office.

While these forms pertain essentially to the Committee's report, space is provided for the Superintendent of the institution to indicate his agreement therewith. If for any reason the Superintendent disagrees with the Committee's findings, in lieu of signing the form with which he is in disagreement his explanation of such disagreement, in duplicate, will be forwarded by him to the Bureau.

The Committee's report should also include additional pertinent data, such as amounts placed under joint seal, result of inquiry into sources of gain and loss, with reasons so far as obtainable, for any apparently excessive loss, and other matters of consequence coming to the attention of the Committee.

You will accept and forward with your report a certified inventory of the stores and other property under the control of the Superintendent; this inventory will not be completely checked, but a general survey of the materials will be made.

At the close of the Settlement, you will deliver to the Superintendent of the Philadelphia Mint a copy of the report of the Settlement Committee.

Yours very truly,

Nellie Taylor Ross

NELLIE TAYLOR ROSS
Director of the Mint

R/W/H

RG104 E-235 Vol 488

June 5, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the following temporary appointments have been approved for periods not to exceed ninety days:

Ernesto Ciancaglini	Carpenter	@ $6.72 p. d.
John C. Kilker	"	@ 6.72 p. d.
James J. Cain	Roller	@ 5.00 p. d.
Thomas A. Cannon	"	@ 5.00 p. d.
Frank M. Harrold	"	@ 5.00 p. d.
Edward A. Tiemann	"	@ 5.00 p. d.
Robert S. Van Winkle	"	@ 5.00 p. d.
Arthur R. White, Jr.	Helper	@ 5.00 p. d.
Clemens S. Sylvester	Machinist	@ 6.32 p. d.
Joseph Felix Burns	Melter	@ 5.60 p. d.
Raymond J. Zinn	"	@ 5.00 p. d.
Charles J. Devlin	Roller	@ 5.00 p. d.
Torquato Macchievelli	Carpenter	@ 6.72 p. d.

Continuation of the temporary employment of Messrs. Frank J. Donahue and Philip J. Collins, Clerks at $1620 per annum, has been approved for such period, not to exceed thirty days from June 1, 1934, as may be necessary to select properly qualified successors from appropriate Civil Service registers.

The Manager of the Third Civil Service District took exception to the appointments of Samuel Singer, Michael J. Duffy and Arthur R. White, Jr., as Helpers at $5.00 per diem, pending approval of Form 124, "Declaration of Appointee". This objection was later withdrawn in the case of Arthur R. White, Jr., and his appointment has been approved as indicated above. The appointments of Messrs. Singer and Duffy, however, are now being delayed because of the failure to receive Civil Service approval.

RG104 E-235 Vol 488

Your recommendation for the amendment of Mr. Sylvester's title from Machinist to Machinst (Toolmaker) has been received, with Civil Service approval, and is being forwarded for the approval of the Secretary of the Treasury.

Very truly yours,

M. M. O'Reilly

Director of the Mint.

M

Government Facilities - June 6, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Pennsylvania

Servicement will start at your Mint June 11th Mister Wells chairman.

Director N. T. R.

RG104 E-235 Vol 488

June 6, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries & Expenses $40,000.00

Yours truly,

Director of the Mint.

P F.

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

MAY 6, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

WHEN RECOMMENDING APPOINTMENTS BY WIRE PLEASE ADVISE WHETHER APPROVED BY CIVIL SERVICE MANAGER STOP THIS INFORMATION NOT GIVEN IN YOUR WIRE JUNE SIXTH RECOMMENDING ANTHONY BRENNAN BROWN GOLDEN KNIGHTON AND ODONNELL COMMA ROLLERS COMMA AND BRENNAN MARTIN PHIELDS AND SHERIDAN COMMA MELTERS.

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

RG104 E-235 Vol 488

June 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Advice has been received from the Civil Service Commission to the effect that Mr. Willard S. Boyce has been rated ineligible for promotion to the position of Foreman of the Transfer Weigh Room, on the basis of application, Form 375, executed by him. It has been explained, informally, that the ineligible rating was due to Mr. Boyce' failure to explain in detail the nature of the duties heretofore performed by him.

In my letter of May 18, requesting that Form 375 be executed by Mr. Boyce, it was suggested that Mr. Boyce give the same type of information as requested in letter of the same date relative to the promotion of Mr. Gerold. The letter concerning Mr. Gerold's promotion reads, in part, as follows:

> " * * In the statement of employment, contained in this form, Mr. Gerold should give the dates under each rate of pay he has received. He should give a statement in some detail of the nature of the duties performed by him during the past few years. This should include statement as to the degree of supervision exercised by him over others, if any, and the degree of supervision exercised over his own work. If he has been acting as foreman of the melting department, he should state the length of time he has been performing such duty. In general, any information should be given which would enable the Civil Service Commission to decide whether, in its opinion, he is qualified by progressively responsible experience to assume the duties of Foreman of the Melting Department."

It is noted, however, that Mr. Boyce stated his previous duties simply as "Skilled Workman".

It is suggested that Mr. Boyce execute a new Form 375, along the lines suggested above. Upon receipt of such form in this office, the Civil Service Commission will be requested to reconsider Mr. Boyce' promotion on the basis of the new application.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

June 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the Secretary of the Treasury has approved the separations of Mr. Stanley B. Lindner, temporary helper at $5.00 per diem, effective at close of business May 31, 1934, and Mr. John McCaffrey, temporary selector at $4.96 per diem, effective at close of business May 29, 1934.

Very truly yours,

M. M. O'Reilly,

M Acting Director of the Mint.

RG104 E-235 Vol 488

June 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The San Francisco Mint has been advised by wire that the silver delivered to you for Panama coinage will be transferred to them in the same manner as the Colombian coinage silver recently received by you. You will therefore advise the San Francisco Mint by wire as to the exact quantity in ounces to be transferred in order that the transactions may be recorded simultaneously by both mints.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

JUNE 8, 1964.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

TEMPORARY APPOINTMENTS NOT TO EXCEED NINETY DAYS EFFECTIVE DATE OF OATH APPROVED FOR FLORENCE T HAWKINS CHARWOMAN AT TEN THOUSAND EIGHTY DOLLARS PER ANNUM COMMA CLEMENS S SYLVESTER MACHINIST TOOLMAKER AT SIX DOLLARS THIRTY-TWO CENTS PER DIEM AND WILLIAM W GILDNER DIE SINKER AT SIX DOLLARS SEVENTY-TWO CENTS PER DIEM

O'REILLY
ACTING DIRECTOR

RG104 E-235 Vol 488

June 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

As you are aware, it has been decided to execute the coinage for Panama at the Mint at San Francisco for the reason that the coinage can be undertaken at an earlier date than at your Mint under present conditions in Philadelphia. Will you please direct the Engraver to prepare the working dies for these coins and forward them to the Mint at San Francisco as early as possible. It is also requested San Francisco be advised by you in regard to this coinage particularly as to the weight of each piece, the tolerance, etc., or any information you know should be transmitted to San Francisco to enable them to undertake this coinage as soon as the working dies are received by them.

You have already been instructed as to the adjustment of the accounts in regard to the silver which you now have on hand assigned to you by the Panama Government, the equivalent of which will be used at the San Francisco Mint for this coinage.

Very truly yours,

N. M. O'Reilly

Acting Director of the Mint.

C.P.Eh

RG104 E-235 Vol 488

June 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that extension of the temporary appointment of Mr. Francis Walker, Stationary Fireman at $4.24 per diem, in your institution, has been approved for a period not to exceed ninety days, effective June 27, 1934.

Very truly yours,

M M O'Reilly

Acting Director of the Mint.

H

RG104 E-235 Vol 488

June 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the Secretary of the Treasury has approved your recommendation of May 29 that Mr. John McCaffrey, Temporary Selector at $4.96 per diem, in your institution, be dropped from the service, effective at the close of business May 29, 1934.

Respectfully,

M. M. O'Reilly,

Acting Director of the Mint.

H

RG104 E-235 Vol 488

June 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the Secretary of the Treasury has approved your recommendation of May 31, that Mrs. Mattie Fambro, Charwoman in your institution at $1080 per annum, be dropped from the service, effective at the close of business May 5, 1934.

Respectfully,

Acting Director of the Mint.

H

RG104 E-235 Vol 488

June 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the Secretary of the Treasury has approved your recommendation of May 29 that Mr. Stanley B. Lindner, temporary Helper at $5.00 per diem, in your institution, be dropped from the service, effective at the close of business May 31, 1934.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

June 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that extension of the temporary appointments of Miss Rena Hoffman and Miss Dorothea Berenson, Junior Clerk-Stenographers at $1440.00 per annum, in your institution, have been approved for a period not to exceed 90 days, effective June 2, 1934.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 488

June 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointment of Mr. Hugh Andrews, as Roller at $5.00 per diem, in your institution, has been cancelled, in view of information to the effect that he refused to accept the appointment.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

June 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise, in confirmation of telegram of this date, that the following temporary appointments have been approved, for periods not to exceed ninety days, effective from date of oath:

Florence T. Hankins	Charwoman	@ $1080 p. a.
Clemens S. Sylvester	Machinist (Toolmaker)	@ $6.32 p. d.
William W. Gildner	Die Setter	@ 6.72 p. d.

Respectfully,

M. M. Bell

Acting Director of the Mint.

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

JUNE 11, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

TEMPORARY APPOINTMENTS NOT TO EXCEED NINETY DAYS APPROVED FOR MICHAEL J DUFFY HELPER COMMA JOHN T BRENNAN THOMAS A MARTIN ERNEST G PHILLIPS JUNIOR EMANUEL A SHERIDAN MELTERS AND JOHN P ANTHONY FRANK G BRENNAN EDWARD A BROWN FRANCIS J GOLDEN JOSEPH A KNIGHTON AND THOMAS J O'DONNELL ROLLERS ALL AT FIVE DOLLARS PER DIEM

NELLIE TAYLOE ROSS,
DIRECTOR

RG104 E-235 Vol 488

June 11, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed find vouchers of Johnson & Higgins, covering insurnace charges on shipments made by your institution during January, March and April of new minor coin. The rate is correct. The vouchers are payable from the profits on minor coinage.

Yours truly,

Director of the Mint.

P

RG104 E-235 Vol 488

June 11, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

One copy of your regular account current is herewith returned for correction to include, face and reverse, collection items represented by certificates of deposit Nos. 181 and 182 dated April 30, 1934. Schedule of collections is also enclosed for the same purpose.

Mint form 1026 carries silver deposited in trust for the government of Cuba, for coinage, 7,734,727.33 ounces, received at various times during April; please forward verified original invoices or other data to support the weights and finenesses - none are present.

Copy of receipt issued for $2.50 Naval good conduct medal (McCarthy) is requested to support schedule of special medals sold.

Vouchers Nos. 453 and 473 are returned for certification of N.R.A. compliance.

Voucher No. 493 is returned to be certified in the name of the company.

The handling charge, 26¢, on deposit No. 7555, was misplaced in the parting and refining column; correction has been made in this office, including correction of column totals and of recapitulation.

Please advise the Bureau as to necessary corrections to adjust the following discrepancies on payroll March 16-31:

Page	No.	Name	Pay deduction	Absence per time notation
12	16	J. McDonald	7 days 5½ hrs.	8 days 5½ hrs.
13	12	K. Rivel	22/32 day	21/32 day
13	12	D. Berenson	3½ hours	2½ hours

Absence report gives, in the case of Mr. McDonald, 8 days 5½ hours.

The accepted method of determining increment on revaluation of gold is to compute it on the former value, rather than to compute present value of a given number of ounces and deduct therefrom a value which may be the cost of these ounces to you, but possibly not the actual value at the old rate.

RG104 E-235 Vol 488

For example, coin may be purchased at slightly under its actual value at the old rate, in which case any increment in ounces over the ounce equivalent of the paid value, at the old rate, probably classes as recovery of surplus bullion. Some of your revaluation increment certificates of deposit evidently include therewith small amounts that properly class as surplus bullion.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

P-F-S
Encls.

A.

RG104 E-235 Vol 488

June 15, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Philadelphia, Pa.

Requisition forty thousand dollars salaries and expenses approved warrant number ninety six eighty one dated June thirteenth.

Nellie Tayloe Ross
Director

RG104 E-235 Vol 488

June 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed please find "Short Form" payroll numbered 578, in regard to Francis Rodgers, as also a check in the amount of $71.96 and form 1055. These papers are being returned.

It is suggested that a new short-form payroll be made out carrying in the "Gross Amount Earned" column, $83.20; in the "Deductions -Other-10%" column, $8.32; and in the "Net Amount" column, $74.88; with a notation in the remarks column - Died May 15, 1934 - 5:30 P. M.

$2.92 should be deducted from the "Retirement" column of a subsequent payroll, as also $71.96 from the "Net Amount" column of the same roll with pertinent remarks in the "Remarks" column assigning reasons for these deductions and for easy tracing. Notation will be made on voucher No. 578 that this course will be pursued.

On form 1055 the amount remaining due and unpaid to him should be changed from $71.96 to $74.88 and the check payment stricken from the form.

Check No. 10,658 in the sum of $71.96, payable to Francis Rodgers should be cancelled.

You are also informed that the amount of form 3R-15 "Application for Payment of Accumulated Deductions" has been changed in this office to eliminate the $2.92, retirement deduction taken on voucher No. 578.

Yours truly,

N. M. O'Reck

Acting Director of the Mint.

A-S
Encls.

RG104 E-235 Vol 488

June 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please forward, as soon as possible, to the Denver Mint, fifteen pairs of quarter dies, and ten pairs of dime dies.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/H

RG104 E-235 Vol 488

June 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Application for Payment of Accumulated Deductions, signed by Mrs. Sarah Rodgers, is returned herewith. Identifying witnesses are unnecessary in this case, since the application is being submitted by the executrix appointed by the court. However, it will be necessary for Mrs. Rodgers to execute the application before an officer authorized to administer oaths for general purposes. Such officer should fill out the form on page 2, beginning with the line "Subscribed and sworn to before me this * * * ", and should attach his official impression seal.

As you were advised in letter of June 13, the Certificate of Administrative Officer attached to this application has been corrected to show the deductions for the fiscal year 1934 as $58.37, instead of $61.29, it being required that the $2.92 deduction for the period from May 1 to May 15 be included in the payment of unpaid salary. Will you please certify this correction on the inclosed form.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

Inclosure.

June 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This office is in receipt of your recommendation of June 8 that Mr. Samuel Singer, temporary Helper at $5.00 per diem, be dropped from the service because of intoxication.

As you were advised in letter of June 5, the Manager of the Third Civil Service District took exception to the appointment of Mr. Singer, pending approval of Form 124, "Declaration of Appointee". As no withdrawal of this objection has yet been received from the District Manager, Mr. Singer's appointment has never been approved.

Before Mr. Singer's appointment may be approved, and payment authorized for the period of his employment, it will be necessary that the District Manager forward his approval of Mr. Singer's appointment for this period.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

June 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The inclosed form has been received from the Veterans' Administration, stating that Mr. Scanlin has been found entitled to disability retirement and requesting certain information relative to his service.

Will you please furnish all the desired information on Form 3-R39, Certificate of Administrative Officer. Please note that the Form 3-R39 should not be signed or countersigned by you, in disability cases, as the spaces provided are required for other signatures.

Please return the inclosed form with your reply.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

Inclosure.

RG104 E-235 Vol 488

June 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the promotion of Mr. Robert J. Gerold from the position of Melter, at $6.56 per diem, to the position of Foreman of the Melting Department, at $7.04 per diem, has been approved, effective as of date of oath.

Respectfully,

M B O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

June 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that temporary appointments have been approved, for a period not to exceed 90 days, for Mr. George Boyer as Melter, at $5.00 per diem, and for Mr. Edward J. Dougherty as Roller, at $5.00 per diem.

Respectfully,

M. D. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

June 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am enclosing a copy of a letter addressed to this Department by the Secretary of State, relative to preparation of additional dies for the Chinese Ministry of Finance. I am also enclosing a copy of the letter received by the State Department from the Chinese Legation in Washington, and in addition a check for $1,000.00 in your favor, as a deposit to the credit of the Central Mint at Shanghai, for defraying the necessary expenses in connection with the making and shipping of these dies.

Yours very truly,

M. M. O'Reilly

Acting Director of the Mint.

O'R/R

RG104 E-235 Vol 488

June 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that temporary appointments have been approved for a period not to exceed ninety days for Mr. Francis A. Hudome, as Guard at $1200 per annum, and Mr. Daniel A. Hancock, as Helper at $5.00 per diem.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

June 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Application for Payment of Accumulated Deductions, signed by Mr. Edward P. Walsh, is returned herewith. This application should be executed by Mr. Walsh before an officer authorized to administer oaths for general purposes.

Respectfully,

A. M. O'Reilly

Acting Director of the Mint.

Inclosure.

M

June 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Under date of May 26, 1934, you were advised that it would be necessary to obtain statements regarding the physical condition of Mr. Martin J. McDonald from his personal physician and from his immediate superior in your institution, in connection with his application for disability retirement. However, no response to this advice has been received.

Please note that it is necessary to hold Mr. McDonald's application for annuity in this office without further action until the statements are furnished.

Respectfully,

W. M. Polk,

M

Acting Director of the Mint.

RG104 E-235 Vol 488

June 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This latter will be authority for you to purchase 50 dozen pairs of reversible buckskin mittens, heavy leather, from M. Segal and Sons, at the rate of $10.25 per dozen pairs, this being the lowest of two bids received of three asked.

It is understood that after these mittens are worn out they will be burned so as to recover whatever precious metals may adhere to them.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/sh

June 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Replying to your letter of June 15th and answering No. 7 -

In regard to deduction of K. Rivel and D. Berenson you are referred to page 10, paragraph 35, beginning on line 7 of (T. D. 45601), copy of which is enclosed.

It would appear that, in the case of K. Rivel 1/33 day over-deduction was made and in the case of D. Berenson 1/2 day. If this is correct, adjustment should be made on a subsequent pay roll.

Yours truly,

M. M. O'Reilly

Actg Director of the Mint.

A-S
Encls.

RG104 E-235 Vol 488

June 18, 1934.

GOVERNMENT FACILITIES

John Wells, c/o Superintendent, U. S. Mint, Philadelphia, Pennsylvania.

Confirming our understanding verbally I am immediately taking steps to make the change sending you to Philadelphia STOP Please wire or telephone immediately again indicating your willingness to conform.

NELLIE TAYLOE ROSS N.T.R.
Director

RG104 E-235 Vol 488

June 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that appointments of the following-named persons to the positions indicated, in your institution, have been approved for periods not to exceed 90 days, effective as of date of oath:

Edward Kelley	Unskilled Laborer	$4.00 p. d.
Domenico Pelusi	" "	4.00 p. d.
Emil J. Sauvageot	" "	4.00 p. d.
Thomas F. Collins	Roller	5.00 p. d.
Paul P. Donahue	"	5.00 p. d.
Francis J. Rhein	"	5.00 p. d.
Raymond W. Stirling	"	5.00 p. d.
Eugene P. Gilmartin	"	5.00 p. d.
John J. Morrow	"	5.00 p. d.
Howard E. Dare	"	5.00 p. d.
Patrick J. Hogan	"	5.00 p. d.
Isaac Wentes	Helper	5.00 p. d.
Ellwood H. Weidenhafer	"	5.00 p. d.
Dominic P. Garjulie	"	5.00 p. d.
Thomas F. McMahon	"	5.00 p. d.
Jacob Dubin	Melter	5.00 p. d.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

Government Facilities - June 19, 1934.

Superintendent, U. S. Mint, Denver, Colo.,
" U. S. Mint, San Francisco, Calif.,
" U. S. Mint, Philadelphia, Penna.,
" U. S. Assay Office, New York, N. Y.

Please wire Bureau number of ounces gold sold by you for use in industries during calendar year nineteen thirty three and to end of May nineteen thirty four. State each year separately.

Nellie Tayloe Ross N.T.R.
Director

RG104 E-235 Vol 488

June 19, 1934.

Mr. William T. Bartholomew,
Superintendent of Coinage,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Bartholomew:

The major function of the Mint-service is coinage. The major portion of coinage is executed at the Philadelphia Mint at all times, owing to its geographical location. At the present moment, however, the demand is almost unprecedented. It is, therefore, logical and important that the best trained and most experienced man in the Service should be directing technical activities in the Coinage Department of that institution.

Accordingly, I have determined upon a plan whereby you and Mr. Wells will exchange places, you going to Denver and he remaining in Philadelphia for the first half of the fiscal year, which, I estimate, will cover the time of emergency at the Philadelphia Mint.

During recent weeks, as demands have increased, you have worked hard, and with devotion to duty. This I much appreciate. My visits to the Philadelphia Mint, however, and a thorough probing into conditions there, have disclosed that the maximum of production has not been achieved because of technical mistakes and lack of complete coordination in the various processes. Furthermore, complaint from an official source, which is a serious matter, is made of defects in foreign coins lately executed.

I recognize that scant opportunity has been afforded you to gain the experience to prepare you for the present pressure upon you, by reason of the limited requirement for new coin during the years of depression. In the smaller institution at Denver, for the period you will be there, you will, I am confident, handle your work with credit to yourself, and to the Service.

In requesting of you and Mr. Wells, cooperation to this plan, which I believe to be for the best interest of the government and of the Mint-service, I give you my assurance that the unqualified

particularly

RG104 E-235 Vol 488

good-will which I bear toward both of you makes it a painful duty to ask of you and him the personal sacrifice which I know will be entailed in absence from your homes.

I request that you will make the necessary adjustments in your living arrangements to enable you to report in Denver at the beginning of the fiscal year, with the understanding that your present salary will continue, that the Government will pay your railroad transportation and per diem en route to Denver, but that you will defray your own living expenses while you are detailed there.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOE ROSS
Director of the Mint

R/H

RG104 E-235 Vol 488

June 19, 1934.

Mr. J. C. Wells,
c/o Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Wells:

In view of your expressions over the telephone this morning, it is with extreme regret I announce to you that I must levy upon your abilities for service at the Philadelphia Mint in the capacity of Superintendent of coinage, for a detail ending the last of December. This period, I estimate, will cover the emergency demands at that institution.

The enclosed copy of my letter to Mr. Bartholomew will, I hope, satisfy your mind that in proposing this change I am moved by one single purpose, which is to discharge a duty which my responsible office imposes upon me.

I request that you assume charge of coinage at the Philadelphia Mint at the close of the fiscal year, at which time the settlement, I assume, will be entirely or nearly finished, with the understanding that your present salary continue, but that you defray your own living expenses without per diem while you are detailed in Philadelphia.

I hope that the months you and Mrs. Wells spend in Philadelphia will prove more happy and conducive to the health of both of you than you now expect.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOR ROSS
Director of the Mint

E/H

RG104 E-235 Vol 488

June 19, 1934.

Mr. A. Raymond Raff,
Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Raff:

According to our understanding when I was last in Philadelphia, I am taking steps to make the change which will, for a few months, affect an exchange of places between Mr. Wells and Mr. Bartholomew.

For your personal information, I send copies of the letters I have written to both these gentlemen.

I request that you protect Mr. Bartholomew to the utmost degree possible from any embarassment incidental to this temporary arrangement. Please withhold, if you can, any suggestion to his associates at the Philadelphia Mint that there has been any dissatisfaction with his work.

It is my hope that Mr. Well's greater experience will be a great assistance to you in promoting the efficiency of your coining department, and related branches.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOR ROSS
Director of the Mint

R/H

RG104 E-235 Vol 488

June 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Mr. John B. Connolly, temporary Guard at $1200 per annum, in your institution, has been accepted without prejudice, effective at the close of business June 11, 1934.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

June 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to accept the proposal of the De Walt Products Corporation of Lancaster, Pennsylvania, for one motor-driven, wood-working machine, capable of cutting and shaping lumber into any size or form which may be required in your institution, either in new work or repairs; the cost of the machine to be $340.00 less 2% ten days.

It is understood this was the lowest of three bids received.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

June 19, 1934.

Superintendent, United States Mint, Philadelphia, Pennsylvania.

Retel June eighteenth Philadelphia Mint informs me dies on the way.

NELLIE TAYLOE ROSS N.T.R.
Director.

Government Facilities - June 19, 1934.

Superintendent, U. S. Mint, Denver, Colo.,
" " " " San Francisco, Calif.,
" " " " Philadelphia, Penna.,
" " " Assay Office, New York, N. Y.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
" " " " " Assay Office, Seattle, Wash.

This Bureau has been advised by the Administrator for Industrial Recovery that the National Lock Company has been directed to surrender all their blue eagles to the Postmaster at Rockford and to refrain hereafter from using the blue eagle at their plant or in advertising or in any other manner. This information is being sent to you for your guidance.

Nellie Taylor Ross N.T.R.
Director

RG104 E-235 Vol 488

Government Facilities - June 20, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Please forward to the Mint at San Francisco as soon as possible one hundred pairs of asbestos mitts.

Nellie Taylce Ross
Director

RG104 E-235 Vol 488

June 20, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointments of the following persons have been approved for periods not to exceed 90 days, to the positions and at the salaries indicated:

Michael J. Dempsey	Roller	$5.00 p. d.
Francis P. Kelly	"	5.00 p. d.
Samuel Kriminsky	"	5.00 p. d.
Daniel L. McBeth	"	5.00 p. d.
Milton P. Miller	"	5.00 p. d.
John Wilson	"	5.00 p. d.
Lucien Stubbs	Melter	5.00 p. d.
Alexander Wachtel	"	5.00 p. d.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 488

June 21, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please advise the Bureau if you have yet forwarded to the Mint at San Francisco the dies necessary for the coinage for Panama.

Will it be necessary for this Bureau to ascertain from San Francisco whether or not they have United States coin collars which may be used for the Panamanian silver coins. It is understood that the dimensions of the Panama coins are the same as our dollar, half dollar, quarter dollar and dime.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

June 21, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Requisititon has been approved for advance to you the sum of $27,000.00, Salaries and Expenses, Mints and Assay Offices, 1934, as requested in your letter of June 20th.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P

RG104 E-235 Vol 488

Government Facilities, June 22, 1934.

Superintendent, US Mint, Denver, Colo.,
" " " San Francisco, Calif.,
" " " Philadelphia, Penna.,
" " Assay Office, New York, N. Y.

Please wire Bureau number of ounces of gold sold to the Federal Reserve Bank in nineteen thirty three.

Nellie Taylce Ross
Director

OR

RG104 E-235 Vol 488

June 22, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointment of Mr. Samuel Singer as Helper at $5.00 per diem, in your institution, has been approved effective May 26, 1934, and the termination of such appointment has been approved effective at the close of business June 4, 1934.

Very truly yours,

Nellie Taylor Ross

M

Director of the Mint.

RG104 E-235 Vol 488

June 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I have received your letter of June 19, relative to proposed amendment of Mr. Robert Wesley Livingston's appointment to Junior Assayer at $6.50 per diem.

I am not sure at this time whether Mr. Livingston's original appointment can be amended so as to permit you to give him back pay at the rate of $6.50 per diem to the date of entrance on duty. It is certain, however, that this could be done only if he has been actually employed at the duties of a junior assayer from the beginning of his employment. Please advise, therefore, the date on which he first took up the duties of junior assayer.

As it appears that Mr. Livingston's services will be permanently required, will you please submit recommendation through your District Manager for his probational appointment, as Junior Assayer at $6.50 per diem. This will be given prompt attention when received in this office.

Very truly yours,

Nellie Tayloe Ross

R/M

Director of the Mint.

RG104 E-235 Vol 488

June 23, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Dear Sir:

This letter will be authority for you to purchase approximately 2,000 pounds of bronze strips for use in making medals, from The Riverside Metal Company, at 18¢ per pound.

It is understood this is the lowest of three bids received.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

CMB/ah

RG104 E-235 Vol 488

GOVERNMENT FACILITIES

JUNE 25, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

TEMPORARY APPOINTMENTS PERIOD NOT TO EXCEED NINETY DAYS APPROVED EARL L SCHMITT JUNIOR ASSAYER AT SIX DOLLARS FIFTY CENTS PER DIEM COMMA WILLIAM M PENDERGHEST MELTER AT FIVE DOLLARS PER DIEM AND JOSEPH A ROLAND DANIEL A CROWNE LAWRENCE L KELLY CORNELIUS MCGEEHAN AND HARRY J SCHLEFEL ROLLERS AT FIVE DOLLARS PER DIEM

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

RG104 E-235 Vol 488

June 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

You are authorized to make recommendations, through your Civil Service District Manager, for the probational appointments of such temporary employees in your institution as it appears will be permanently required. In the future it is desired that appointments be made probational from the outset when it is thought that permanent employment will be required. This procedure should be followed except in cases of outstanding emergency, when temporary appointments pending probational may be made as heretofore.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

R/M

RG104 E-235 Vol 488

June 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Miss Dorothea E. Berenson, temporary Junior Clerk Stenographer at $1440 per diem, in your institution, has been accepted without prejudice, effective at the close of business June 18, 1934.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

June 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointment of Mr. Francis P. Kelly as Roller at $5.00 per diem, in your institution, has been cancelled, due to his inability to report for duty.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

June 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

During the forthcoming fiscal year I have to request that, wherever possible, recommendations made by you for probational appointments, reinstatements or transfers, be related to vacancies existing by reason of previous separations, deaths, retirements, etc. Each recommendation should contain a statement as to the particular vacancy it is intended to fill or a statement that the position involved is a new one.

The unused compensation of a vacant position must, under the law, be impounded and returned to the Treasury at the end of the fiscal year. If a position is refilled the funds necessary for that position are released from impoundment. It is apparent, therefore, that when a new position is created without reference to a previous separation the salaries of both positions are removed from our available funds, which is not the case if a relationship is shown.

The records of this office show that the following positions in your institution are vacant and have not been abolished:

Position	Date of Vacancy	Former Incumbent
Skilled Workman	9-16-33	Timothy Creedon
" "	9-30-33	Edward C. Jefferis
" "	12-10-33	William B. Brown
" "	1-31-34	Thomas J. Reilly
" "	1-31-34	Henry B. Shuman
" "	12- 1-33	John J. Bready
" "	5-12-34	William F. Walsh
* " "	4-30-34	Francis J. Kelly

(Continued on page 2).

* Demotion of Mr. McHugh to this position has been recommended, at a salary of $6.40 per diem.

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	Position	Date of Vacancy	Former Incumbent
	Diemaker	1-31-34	Charles V. Greth
	Clerk	5-31-34	Louisa A. Gibbons
**	Forewoman of Sewing Room	9-30-33	Sarah J. McClister
**	Chief Engineer	1-31-34	Edward R. Steck
**	Foreman Whitening Room	3-31-34	William J. Henry
**	Foreman Medal Dept.	4-30-34	Robert H. Scanlin
**	Captain of Guard	5-23-34	Theo. S. Fenn
**	Skilled Workman	5-31-34	Jas. F. Maguire
***	Roller	10-31-33	Peter Daily
***	Guard	11-17-33	W. J. A. Northington
***	Guard	4-21-34	Martin J. McDonald
***	Machinist-Toolmaker	1-31-34	Thos. H. Carroll
***	Charwoman	11- 1-34	Amelia Jackson
***	Sewing Women	5-12-34	Gertrude C. Mooney
***	Roller	5-15-34	Francis J. Rodgers
***	Carpenter	5-31-34	John J. Dee
***	Melter	(?)	Robert J. Gerold

** Recommendations to fill these positions by promotions are under consideration.

*** There are now temporary employees in your institution under these titles, but no recommendations have been made to fill the positions permanently.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

June 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

As soon as practicable after the close of this fiscal year, please forward to the Bureau the usual data for use in preparing the annual report of the Director of the Mint. If there were any unusual or outstanding features of the year, detailed description thereof is desired.

Yours truly,

Nellie Taylor Ross

S

Director of the Mint.

RG104 E-235 Vol 488

June 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your recommendation for the separation of Mrs. Margaret A. Williams because of physical disability has been received in this office, together with statement by Mrs. Williams' personal physician and letter from her immediate superior.

Application for annuity by reason of disability has not been received, however. Will you please advise whether Mrs. Williams has executed an application.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M.

TREASURY DEPARTMENT

WASHINGTON

June 27, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Dear Sir:

During your recent visit to this Office attention was called to a letter received from the Superintendent of the Mint at Denver requesting the preparation of rolling mills at your Mint.

This letter will confirm the request that the necessary steps be taken to proceed with the preparation of the rolls for the Mint at Denver in accordance with the Superintendent's request.

I am inclosing the letter of the Superintendent at Denver together with a letter from his Superintendent of Machinery.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.
O'R/eh

RG104 E-235 Vol 488

TREASURY DEPARTMENT

WASHINGTON

June 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Thomas Aloysius Cannon, in his personal history statement, claims service as skilled laborer at $4.50 per diem in your institution from March 1, 1921, to December 18, 1921, inclusive.

The records in this office show service for Thos.A. Cannon from September 10, 1923, to January 12, 1924, inclusive, as helper at $4.50 per diem, but no other service.

Please advise whether you have checked the service claimed by Mr. Cannon with your record, whether your record shows that he actually served as skilled laborer from March 1, 1921, to December 18, 1921, and whether the Thos. A. Cannon who served as helper from September 10, 1923, to January 12, 1924, is the same person as the Thomas Aloysius Cannon who is now employed as temporary roller in your institution.

Respectfully,

M. M. O'Reilly

M Acting Director of the Mint.

RG104 E-235 Vol 488

TREASURY DEPARTMENT

WASHINGTON

June 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a copy of a letter received today from the Second Export-Import Bank of Washington relative to the use of existing dies for the coinage of Cuban pesos.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 488

TREASURY DEPARTMENT

WASHINGTON

June 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Superintendent of the Mint at San Francisco reports that he will require one dozen standard size collars for Colombian coinage dies.

Please expedite.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/ah

June 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Mrs. William M. Hurley, 3121 - 16th Street, Washington, D. C. has sent to the Bureau your letter of June 26th, advising her that her deposit had been found to contain less than 200 parts of gold in 1000 by assay.

Will you please advise this Bureau what additional quantity of fine gold would be required to bring this deposit up to an acceptable condition. This office would be very happy to assist Mrs. Hurley in getting the benefit of the quantity she has sent you, if she is able to forward an additional amount of gold scrap to bring up the fine gold content in order to make the deposit an acceptable one to you.

I shall appreciate a report at your earliest convenience.

Yours very truly,

W. M. O'Reilly

Acting Director of the Mint.

ORR/H

RG104 E-235 Vol 488

June 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that temporary appointments of the following-named persons, in your institution, have been approved for a period not to exceed 90 days, effective from date of oath, to the positions and at the salaries indicated:

Joseph A. Decker	Clerk	$1620 p. a.
Thomas F. Golden	"	1620 p. a.
Herman M. Golove	"	1620 p. a.
Cephas E. Dickinson	Melter	$5.00 p. d.
Louis J. Neurohr, Jr.	"	5.00 p. d.
Edward Conway	"	5.00 p. d.
Clare Lancaster	Helper	5.00 p. d.
Robert W. Livingston	Junior Assayer	6.50 p. d.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

Government Facilities - June 29, 1934.

Superintendent US Mint Philadelphia Pa.

Please advise the Bureau the amount of silver you received for the credit of Colombian Government to be applied to their coinage to be executed at the Mint in San Francisco. The Central Hanover Bank and Trust Company is requesting this information as a matter of record.

O'Reilly
Acting Director

RG104 E-235 Vol 488

June 30, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of June 28th. This letter will confirm request to have dies made for the manufacture of dollars to be dated 1934.

Request for the preparation of Oregon Trail dollars dated 1934 is also confirmed. It is understood that the Oregon Trail dies will be sent to the Mint at Denver as soon as possible.

In connection with the coins to be manufactured at San Francisco for the Government of Colombia and for the Republic of Panama will you please forward to San Francisco any instructions you deem necessary to assist the Superintendent in executing this coinage in accordance with the requirements of the laws of the respective countries.

It is understood that the coins are similar to ours but there may be some peculiarities in connection with the manufacture of these foreign coins which should be called to the attention of the Superintendent at San Francisco. Your experience in manufacturing these coins would be of assistance to the Superintendent at San Francisco if you will kindly pass on to him by letter any information you deem necessary.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

June 30, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the promotion of Mr. Willard S. Boyce, from the position of skilled workman at $5.94 per diem, to the position of Foreman of the Transfer Weigh Room at $2300 per annum, has been approved, effective as of date of oath.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

June 29, 1934.

Mr. Chester N. Steever,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

You are hereby detailed for duty at the Chicago World's Fair Centennial Celebration, covering the duration of such celebration, for the purpose of demonstrating coinage processes. At the expiration of this detail you are to return to your post of duty at the Mint in Philadelphia.

While engaged in this service, your present rate of salary, namely $7.34 per diem, together with your actual and necessary traveling expenses and $3.00 per diem in lieu of actual cost of subsistence, will be paid from the appropriation "Chicago World's Fair Centennial Celebration, 1933-1934".

Vouchers are to be submitted by you each month, on forms to be provided, covering your traveling, salary and subsistence expenses.

Very truly yours,

M. W. O'Reilly

Acting Director of the Mint.

Approved:

Chief Clerk and Contact Officer,
Chicago World's Fair Centennial Celebration.

Approved:

Assistant Secretary of the Treasury.

June 30, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Dear Sir:

This letter will confirm telephone communication of June 30th authorizing you to accept the proposal of M. Segal & Sons, 25 dozen pairs of horsehide gloves, at the rate of $5.45 per dozen pairs, a total of $136.25. It is understood this firm was the only one replying of three bids asked.

It is also understood that these gloves are used in your melting and rolling rooms and after becoming too much worn for further use, are burned up so as to recover whatever precious metals may have adhered to them.

Very truly yours,

H. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

June 30, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Dear Sir:

I am inclosing a letter received today from the State Department relative to proposed coinage for the Government of Honduras. Will you please advise the Bureau of the prospects of undertaking this coinage, having in view the necessity for maintaining the rate at which we have agreed to coin for Cuba, in addition to domestic coinage, particularly of fifty cent pieces at this time.

With the return of this letter will you please give me the information necessary to cover the inquiry in regard to the cost of the coinage should it be decided to have it undertaken at your Mint.

Very truly yours,

W. M. O'Reiley

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 488

July 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Returned herewith please find communications of the E. J. Brooks Company, dated June 25 and June 28, 1934, forwarded with your letter of June 29, 1934, pertaining to your order for lead seals.

This office is not aware of any provision that would authorize increase of the contract price in question, nor of any provision that would permit non-delivery under the order you placed with the contractor. Neither is it understood that the supplying of the seals under this contract, manufactured, in part, from imported cord, would be contrary to the provisions of executive and other orders relative to the supplying of domestic materials.

You should therefore advise the manufacturer that he will be expected to make delivery of the 25,000 seals in conformity with the general supply contract in question, and at the price effective under said contract.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

✓
P-3
Encls.

RG104 E-235 Vol 488

July 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Manager of the Third Civil Service District, in his indorsement of your recommendation of June 21 for the extension of temporary appointments of a number of guards in your institution, has refused to authorize extension in the case of Charles A. W. Straka, stating that his name has been removed from the eligible list because of unsuitability. You should, therefore, take steps immediately to replace Mr. Straka.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

July 3, 1934.

Superintnendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1935.

Salaries and Expenses $75,000.00

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

P F

RG104 E-235 Vol 488

July 3, 1934.

Superintnendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1935.

Salaries and Expenses $75,000.00

Yours truly,

M. M. O'Reely

Acting Director of the Mint.

P F

RG104 E-235 Vol 488

July 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the demotion of Mr. Michael McHugh from Assistant Foreman of the Rolling Room in your institution at $7.34 per diem to the position of Skilled Workman at $6.40 per diem has been approved, effective as of date of oath.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

July 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointment of Mr. Albert F. Augustus as Helper in your institution, at $5.00 per diem, has been approved for a period not to exceed ninety days, effective as of date of oath.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

July 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Civil Service Commission has returned the applications for refund of retirement deductions in the cases of Francis Rodgers and Theo. S. Fenn to this office for insertion on the record cards of the dates on which retirement deductions began.

It appears reasonable to assume that deductions began in the case of Francis Rodgers on August 1, 1920, the date on which the law requiring the deductions went into effect, and that deductions began in the case of Theo. S. Fenn on August 21, 1926, the date of his appointment in your institution. However, it is required that the dates be certified as of record. It is therefore requested that you check your records, going to the retained copies of the payrolls, if necessary, to determine these dates and advise this office.

As the date on which retirement deductions began should be a part of the card record of this office, it will be appreciated if you will furnish this information regarding all the employees in your institution who are subject to the Retirement Act at your earliest convenience. Until you have an opportunity to furnish this information for all employees, please furnish it in any individual case where an employee is separated from your institution for any reason whatever.

Respectfully,

M. M. O'Reilly

M

Acting Director of the Mint.

RG104 E-235 Vol 488

July 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please furnish the dates on which retirement deductions began in the cases of William F. Walsh and John J. Dee. This information should be furnished as soon as possible as claims for refund of deductions and for annuity must be held until it is received in this office.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

July 5, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" " " Assay Office, New York, N. Y.
Assayer in Charge, United States Mint, New Orleans, La.
" " " " " Assay Office, Seattle, Wash.

Gentlemen:

Some of the mints and assay offices have been revaluing each day's total of gold acquired since January 31st at $20.67+ per fine ounce, and at once covering into the Treasury the day's revaluation amount. Others have been carrying such gold as unclassified cash assets during the greater part of the month at value paid the public therefor, and melting some near the end of the month, at which time revaluation is had with issue of certificate of deposit therefor, and covering into the Treasury the profit resulting from accumulated fractions of gold for which payment was not made to the depositors.

Since no objection has been made to the method last mentioned, it is suggested that it be followed, in view of the fact that considerable paper work will be saved thereby. Foreign coin items of this character should be kept separate from domestic items as heretofore.

Yours truly,

Nellie Tayloe Ross

N-9

Director of the Mint.

RG104 E-235 Vol 488

Government Facilities - July 6, 1934.

Superintendent, US Mint,
Philadelphia, Penna.

Please return to Bureau letter from State Department relative Honduras coinage.

Nellie Taylor Ross
Director

OR

RG104 E-235 Vol 488

July 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of July 3rd, you are authorized to accept the proposal of the Midvale Company to supply 5,000 pounds of tool steel at the rate of 20¢ per pound, less ½ of 1% discount for payment in ten days.

It is understood that other bids being equal you recommend the Midvale steel for the reason that you have so far been unable to get a steel from any of the other companies which gave you anywhere near the output you got from the Midvale steel.

It is further understood by me that you have made tests on steel of the firms named in your letter.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 488

of the Mint

Government Facilities

July 7, 1934.

Superintendent, US Assay Office, New York, N. Y.,
" US Mint, Philadelphia, Pa.,
" US Mint, San Francisco, Calif.,
" US Mint, Denver, Colo.

Confirming information sent by wire and letter last week you may proceed to secure and charge to an appropriation entitled quote expenses emergency banking act of nineteen thirty three gold reserve act of nineteen thirty four and silver purchase act of nineteen thirty four end quote men material and equipment the need for which is occasioned by administration gold and silver policies and which can be shown to be supplemental to needs regularly provided for in our annual appropriations. Funds will be advanced to you under this appropriation and the usual vouchers and payrolls must be submitted to the Bureau for final audit by the general accounting office. Your recommendations carrying estimated costs for any proposed expenses to be charged to this appropriation should be submitted to the Bureau for authorization prior to creating any obligations. Emergency needs may be telegraphed. Small items costing less than one hundred dollars that clearly are properly chargeable to this appropriation need not be submitted for prior approval. Copies of Department authorizations should be attached to vouchers. Separate payroll should be used for employees whose compensations are chargeable to this appropriation. Recommendations for employment should include indication of proposed principal duties to be performed as a means of determining appropriation chargeable.

O'Reilly Rowe
Acting Director

Government Facilities - July 9, 1934.

Superintendent, US Mint,
Philadelphia, Penna.

Please forward to the Mint at Denver twenty obverse nickel dies as soon as convenient.

Nellie Tayloe Ross
Director

RG104 E-235 Vol 488

July 9, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There are inclosed persmal history statements of the following employees in your institution which should be completed in the particulars indicated in each case by pencil notation. It will be noted, under question 12, relative to military service, there appears the word "None" which should be checked by any employee who has had no military service in order to indicate that the question has not been overlooked:

John P. Anthony	Arthur Braunstein	James D. Reed
Frank J. Brennan	Stephen F. Burns	Edward A. Tiemann
Edward A. Brown	Charles Butler	Robert S. VanWinkle
Francis J. Golden	James J. Cain	Alexander A. Zimba
Joseph A. Knighton	James J. Convery	Frank M. Harrold
Thomas J. O'Donnell	Charles J. Devlin	Thomas F. Collins
Bernard M. Kolakowski	David Pineberg	Howard E. Dare
John F. Malley	Solomon Friedlander	Paul P. Donahue
Samuel E. Richards	Vincent DeP. Gaitley	Eugene P. Gilmartin
Ernest J. Mercer	Frank M. McDermott	Patrick J. Hogan
Louis Boggi	John J. Murphy	Samuel Kriminsky
James F. Bradley	Stanley K. Pearce	John J. Morrow
Raymond W. Stirling	George Bohs	Paul V. Kennedy
John Wilson	Ernest Hartley, Jr.	Joseph J. McKee
Philip M. Berardi	James M. Henneberry	Ignatius A. O'Brien
Martin J. Berstein	Patrick J. Hunt	John B. Summers
		Benjamin Washington

Very truly yours,

Nellie Tayloe Ross

M

Director of the Mint.

RG104 E-235 Vol 488

July 10, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, United States Mint, New Orleans, La.
" " " U. S. Assay Office, Seattle, Wash.

Gentlemen:

In preparation of the reports of deposits and purchases of gold and silver on form 61-A for the period January to June, 1934, it will be necessary to separately indicate the gold acquired at $20.67½ per fine ounce, and that acquired at $35.00 per fine ounce. It is suggested that a separate sheet be prepared for the month of January during which month all the acquisitions were at $20.67½, and that the sheet for the remaining five months include the acquisitions at $20.67½ as separate items, in the same spaces as the other items at $35.00 per ounce, or that a separate five-month sheet be submitted for the items at $20.67½. The values to be stated on these forms are, of course, the cost values to the Government.

Future acquisitions at $20.67½ should likewise be separately reported from the acquisitions at $35.00 per ounce.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S

RG104 E-235 Vol 488

July 10, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your attention is invited to the following provision included in the Deficiency Act of June 20, 1934:

"Provided, That after December 1, 1934, no part of the appropriation made herein or heretofore made for the fiscal year 1935 shall be used to pay the salary of any person formerly employed as investigator, special agent, senior warehouseman, deputy prohibition administrator, agent, assistant attorney, assistant prohibition administrator, senior investigator, deputy production administrator, storekeeper or gauger, or any other position in the Prohibition Bureau or Alcoholic Beverage Unit, Department of Justice, who was separated from the service of such Bureau or Unit between June 10, 1933, and December 31, 1933, while in any such position in the Treasury Department, unless and until such person shall be appointed thereto as a result of an open, competitive examination to be hereafter held by the Civil Service Commission."

The wording of this provision appears to apply with equal force whether the position involved is subject to Civil Service rules or excepted from the rules. Therefore, before making any future recommendation for appointment you should determine that the employee involved is not a former employee of the Prohibition Bureau or Alcoholic Beverage Unit who was separated from such Bureau or Unit between the dates indicated above. This applies whether the employee is to be paid from the appropriation "Salaries and Expenses, Mints and Assay Offices" or from ~~the appropriation for the expenses of the Silver Purchase Act of 1934.~~ any other appropriation.

The records in this office show that Edward Joseph Donahue and Francis A. Hudome, temporary guards in your institution, will be affected by this provision. If you find that there are others who will be affected, please advise immediately.

Very truly yours,

Nellie Taylor Ross

M

Director of the Mint.

RG104 E-235 Vol 488

MINT

GOVERNMENT FACILITIES

Superintendent, U. S. Assay Office, New York, New York.
Superintendent, U. S. Mint, Philadelphia, Pennsylvania.
Superintendent, U. S. Mint, Denver, Colorado.
Superintendent, U. S. Mint, San Francisco, California.
Assayer in Charge, U. S. Mint, New Orleans, La.
Assayer in Charge, U. S. Assay Office, Seattle, Washington.

Forward earliest possible moment your classified net obligations chargeable to the 1933 - 1934 appropriation for salaries and expenses using expenditure symbols STOP Also your proposed variations therefrom during the year now current and also variations for the fiscal year 1935 - 1936 STOP To be used in preparing the next budget STOP Material variations must be supported by reasons and justifications as to each such item STOP Do not include items chargeable to the appropriation for execution of the gold reserve and silver purchase acts of 1934, but give separately for such appropriation data on same basis as above including increased costs of receiving augmented gold deposits with expenses incident thereto and of receiving refined silver bars with expenses incident thereto and of licensing gold dealers and silver exports with expenses incident thereto.

NELLIE TAYLOE ROSS
Director

RG104 E-235 Vol 488

July 11, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, San Francisco, Calif.

When manufacturing subsidiary silver coin charge to recoinage silver bullion account to the fullest extent possible rather than to account of silver previously uncoined.

Nellie Tayloe Ross, N.T.R.
Director

RG104 E-235 Vol 488

July 11, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In confirmation of telephone conversation, please be advised that the temporary appointments of the following-named persons to the positions and at the salaries indicated have been approved, effective as of date of oath, for a period of thirty days, pending approval of the justification for their probational appointments:

Bertha C. Taylor	Junior Stenographer	$1440 p. a.
Martin G. Steinmetz	" "	1440 p. a.
Victor H. Harkin	Payroll Clerk & Timekeeper	1440 p. a.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

July 11, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointment of each of the following-named employees of your institution has been extended for a period not to exceed ninety days from the date indicated:

Joseph F. Jackson	Helper	$5.00 p. d.	7- 6-34
Eli Whitney Rodgers	"	5.00 p. d.	7- 6-34
Walter S. Nunnamaker	"	5.00 p. d.	7- 6-34
Elmer W. Brock	"	5.00 p. d.	7- 6-34
Clyde Gurskey	"	5.00 p. d.	7- 6-34
James F. Kelly	"	5.00 p. d.	7- 6-34
Harry E. Guy	"	5.00 p. d.	7- 6-34
Gerald A. Rushong	"	5.00 p. d.	7- 6-34
Harry A. Gauntlett	"	5.00 p. d.	7-10-34
Walter W. MacIver	"	5.00 p. d.	7-18-34
William R. Boyle	"	5.00 p. d.	7-19-34
Joseph H. Ruf	"	5.00 p. d.	7-19-34
Thomas T. Doyle	"	5.00 p. d.	7-19-34
Harry R. Sasman, Jr.	"	5.00 p. d.	7-19-34
Joseph Granger	"	5.00 p. d.	7-20-34
Evan S. Norman	"	5.00 p. d.	7-23-34
Richard Kennedy	"	5.00 p. d.	7-23-34
Harry J. Hebenstreet	Melter	5.00 p. d.	7-27-34
Nathan Cohen	"	5.60 p. d.	7-19-34
Reba C. Schock	Selector	5.60 p. d.	7-30-34
James DeBellis	"	4.96 p. d.	7-23-34
Matthew J. Walsh	"	4.96 p. d.	7-24-34
Jannette Wyche	Charwoman	4.96 p. d.	7-24-34
Bessie Evans	"	$1080 p. a.	7-21-34
John Lacher	Guard	1080 p. a.	7-23-34
George Eaz	"	1200 p. a.	7-18-34
William Aldridge	"	1200 p. a.	7-19-34
Edward J. Donahue	"	1200 p. a.	7-23-34
George R. Edwards	"	1200 p. a.	7-23-34
Benjamin Ward	"	1200 p. a.	7-23-34
		1200 p. a.	7-23-34

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Samuel E. Amato	Elevator Operator	$1080 p. a.	7- 9-34
Oscar W. Bullock	" "	1080 p. a.	7- 9-34
George R. Tallman, Jr.	Unclassified Laborer	$4.00 p. d.	7-20-34
William Coleman, Jr.	" "	4.00 p. d.	7-20-34

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

Government Facilities - July 12, 1934.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver as soon as possible fifteen obverse half dollar dies STOP Forward to San Francisco five pairs balboa dies five pairs half balboa dies for Panama in addition to those already sent.

Nellie Taylor Ross N.T.R.
Director

July 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The following proposals, forwarded with your letter of June 27th as bases for contracts for the fiscal year 1935, are returned with request that the certificate "I have satisfied myself - " be executed and that they be returned to this office with your letters of acceptance (original and two copies), also with the Statements and Certificates of Award, for approval:

Philadelphia Towel & Laundry Co., for laundry service.
T. F. Callahan, for removing ashes and rubbish.
American Ice Company, for supplying ice.

It is understood that the above are the lowest bids received.

Proposal of the Paschall Oxygen Company for supplying gases is likewise returned for similar papers, if the bid is the lowest after considering the extra charge on account of delivery.

Proposal of the Bell Telephone Company is also returned for acceptance, which does not require a letter, since the evidence of agreement is provided on the contract form.

Proposal for water service is returned for further consideration. Heretofore the annual minimum charge has been $515.00 for water through each of the two meters. The proposal as it now reads calls for only one $515.00 per year minimum charge, for the water through the two meters (combined).

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Relative to the proposal for electric current, it is noted that a minimum monthly charge of $591.00 is provided for. The Bureau's records do not show that a minimum charge was provided for the last year, therefore information is requested as to the anticipated effect of this minimum charge - to what extent the total annual cost will be affected thereby.

Please forward the usual letters of acceptance, for approval, as to the proposal for supply of gas and rental of police signal system.

The proposals for coal were forwarded on the 11th to the Procurement Division for their consideration.

Yours truly,

Director of the Mint.

F-S
Encls.

July 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

It is noted that the name of Cornelius Saunders appears both on your list of Melters and your list of Weighers, to be paid from the appropriation "Expenses, Emergency Banking Act of 1933, Gold Reserve Act of 1934, and Silver Purchase Act of 1934". I have taken the liberty of removing this name from the list of Melters when making recommendation for approval by the Secretary of the Treasury. If you wish to use Mr. Saunders as a Melter instead of a Weigher, the appointment can of course be amended upon further recommendation.

Very truly yours,

Director of the Mint.

M

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July 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am returning herewith medical certificate and Declaration of Appointee, properly executed, in the case of Mrs. Margaret C. Silberman; also Mrs. Silberman's acceptance of appointment.

I have today recommended Mrs. Silberman's temporary appointment for thirty days, pending Executive approval of justification for permanent filling of the position. You will be further advised when this recommendation is approved.

In the meantime you should, of course, submit formal recommendation for Mrs. Silberman's appointment through the office of the Manager of the Third Civil Service District.

Very truly yours,

Director of the Mint.

M

Inclosures.

RG104 E-235 Vol 488

July 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment by transfer of Mr. Edward A. Biggins, to the position of Guard at $1200 per annum, in your institution, has been approved for a temporary period of thirty days, pending Executive approval of justification for permanent appointment, effective as of date of oath.

Mr. Biggins expects to report for duty Monday morning, July 16.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

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July 12, 1934.

Superintendent, U. S. Assay Office, New York, N. Y.,
Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colorado,
Superintendent, U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Dear Sirs:

I am inclosing a form of letter which I request you use in sending recommendations for appointments under the special fund. This is the only formality which will be required from you in recommendations to be made under this special appropriation.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 488

July 12, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1935.

Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935
$5,000.00

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P F

RG104 E-235 Vol 488

July 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointment of Mrs. Margaret C. Silberman as Junior Calculating Machine Operator at $1440 per annum, in your institution, has been approved for a period of thirty days, pending approval of the justification for filling the position permanently.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

July 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

One copy of your regular account current is herewith returned for amendment as per pencil notations thereon, to eliminate the April items handled on the April amended account current. Schedule of certificates of deposit and schedule of collections are also enclosed for corresponding amendments.

Voucher No. 555, The Western Union Telegraph Co., includes a couple of telegrams to the Bureau. Government facilities should be used whenever possible.

In future please attach dealers' bills to vouchers in such manner as to not cover pertinent data.

Proposal with voucher No. 562 is returned for signature in the certificate "I have satisfied myself, etc."

Statement and certificate of award with voucher No. 563 is herewith returned for signature.

Please forward, to support the foreign metals statements, receipts for the delivered coins.

Early reply is requested.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 488

July 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There are inclosed thirteen copies of Civil Service Commission Form 375, to be executed by the following-named employees whose promotions have recently been recommended by you. These forms should be executed strictly in accordance with instructions previously sent you in the cases of Mr. Gerold and Mr. Boyce, in order to avoid the unnecessary delay of having the promotions disapproved by the Civil Service Commission and submitting new Forms 375:

John C. Riggin	Jacob Gassel
Charles P. Rumpp	Margaret Gorman
Joseph P. Conahan	Patrick L. Leahey
Joseph L. Zuikis	Frank J. Philippi
Thomas W. Conville	Joseph L. Manion
James C. Dougherty	John E. Maddux
William L. Edgar	

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 488

July 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Returned herewith please find all papers which accompanied your letter of June 28th, relative to proposed contract for supplying your institution with coal during the fiscal year 1935.

The report of the Procurement Division concurs with your recommendation and you are authorized to accept the proposal of the Bell Coal Company of Philadelphia, at the price of $5.16 per short ton.

It is noted that the invitation calls for delivery in your bins, which makes superfluous the separate bids for storing, etc. The invitation should be completed to show that the deliveries are to cover the fiscal year ending June 30, 1934 (the 4 has been omitted).

Yours truly,

Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 488

July 16, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, Denver, Colorado.
Superintendent, United States Mint, San Francisco, Calif.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Dear Sir:

You are instructed to drop all non-civil-service employees who, due to absence of civil service eligibles, are occupying positions subject to Civil Service rules, at the expiration of their present appointments, and, if their services are still desired, recommend their reappointment to be paid from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935." These recommendations, of course, may be made sufficiently in advance that there need be no break in service.

Very truly yours,

Nellie Tayloe Ross

M

Director of the Mint.

July 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letters of July 13, 1934, relative to the desire of Mr. William T. Oves and Miss Mary M. Hiester to take advantage of the privilege of optional retirement.

Section 1 of the Retirement Act provides in part as follows:

"All employees to whom this act applies, who would be eligible for retirement from the service upon attaining the age of seventy years, sixty-five years, or sixty-two years, as the case may be, shall, after attaining the age of sixty-eight years, sixty-three years, and sixty years respectively, and having rendered at least thirty years' service, computed as provided in section 5 of this act, be eligible for retirement on an annuity as provided in section 4 of this act. * * *"

You will note from the above that employees are eligible for retirement under this section only within the two year period immediately preceding the attainment of retirement age. Mr. Oves will not reach retirement age until August 8, 1939, and Miss Hiester will not reach retirement age until December 10, 1938. They will not be eligible for optional retirement, therefore, until August 31, 1937, and December 31, 1936, respectively.

Section 8 (a) of the Independent Offices Appropriation Act of June 16, 1933, provides for retirement of any employee who has at least thirty years of allowable service and who is <u>involuntarily</u> separated from the service for reasons other than his own misconduct within the period between the passage of the act and June 30, 1935. As the positions held by Mr. Oves and Miss Hiester would need to be filled, it would appear unjustifiable to separate them from their positions involuntarily for the purpose of retirement.

In checking the record of Miss Hiester it has been noted that no deductions for the retirement fund appear to have been made for the fiscal years 1921 and 1922. Please advise the date deductions began in her case. If deductions actually did not begin until sometime in the fiscal year 1923

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please state, if shown by the record, why deductions did not begin on August 1, 1920. If deductions did not begin on August 1, 1920, Miss Hiester should be advised that it will be necessary, before she can ever receive annuity, that she deposit a sum equal to 2½ per cent of the salary for the period in which deductions were not made, with interest. However, if the failure to make deductions was due to administrative error, interest will not be charged.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 488

July 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find copy of letter of the General Accounting Office dated July 10, 1934, with enclosures, relative to a claim for reimbursement of loss due to N. R. A. compliance in connection with the 1934 coal contract of Edward Connor.

Also enclosed please find a set of forms just received, prescribed for use in connection with the filing of claims of the character in question.

With return of all papers accompanying the General Accounting Office letter, please include the claim of Mr. Connor, on the prescribed forms, and support such claim with a statement over your signature as to the number of tons of coal received by you under the contract and whether or not payment has been made in full therefor at the contract price.

Several additional copies of the new forms are being forwarded you under separate cover.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 488

July 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I have received your letter of July 6, 1934, stating that Mr. Thomas C. Callahan desires to take advantage of the privilege of optional retirement at the close of business July 31, 1934. In this connection, reference is made to my letter of this date concerning the cases of William T. Oves and Mary M. Hiester. Mr. Callahan will not reach retirement age until September 5, 1937, and will not be eligible for optional retirement before September 30, 1935.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 488

Government Facilities - July 17, 1934.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to the Mint at Denver fifteen obverse half dollar dies.

O'Reilly
Acting Director

RG104 E-235 Vol 488

July 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

This letter will be authority for you to purchase from M. Segal & Sons, 50 dozen pairs of heavy buckskin mittens at $10.25 per dozen pairs, and 25 dozen pairs of heavy buckskin gloves at $10.00 per dozen pairs, this being the lower of two bids received out of three asked.

These mittens and gloves are to be used by your workmen in handling gold and silver, and when they have become worn out, they will be burned up to recover whatever precious metals adhere to them.

Very truly yours,

N. M. O'Reilly

Acting Director of the Mint.

O'R/ah

RG104 E-235 Vol 488

July 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication of today, authorizing you to accept the proposal of the Nichols Copper Company to supply your mint with sixty thousand pounds of electrolythic cathode copper at nine and one-eighth cents per pound delivered, this being the lowest of bids received.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/sh

RG104 E-235 Vol 488

July 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. Joseph Richard to the position of electrician at $6.00 per diem, (less 5%), payable from the appropriation "Expenses, Banking Emergency, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", has been approved for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Yours very truly,

M. M. O'Reilly

Director of the Mint.

Government Facilities - July 18, 1934.

Superintendent, US Mint, Philadelphia, Penna.

This will confirm telephone communication authorizing you to purchase bronze one cent blanks fifty thousand pounds each from Riverside Metal Company and Scovill Manufacturing Company with option of purchasing another fifty thousand pounds from each of these firms within short time should present demand for one cent pieces continue STOP The delivery promised by Waterbury Brass Goods Corporation unsatisfactory on account of time element.

O'Reilly
Acting Director

JR

RG104 E-235 Vol 488

July 18, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

The enclosed short form payroll Form 1013d is returned for signature of the Superintendent in the certificate on the reverse thereof. Please return to Bureau.

Yours truly,

M. O'Reilly

Acting Director of the Mint.

P F

RG104 E-235 Vol 488

July 18, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Please indicate on the enclosed voucher the receipt of the "Brushes" in question if same have been received. Please return voucher to Bureau for payment.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

P F

July 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that appointments of Miss Julia Ferruzzi and Miss Grace E. Miller have been approved for emergency work in the positions of Stenographer-Typist in the silver and gold unit of your institution, effective as of date of oath, with compensation at the rate of $1260 per annum, (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935," for such period of time as their services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Respectfully,

M. M. O'Reill,

Acting Director of the Mint.

M

RG104 E-235 Vol 488

July 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointments of the following-named persons have been approved, effective as of date of oath, for emergency work in the position of Counter (of gold coin) in the silver and gold unit of your institution, with compensation at the rate of $4.00 per diem, (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935," for such period of time as their services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935:

Mrs. Mary Hackett
Mrs. Jennie Mazer
Miss Catherine McGinnis
Mrs. Elsie K. Miller
Mrs. Ella E. Porter
Mrs. Mary Wilkinson

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

July 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the separation of Mr. William M. Penderghast has been approved, effective at the close of business June 22, 1934.

Yours very truly,

M. M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 488

July 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Daniel A. Hancock, temporary helper in your institution at $5.00 per diem, has been accepted without prejudice, effective at the close of business June 23, 1934.

Yours very truly,

M. M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 488

July 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointment of Samuel H. Ross as helper in your institution at $5.00 per diem has been approved for a period not to exceed 90 days, effective as of date of oath.

Yours very truly,

M. M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 488

July 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointments of the following-named persons, each as rollers at $5.00 per diem, have been approved for a period not to exceed 90 days, effective as of date of oath:

Griffith T. Bostic
Paul I. Donnelly
John L. Gallagher

Yours very truly,

M. M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 488

July 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the separation of Mrs. Margaret A. Williams, Selector at $4.96 per diem, has been approved, effective at the close of business June 21, 1934, because of physical disability.

Yours very truly,

M. M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 488

July 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There are inclosed affidavits as to marital status and members of family in Government service which should be executed by Mr. Norman T. Fulmer in connection with his proposed reinstatement to the position of Assistant Bookkeeper at $2300 per annum in your institution.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 488

Government Facilities - July 19, 1934

Superintendent, US Mint, Philadelphia, Penna.

Please forward fifteen pairs one cent dies to Denver.

O'Reilly
Acting Director
OR